

**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**CORPORATE SERVICES COMMITTEE**

**REPORT 12-2009**

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Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, 2201 St. David's Rd., Thorold, Ontario, on Wednesday, September 23, 2009 commencing at 9:05 a.m.

**ATTENDANCE**

Committee: Councillors Martin, Co-Chair; Augustyn, Co-Chair; Partington, Regional Chair; Badawey; Bentley; Burroughs; Bylsma; Casselman; D'Angela; Greenwood; Henderson; Heit.

Councillors

Other: Councillors Rigby; Timms.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Mr. Bain, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Ms. Brens, Tangible Capital Assets Management; Ms. Elliott, Director, Human Resources; Mr. Kyne, Director, Legal Services; Ms. Learn, Director, Employment Service Centre; Mr. Lockyer, Treasurer/Director, Financial Management & Planning; Ms. Murphy, Associate Director, Current & Capital Budgets; Mr. Pilon, Associate Director, Service Quality & Improvement; Mr. Roach, Manager, Public Works Financial Services; Ms. Stranges, Capital Assets Analyst.  
Administration: Mr. Weir, Director, Administration.  
Public Health: Mr. Cunnane, Director, NEMS; Mr. McKay, Associate Director, NEMS; Mr. McQueen, Operating Officer (Health).  
Public Works: Mr. Brothers, Commissioner, Public Works; Mr. Steele, Associate Director, Strategic Management.

**PRESENTATIONS**

218. myHR & Mentorship Demonstration

Ms. Learn, Director, Employment Service Centre, provided a demonstration of the myHR site on Sherpa. The site provides a gateway for Councillors and employees to access HR information. Ms. Learn demonstrated the site by clicking on the various categories which include: myHealth; myWealth; myGrowth; myEmployee Relations; myOrganization and HR FAQs, forms and policies. The Director also demonstrated the myInfo site which provides personal employment information.

Also highlighted, were the recent enhancements to the e-Application tool which improves usability by increasing the ability to input more accurate and complete information. These enhancements as well as a newly-designed online screening and selection process for the Region's managers are now available for use.

Ms. Elliott, Director, Human Resources, provided an overview of the Mentorship Program commenting that the program started out as a pilot and is now in its sixth year. The Mentorship Program is an organizational and staff development opportunity created to pass on accumulated knowledge, wisdom and expertise. The program has been extremely successful and participants in the program have felt it was a rewarding experience.

Moved by Councillor Martin  
Seconded by Councillor Greenwood

That the presentation by Ms. Catherine Learn, Director, Employment Service Centre and Ms. Debbie Elliott, Director, Human Resources, regarding myHR and the Mentorship Program, be received.

Carried.

219. 2010 Current and Capital Budget Process Update

Mr. Gord Lockyer, Treasurer/Director, Financial Management & Planning, and Mr. Ken Brothers, Commissioner, Public Works, provided an update on the 2010 Current and Capital Budget Process. Mr. Lockyer apprised the Committee of the Operating Budget Business Case process and its criteria as well as the Capital Asset Management Policy and Next Steps. Mr. Brothers highlighted the Guiding Principles for Capital Project Decision Making - Priority Filters and Strategic Priorities.

(The presentation is attached to the Corporate Services Committee minutes in the Blue Book.)

Moved by Councillor D'Angela  
Seconded by Councillor Burroughs

That the presentation from Mr. Lockyer, Treasurer/Director, Financial Management & Planning and Mr. Brothers, Commissioner, Public Works Department, regarding the 2010 Current and Capital Budget Process Update, be received.

Carried.

(Refer to Councillor Information Requests.)

**ITEMS FOR CONSIDERATION**

220. Niagara Emergency Medical Services Cross Border  
(Municipal) Billing (CBB)  
**CSD 101-2007 (PHD 27-2009)**

Moved by Councillor Bentley  
Seconded by Councillor Badawey

That Report CSD 101-2007, September 23, 2009 (PHD 27-2009, September 22, 2009), respecting Niagara Emergency Medical Services Cross Border (Municipal) Billing (CBB), be received.

That the Regional Treasurer, on behalf of Niagara Region, be permitted to receive payment in the amount of \$401,742, executed by the City of Hamilton;

That the Regional Chairman and Regional Clerk be authorized to sign the Mutual Release in the format attached and forward to the City of Hamilton in due course;

That the respective amount be transferred to the Region's Contingency Reserve; and

That, if necessary, Niagara Region Emergency Medical Services (NEMS) will see authorization to utilize the Region's Contingency Reserve in order to offset future Cross Border Billing (CBB) charges by other municipalities.

Carried.

(A copy of Report PHD 27-2009 (CSD 101-2009) can be found behind the Joint Reports Tab in the Blue Book.)

221. 2009 Stimulus Capital Budget – Revision to Approved Financing  
**CSD 127-2009**

Moved by Councillor Badawey  
Seconded by Councillor Heit

That Report CSD 127-2009, September 23, 2009, respecting 2009 Stimulus Capital Budget – Revision to Approved Financing, be received.

That previously approved Wastewater Reserve Fund financing for the Infrastructure Stimulus Fund projects, which were included in the 2009 Stimulus Capital Budget, be substituted with long-term debt (15-20 years) in the amount of \$27,333,334.

That staff be authorized to make application under the CMHC Municipal Infrastructure Lending Program for up to \$29,400,334 in long term financing for the projects included in the 2009 Stimulus Capital Budget as detailed in the attached Treasurer's Report.

That the Region's Commissioner of Corporate Services be authorized to execute the loan agreement with CMHC on behalf of the Regional Municipality of Niagara for long term borrowing.

That the relevant details be presented to Regional Council for information upon finalization of the borrowing, and

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council.

Carried.

### **ITEMS FOR INFORMATION**

222. Status Report – Market Based Time of Use  
Rates for Electricity

**CSD 126-2009**

Moved by Councillor Burroughs  
Seconded by Councillor Bentley

That Report CSD 126-2009, September 23, 2009, respecting Status Report – Market Based Time of Use Rates for Electricity, be received for information.

Carried.

### **OTHER BUSINESS**

223. Police Long Term Accommodations

Councillor Timms referred to the Minutes of Settlement with the Police and he expressed his concern and opposition to the inclusion of the item involving the Region's allocation of \$750,000 to the Police. He indicated that he does not believe the payment of \$750,000 was included in the Council direction regarding this matter.

Mr. Trojan, Chief Administrative Officer, commented that this step was taken as per Council's direction to discuss and resolve the situation with the Current Budget.

224. Departmental Revenues/Expenditures

Councillor Burroughs commented that, during the discussion of the budget and the mitigation fund, it was recognized that some departments do not have revenue sources to assist them in their budgets and that the Police may fall into that category. He commented that during the review of the upcoming departmental budgets, he will be interested in Departments revenue vs. expenditures information.

**CLOSED SESSION**

225. Moved by Councillor Badawey  
Seconded by Councillor Heit

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to Personal Matters Concerning Identifiable Individuals and Matters of Labour/Employee Relations – MOH/AMOH Compensation Agreement.

Carried.

226. Personal Matters About Identifiable Individuals and  
**Matters of Labour/Employee Relations – MOH/AMOH Compensation Agreement**  
**Confidential CSD 125-2009**

Moved by Councillor Badawey  
Seconded by Councillor Casselman

That Confidential Report CSD 125-2009, September 23, 2009, relating to Personal Matters About Identifiable Individuals and Matters of Labour/Employee Relations – MOH/AMOH Compensation Agreement, be received; and

That Regional Council approve Niagara Region's annual application in the MOH/AMOH Compensation Agreement program, as described in this report, with the Ministry of Health and Long Term Care (MOHLTC), (henceforth referred to as "the Agreement), while available to 2011.

Carried.

227. Moved by Councillor Badawey  
Seconded by Councillor Greenwood

That this Committee do now rise with report.

Carried.

**COUNCILLOR INFORMATION REQUESTS**

That staff:

- (i) Include in the criteria for Growth Priority, projects where joint/co-funding is recognized with Partners. (Badawey) Refer to minute 219- Budget Presentation.
- (ii) Advise how much is available in reserves (not committed to projects) that can be accessed immediately. (Heit) Refer to minute 219- Budget Presentation.
- (iii) Work with the municipalities to provide a comprehensive list of Regional and Municipal Projects that may be linked together for funding purposes. (i.e. Rain Barrels, Community Improvement Plans, etc.) (D'Angela/Badawey) Refer to minute 219-Budget Presentation.

**ADJOURNMENT**

Committee adjourned at 12:05 to meet again on Wednesday, October 14, 2009, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Co-Chair

Gail Reilly  
Legislative Assistant

Dave Augustyn  
Co-Chair

Kevin Bain  
Regional Clerk