

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 5-2007

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, April 4, 2007, commencing at 9:00 a.m.

ATTENDANCE

Committee: Councillors Collins, Co-Chair; Martin, Co-Chair; Partington, Regional Chair; Augustyn; Badawey; Bentley; Burroughs; Bylsma; Casselman; Heit; Puttick; Saracino.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Mr. Nicol, Commissioner, Human Resources; Mr. Lockyer, Treasurer/Director, Financial Management & Planning; Ms. Gilroy, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Mr. Bernard, Manager, Court Services; Mr. Diakow, Director, IT Solutions; Mr. Kaas, Capital Analyst; Ms. Rae, Legal Counsel.

Human Resources: Ms. Casement, Employee Relations Manager; Ms. Elliott, Director, Organizational Development & Compensation Services; Mr. Miron, Corporate Health Services Manager.

Others: Mr. Bousfield, Manager, Property Management, P.W.; Mr. Roach, Manager, P.W. Financial Services.

Others: Councillor Timms; Mr. A. Burt, General Manager, Niagara Peninsula Conservation Authority.

ITEMS FOR INFORMATION

95. The Impact of Employee and Family Assistance Program (EFAP) Services on the Work Environment
HR 17-2007

Moved by Councillor Saracino
Seconded by Regional Chair Partington

That Report HR 17-2007, April 4, 2007, respecting The Impact of Employee and Family Assistance Program (EFAP) Services on the Work Environment, be received for information.

Carried.

ITEMS FOR CONSIDERATION

96. Additional Staff Included in 2007 Current Budget for IT
CSD 53-2007

Moved by Councillor Heit
Seconded by Councillor Bentley

That Report CSD 53-2007, April 4, 2007, respecting Additional Staff Included in 2007 Current Budget for IT, be received; and

That staff be authorized to proceed with the hiring of the three additional staff that are included in the approved 2007 Current Budget for Corporate Service – IT.

Carried.

97. Initiation of 2007 Niagara Peninsula Conservation Authority
Capital Budget
CSD 56-2007

Moved by Councillor Burroughs
Seconded by Councillor Heit

That Report CSD 56-2007, April 4, 2007, respecting Initiation of 2007 Niagara Peninsula Conservation Authority Capital Budget, be received.

That financing of \$2,948,240 net be approved and initiated for the Niagara Peninsula Conservation Authority 2007 Capital Program.

That the financing include \$1,060,840 debenture financing (1-10 years) and N.P.C.A. Capital Reserve of \$600,000.

That financing of \$100,000 gross and net be approved and initiated from the Water Capital Reserve for project ZCW0407, Source Waste Protection Program.

That financing of \$100,000 gross and net be approved and initiated from the Wastewater Capital Reserve for project ZSW0207, Water Quality Management Plan.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

98. Initiation of 2007 Ambulance Capital Program
CSD 57-2007 (PHD 20-2007)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 57-2007, April 4, 2007 (PHD 20-2007, April 3, 2007) respecting Initiation of 2007 Ambulance Capital Program, be received.

That the budget allocation from the approved 2007 Public Health Capital Budget in the gross amount of \$910,000 and net amount of \$455,000 be approved for Capital Project ZGR0702 – Ambulance and Related Equipment; and

That the debenture financing (1-5 years) of \$455,000 for Capital Project ZGR0702 – Ambulance and Related Equipment be approved, and that the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

(Please note that Report CSD 57-2007 (PHD 20-2007) can be found behind the JNT RPTS Blue Book Tab)

99. Initiation of 2007 Community Services Capital Program
CSD 58-2007 (COM 18-2007)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 58-2007, April 4, 2007 (COM 18-2007, April 3, 2007), respecting Initiation of 2007 Community Services Capital Program, be received.

That a capital budget allocation in the gross and net amount of \$700,000 be approved for the Community Services Capital Program as submitted in the 2007 Capital Budget and summarized in Appendix 1. (attached)

That approval be given to fund the projects with \$700,000 from the Capital Levy Reserve Fund.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

(Please note that Report CSD 58-2007 (COM 18-2007) can be found behind the JNT RPTS Blue Book Tab)

100. Initiation of 2007 Waste Management Capital Program
CSD 62-2007 (PWA 60-2007)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 62-2007 (PWA 60-2007), April 4, 2007, respecting Initiation of 2007 Waste Management Capital Program, be received.

That financing in the amount of \$1,695,000 gross and net be approved from the 2007 Waste Management Capital Program and allocated to the individual projects as summarized in Appendix A.

That approval be given to fund the projects with financing consisting of \$1,495,000 (Long Term Financing 1-10 years) and \$200,000 (Waste Management Capital Reserve Fund).

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for submission to Regional Council.

Carried.

(Please note that Report CSD 62-2007 (PWA 60-2007) can be found behind the JNT RPTS Blue Book Tab)

101. Initiation of 2007 Roads Capital Program
CSD 63-2007 (PWA 61-2007)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 63-2007 (PWA 61-2007), April 4, 2007, respecting Initiation of 2007 Roads Capital Program, be received.

That financing in the amount of \$23,752,000 gross and \$15,207,000 net be approved from the 2007 Roads Capital Program and allocated to the individual projects as summarized in Appendix A.

That approval be given to fund the projects with financing consisting of \$3,500,000 Capital Levy, \$6,972,000 Development Charge Reserve Fund, \$4,735,000 Long Term Financing (1-10 years), \$3,245,000 External Cost Sharing and \$5,300,000 Subsidies (Gas Tax Revenue).

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for submission to Regional Council.

Carried.

(Please note that Report CSD 63-2007 (PWA 61-2007) can be found behind the JNT RPTS Blue Book Tab)

102. Initiation of 2007 Buildings & Equipment Capital Program
CSD 64-2007 (PWA 64-2007)

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CSD 64-2007 (PWA 64-2007), April 4, 2007, respecting Initiation of 2007 Buildings & Equipment Capital Program, be received.

That financing in the amount of \$1,400,000 gross and net be approved from the 2007 Buildings & Equipment Capital Program for Projects ZGD0702 and ZGD0703.

That approval be given to fund the projects with financing consisting of \$200,000 Capital Levy, \$1,001,000 Long Term Financing (1-10 years) and \$199,000 in previously approved Capital Levy.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

(Please note that Report CSD 64-2007 (PWA 64-2007) can be found behind the JNT RPTS Blue Book Tab)

103. Municipal Fees and Charges – Provincial Offences Courts
CSD 59-2007

Moved by Councillor Casselman
Seconded by Councillor Burroughs

That Report CSD 59-2007, April 4, 2007, respecting Municipal Fees and Charges – Provincial Offences Courts, be received.

That the Regional Municipality of Niagara's Fees and Charges Bylaw be amended to add the new fees and charges outlined in this report.

Carried.

(Refer to staff directions.)

ITEMS FOR INFORMATION

104. Encumbrance Reserve Status at December 31, 2006
CSD 33-2007 (Amended)

Moved by Councillor Bentley
Seconded by Councillor Badawey

That Report CSD 33-2007 (Amended), April 4, 2007, respecting Encumbrance Reserve Status at December 31, 2006, be received for information.

Carried.

105. Procedural Issues
CSD 43-2007 (Revised)

Moved by Councillor Heit
Seconded by Councillor Badawey

That Report CSD 43-2007 (Revised), April 3 and 4, 2007, respecting Procedural Issues, be received for information.

Carried.

106. Cash Management Activities for the 2006 Year
CSD 55-2007

Moved by Councillor Bentley
Seconded by Councillor Heit

That Report CSD 55-2007, April 4, 2007, respecting Cash Management Activities for the 2006 Year, be received for information.

Carried.

107. Report 1-2007
Audit Committee Minutes

Moved by Councillor Burroughs
Seconded by Councillor Bentley

That Report 1-2007, being the minutes of the Audit Committee meeting of Wednesday, March 14, 2007, be received.

Carried.

108. Report 1-2007
Joint Board of Management Niagara Area Courts

Moved by Councillor Casselman
Seconded by Councillor Augustyn

That Report 1-2007, being the minutes of the Joint Board of Management Niagara Area Courts meeting of Wednesday, March 7, 2007, be received.

Carried.

CORRESPONDENCE

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to Police matters as he has a family member employed by the Police and he therefore took no part in the discussion of, or voting on these matters.

Councillor Collins vacated the Chair and Regional Chair Partington assumed the Chair.

109. Moved by Councillor Burroughs
Seconded by Councillor Bentley

That Communication CSC 14-2007 (Amended) from Deb Morton, Executive Director (February 27, 2007) Regional Municipality of Niagara Police Services Board respecting Niagara Police Services Board - NRPS Amended 2006 Year-End Financial Operating Results 47.2007, be received and referred to staff for inclusion in the Region's Year-End Transfer Reports.

Carried.

110. Moved by Councillor Casselman
Seconded by Councillor Bentley

That Communication CSC 15-2007 from Deb Morton, Executive Director (February 27, 2007) Regional Municipality of Niagara Police Services Board respecting Niagara Police Services Board – Purchasing – Award of Quotations Q13375, Q13376, Q13378, Q13381, Q13382, Q13383 & Q13384 – Net Cyclops Inc. (NCI) 43.2007, be received.

Carried.

111. Moved by Councillor Burroughs
Seconded by Councillor Bentley

That Communication CSC 13-2007 from Deb Morton, Executive Director (February 28, 2007) Regional Municipality of Niagara Police Services Board respecting NRPS 2006 Public Salary Disclosure, be received.

Carried.

Regional Chair Partington vacated the Chair and Councillor Collins assumed the Chair.

112. Moved by Councillor Augustyn
Seconded by Councillor Badawey

That Communication CSC 16-2007 from Craig Stirtzinger, Clerk, City of Welland (March 9, 2007) advising of the City's resolution regarding the urgency for Federal and Provincial funding assistance to assist Canadian municipalities with tackling the crumbling national municipal infrastructure and related deficit of approximately \$60 billion, be received.

Carried.

113. Moved by Councillor Badawey
Seconded by Councillor Augustyn

That Communication CSC 17-2007 being a memorandum from John Bergsma, Commissioner, Corporate Services (March 27, 2007) regarding Provincial and Federal Budgets, be received.

Carried.

OTHER BUSINESS

114. Niagara Regional Police Services
Consultant's Review of Accommodations

Councillor Collins vacated the Chair (due to his previously declared conflict of interest relating to police matters) and Councillor Badawey assumed the Chair.

Moved by Councillor Puttick
Seconded by Councillor Bentley

That the Region request the Police Services Board to have the Consultant undertaking the review of Police accommodations take into consideration the Berkley Report and the possibility of border changes/reductions in municipalities and to look at Niagara as a whole.

Carried.

NEXT MEETING

115. Following a discussion of the "Niagara Week" Events and the date and time of the next Corporate Services Committee meeting, it was concluded that the next meeting of the Corporate Services Committee will take place as scheduled on Wednesday, April 25, 2007 at 9:00 a.m.

CLOSED SESSION

116. Moved by Councillor Badawey
Seconded by Councillor Casselman

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to personnel, property and legal matters.

Carried.

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to Police matters as he has a family member employed by the Police and he therefore vacated the Committee Room and took no part in the discussion of, or voting on these matters.

Councillor Collins vacated the Chair and Councillor Augustyn assumed the Chair.

117. A Matter of Security of the Property of the Municipality
Project ZPO0607, AVL/GIS
CSD 45-2007(Confidential)

Moved by Councillor Badawey
Seconded by Councillor Casselman

That Confidential Report CSD 45-2007, March 14, 2007, respecting A Matter of Security of the Property of the Municipality – Project ZPO0607, AVL/GIS, be received and the recommendations contained therein be approved.

Carried.

118. A Matter of Solicitor/Client Advice, Police Services
CSD 144-2006 (Confidential)

Moved by Councillor Bentley
Seconded by Regional Chair Partington

That Confidential Report CSD 144-2006, November 1, 2006, respecting A Matter of Solicitor/Client Advice, be received.

Carried.

119. Confidential Correspondence

Moved by Councillor Badawey
Seconded by Councillor Bentley

That Confidential Communication [CSC 12-2007](#) from Deb Morton, Executive Director (February 1, 2007) Regional Municipality of Niagara Police Services Board respecting A Matter of Security of the Property of the Municipality C.9.2007, be received.

Carried.

120. A Matter of the Property of the Municipality
Town of Grimsby
CSD 60-2007 (PWA 63-2007) (Confidential)

Moved by Councillor Casselman
Seconded by Councillor Badawey

That Confidential Report CSD 60-2007 (PWA 63-2007), April 4, 2007, respecting A Matter of the Property of the Municipality, Town of Grimsby, be referred to staff for further information.

Defeated.

121. Moved by Councillor Casselman
Seconded by Councillor Saracino

That Confidential Report CSD 60-2007 (PWA 63-2007), April 4, 2007, respecting A Matter of the Property of the Municipality, Town of Grimsby, be deferred pending completion of the Niagara Regional Police Services Accommodations Plan.

Carried.

Councillor Augustyn vacated the Chair and Councillor Collins assumed the Chair.

122. A Matter of Labour Relations: Status of ONA Local 9
(Homes for the Aged) Interest Arbitration
HR 14-2007 (Confidential)

Moved by Councillor Casselman
Seconded by Councillor Badawey

That Confidential Report HR 14-2007, March 14, 2007, respecting A Matter of Labour Relations: Status of ONA Local 9 (Homes for the Aged) Interest Arbitration, be received for information.

Carried.

123. A Matter of Labour Relations:
Employee Group Insurance Benefit Renewal
HR 16-2007 (Confidential)

Conflict of Interest

Councillor Casselman declared an indirect pecuniary interest with respect to Report HR 16-2007, A Matter of Labour Relations: Employee Group Insurance Benefit Renewal, as a family member is employed in the Wellness component of this matter and she therefore vacated the Committee Room and took no part in the discussion of, or voting on this matter.

Moved by Councillor Saracino
Seconded by Regional Chair Partington

That Confidential Report HR 16-2007, April 4, 2007, respecting A Matter of Labour Relations: Employee Group Insurance Benefit Renewal, be received for information and that the recommendations contained therein be approved.

Carried.

124. A Matter of Labour Relations: Status on CUPE
Local 1263 (Homes for the Aged) Contract Negotiations
HR 18-2007 (Confidential)

Mr. Nicol, Commissioner, Human Resources, summarized the CUPE Local 1263 contract negotiations to date.

Moved by Councillor Casselman
Seconded by Regional Chair Partington

That Confidential Report HR 18-2007, April 4, 2007, respecting A Matter of Labour Relations: Status on CUPE Local 1263 (Homes for the Aged) Contract Negotiations, be received for information.

Carried.

125. Regional Print Shop
CSD 61-2007 (Confidential)

Moved by Councillor Casselman
Seconded by Regional Chair Partington

That Confidential Report CSD 61-2007, April 4, 2007, respecting Regional Print Shop, be received and the recommendations contained therein be approved.

Carried.

126. Oral Report – Personnel Matters
Mr. Trojan, Chief Administrative Officer, provided an oral report on personnel matters.
127. Moved by Councillor Saracino
Seconded by Regional Chair Partington

That this Committee do now rise with report.

Carried.

STAFF DIRECTIONS

That staff be directed to:

- (i) Provide a report which tracks the number of requests to POA staff to search for and copy information as it relates to requests from outside the Niagara Region and those within Niagara. (This report was requested at a future date-approximately one year.) Refer to minute 103.

ADJOURNMENT

Committee adjourned at 12:05 p.m. to meet again on Wednesday, April 25, 2007, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Michael Collins
Co-Chair

Gail Reilly
Legislative Assistant

Doug Martin
Co-Chair

Pam Gilroy
Regional Clerk