

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 6-2006

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, April 26, 2006, commencing at 10:05 a.m.

ATTENDANCE

- Committee: Councillors Collins, Co-Chair; Angelone, Burroughs, Casselman, Harry, Heit, Hildreth, Leavens, Mastroianni, Salci, Saracino
- Staff: Messrs. Trojan, Chief Administrative Officer; Bergsma, Commissioner, Corporate Services; Nicol, Commissioner, Human Resources; Ms. Gilroy, Regional Clerk; Ms. Staines, Legislative Assistant
- Others: Councillor Rigby; Mr. Baker, Acting Associate Director, Water & Wastewater Engineering; Ms. Birr, WSIB Claims Analyst; Ms. Clausen, Coordinator, Corporate Health & Safety; Ms. Densham-Anderson, Occupational Health Nurse; Ms. Fontana, Director, Corporate Health Services & Employee Relations; Mr. Janas, Manager, Water Operations; Mr. Kyne, Director, Legal Services; Mr. Lockyer, Treasurer/Director Financial Management & Planning; Mr. Miron, Corporate Health Services Manager; Mr. Murphy, Manager, Policy & Development; Mr. Roach, Manager, Public Works Financial Services; Mr. Robson, Director, Community Integration; Ms. Rutledge, Occupational Health Nurse; Mr. Sidawi, Director, Operational Support Services, Public Works; Ms. Smith, Administrative Assistant to Commissioner of Human Resources; Ms. Stevens, Occupational Health Nurse; Mr. Weaver, Manager, Special Initiatives

Councillor Collins called the meeting to order. He advised that Councillor Rigby was in attendance, and congratulated him for being one of the three longest-serving mayors in the City of St. Catharines.

OPERATIONS (STATUS REPORTS)

123. Ad Hoc Committee of Council on Property Assessment and Taxation Reform
April 5, 2006
PATR 3-2006

Moved by Councillor Angelone
Seconded by Councillor Harry

That the minutes of the Ad Hoc Committee of Council on Property Assessment and Taxation Reform meeting held April 5, 2006, be received and the recommendations contained therein be approved.

Carried.

124. Community Relations Framework
CAO 9-2006

Moved by Councillor Angelone
Seconded by Councillor Saracino

That Report CAO 9-2006, April 26, 2006, respecting the Community Relations Framework, be received; and

That Regional Council endorse this framework to support community input into Council's Integrated Business Planning Cycle.

Carried.

125. Agreement for Road Works
Real Canadian Superstore, Loblaw Properties Limited
Clearance of Condition to Facilitate Site Plan Approval
Regional Road 10 (Casablanca Boulevard) and Regional Road 40
(South Service Road) in the Town of Grimsby
CSD 62-2006 (PWA 71-2006)

Moved by Councillor Heit
Seconded by Councillor Hildreth

That Report CSD 62-2006 (PWA 71-2006), April 26, 2006, respecting the Agreement for Road Works, Real Canadian Superstore, Loblaw Properties Limited, Clearance of Condition to Facilitate Site Plan Approval, Regional Road 10 (Casablanca Boulevard) and Regional Road 40 (South Service Road) in the Town of Grimsby, be received;

That the Region enter into an Agreement with Loblaw Properties Limited, owner of a proposed development to be constructed in the south east quadrant of Regional Road 10 (Casablanca Boulevard) and Regional Road 40 (South Service Road);

That the Agreement outline responsibilities and secure financial commitments to cover 100% of costs associated with the construction of the required road improvements at this location;

That the Director of Legal Services be requested to prepare the necessary Agreement;

That the Regional Chair and Regional Clerk be authorized to execute this Agreement; and

That the Town of Grimsby be circulated a copy of this report.

Carried.

(Please note that Report CSD 62-2006 (PWA 71-2006) can be found behind the JNT RPTS Blue Book Tab)

126. Tender Award for Contract RN 06-05
Rehabilitation of Main Street Bridge (Structure No. 027220), Phase One
Over the Old Welland Canal in the City of Welland, Project ZRC0219/RC0219
CSD 64-2006 (PWA 76-2006)

Moved by Councillor Harry
Seconded by Councillor Leavens

That report CSD 64-2006 (PWA 76-2006), April 26, 2006, respecting the Tender Award for Contract RN 06-05, Rehabilitation of Main Street Bridge (Structure No. 027220), Phase One Over the Old Welland Canal in the City of Welland, Project ZRC0219/RC0219, be received;

That Contract RN 06-05, Rehabilitation of Main Street Bridge (Structure No. 027220), Phase One Over the Old Welland Canal in the City of Welland, be awarded to the low tenderer, Underground Services (1983) Limited, at the bid price of \$2,064,752.00;

That a contingency allowance in the amount of \$150,000.00 be provided for this contract;

That the Engineering Agreement with the consulting firm of Urban & Environmental Management Inc. be extended to include contract administration and inspection services of \$199,394.00 with the engineering fees being calculated on a time plus disbursements basis;

That approval be given to transfer the budget approval and financing (capital levy) in the amount of \$470,000.00 from Project ZRC0630 Rehabilitation of Structure 047215, Dean's Bridge over Lyons Creek, to Project ZRC0219, Rehabilitation of Structure 027220, Main Street Bridge over the Old Welland Canal;

That approval be given to initiate the balance of Capital Levy financing in the amount of \$30,000.00 for Project ZRC06330 Rehabilitation of Structure 047215, Dean's Bridge over Lyons Creek;

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on May 4, 2006; and

That all project costs be charged against Capital Works Project ZRC0219/RC0219.

Carried.

(Please note that Report CSD 64-2006 (PWA 76-2006) can be found behind the JNT RPTS Blue Book Tab)

127. Ontario Municipal Partnership Fund - Pilot Project Proposal
CSD 66-2006

It was noted by Mr. Trojan that Report CSD 66-2006 provides a business case to support a pilot project utilizing the Ontario Municipal Partnership Fund, and that the information in the Report was used in meetings with senior policy staff and ministers during the Toronto meetings yesterday. Mr. Trojan advised that Regional representatives were unable to meet with the Minister of Finance, but would continue to pursue a meeting with him.

Moved by Councillor Angelone
Seconded by Councillor Salci

That Report CSD 66-2006, April 26, 2006, respecting the Ontario Municipal Partnership Fund - Pilot Project Proposal, be approved **as amended**;

That the Province be approached as part of Niagara Week initiatives to discuss the unique challenges faced in Niagara with respect to tax burden;

That Niagara offer to participate in a pilot project with the Province to address these unique challenges through the use of mitigation strategies, such as the Ontario Municipal Partnership Fund; **and**

That the Regional Chair request a meeting with the Minister of Finance to bring forward Report CSD 66-2006 for discussion. Mayors of all twelve municipalities will be asked to sign this request along with the Regional Chair and as many Mayors as possible form a delegation to attend the meeting supporting the Region's position.

Carried.

128. Award of Tender to Purchase Five (5) Vehicles for the Provision of the Region's Inter-Municipal Specialized Transit Service – Project ZGD0605
CSD 67-2006 (PWA 85-2006)

Moved by Councillor Saracino
Seconded by Councillor Casselman

That Report CSD 67-2006 (PWA 85-2006), April 26, 2006, respecting the Award of Tender to Purchase Five (5) Vehicles for the Provision of the Region's Inter-Municipal Specialized Transit Service – Project ZGD0605, be received;

That approval be given to initial financing for Project ZGD0605 Specialized Transit Equipment in the gross amount \$525,000 consisting of \$384,000 from the Federal Gas Tax Revenue for Environmentally Sustainable Municipal Infrastructure and \$141,000 from the Provincial "Ontario Transit Vehicle Program";

That the award for the supply of five (5) vehicles for the new Regional Inter-Municipal Specialized Transit Service be awarded to the low bidder, Pearson Bus Sales Ltd., for \$386,500.00 excluding PST (\$77,300.00 each); and

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

(Please note that Report CSD 67-2006 (PWA 85-2006) can be found behind the JNT RPTS Blue Book Tab)

INFORMATION

129. 2005 Corporate Health Services Annual Report
HR 13-2006

Councillor Collins introduced staff members of the Human Resources Department in attendance to support Report HR 13-2006. Mr. Nicol, Ms. Fontana and Mr. Miron outlined the improvements noted in the Report in the areas of lost time and Workers' Safety and Insurance Board (WSIB) claims. Mr. Nicol congratulated the Region's nineteen Joint Health and Safety committee members for their dedication and assistance in achieving a very positive safety record across the Corporation. As well, Mr. Nicol noted the efforts of staff of the Seniors division in the reduction in

lost time incidents in 2005. Ms. Fontana noted that the Employee and Family Assistance Program (EFAP) is being used successfully by Regional employees, and Mr. Miron highlighted the wellness program initiatives.

Moved by Councillor Angelone
Seconded by Councillor Heit

That Report HR 13-2006, April 26, 2006, respecting the 2005 Corporate Health Services Annual Report, be received for information.

Carried.

OPERATIONS (STATUS REPORTS) (Continued)

130. Initiation of Projects Included in the 2006 Capital Budget
CSD 68-2006 (PWA 90-2006)

Moved by Councillor Hildreth
Seconded by Councillor Leavens

That Report CSD 68-2006 (PWA 90-2006), April 26, 2006, respecting the Initiation of Projects Included in the 2006 Capital Budget, be received;

That Capital Levy financing in the amount of \$450,000 gross and net be approved for Project ZGD0203, Building Improvement Program for Regional Facilities, be approved from the 2006 Buildings & Equipment Capital Budget;

That Capital Levy financing in the amount of \$50,000 gross and net for Project ZRC0638, Guide Rail Installation Program, and \$300,000 gross and net for Project ZRC0639, Guide Rail Improvement Program, be approved from the 2006 Road Capital Budget; and

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

(Please note that Report CSD 68-2006 (PWA 90-2006) can be found behind the JNT RPTS Blue Book Tab)

131. Source Protection Grant Funding, Council Authorization to Sign Agreement
CSD 69-2006 (PWA 86-2006)

Moved by Councillor Angelone
Seconded by Councillor Harry

That Report CSD 69-2006 (PWA 86-2006), April 26, 2006, respecting Source Protection Grant Funding, Council Authorization to Sign Agreement, be received;

That Regional Council authorize the Corporation to enter into an agreement with the Ministry of the Environment (MOE) to secure funds to carry out technical studies under the source Protection Technical Studies' Program;

That approval be given to increase the gross budget fro the MOE contribution in the amount of \$162,000 for Project SW0207 Water Quality Management Plan; and

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Region Council.

Carried.

(Please note that Report CSD 69-2006 (PWA 86-2006) can be found behind the JNT RPTS Blue Book Tab)

PLANNING AND PRIORITIES
(STRATEGIC PLANNING/POLICY)

132. Niagara's Performance Measurement Framework (The Balanced Scorecard)
CAO 8-2006

It was noted by Mr. Trojan that information contained in Report CAO 8-2006 would be used as part of Council's Business Planning Session as a measurement tool. It was emphasized by Councillors that the taxpayers, the customers of Regional Niagara, should be the first consideration and that "satisfied citizens" should be on the top of the list of corporate objectives. It was agreed that satisfied employees should also be Council's goal.

Moved by Councillor Angelone
Seconded by Councillor Harry

That Report CAO 8-2006, April 26, 2006, respecting Niagara's Performance Measurement Framework (The Balanced Scorecard), be received; and

That Council endorses the implementation of Niagara's Performance Measurement Framework in 2006 according to the implementation plan outlined in this report.

Carried.

INFORMATION (Continued)

133. Moved by Councillor Heit
Seconded by Councillor Angelone

That the following Reports be received for information.

Report CSD 63-2005 - Development Charge Reserve Funds January 1, 2005 to December 31, 2005;

Report CSD 65-2006 - Summary of Quotations, Tenders and Authorizations, First Quarter 2006;

Correspondence Item CS 33-2006, a letter from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (April 5, 2006) respecting Facilities – Capital Project PO 0416 – Long-Term Accommodation Plan – Consultant Selection;

Correspondence Item CS 34-2006, a letter from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (April 5, 2006) respecting Facilities – 110 James Street Project, St. Catharines – Management, Spatial Planning;

Correspondence Item CS 35-2006, a letter from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (April 5, 2006) respecting NRPS - Purchasing – eJust Systems Maintenance Agreement;

Report PHD 36-2006 - 2006 Public Health Budget and Program-Based Grant.

Carried.

(Please note that Report PHD 36-2006) can be found behind the Public Health & Social Services Committee Blue Book Tab)

Councillor Mastroianni assumed the Chair for the balance of the meeting in Councillor Collins' absence.

CLOSED SESSION

134. Moved by Councillor Casselman
Seconded by Councillor Leavens

That this Committee do now meet in Closed Session for purpose of receiving information of a confidential nature relating to property and personnel matters.

Carried.

135. Moved by Councillor Hildreth
Seconded by Councillor Leavens

That the recommendations in the oral report by Mr. Nicol concerning disciplinary action and a staff appointment in the Public Works Department be approved.

Carried.

136. Bill 211 "The Ending of Mandatory Retirement Statute Amendment Act"
Status Update
HR 12-2008

Moved by Councillor Casselman
Seconded by Councillor Angelone

That Confidential Report HR 12-2008, April 26, 2006, respecting the Bill 211 "The Ending of Mandatory Retirement Statute Amendment Act" Status Update, be received and the recommendations contained therein be accepted.

Carried.

137. Resolution of CUPE Local 1287 Related Employer Application
to the Ontario Labour Relations Board
HR 14-2006

Moved by Councillor Hildreth
Seconded by Councillor Leavens

That Report HR- 14-2006, April 26, 2006, respecting the Resolution of CUPE Local 1287 Related Employer Application to the Ontario Labour Relations Board, be received.

Carried.

QUORUM

There being a lack of ordinary quorum at this point of the meeting, the Committee Chair determined that the quorum for the meeting be reduced to the five members present, pursuant to Part 15, Section 15.8.2 of the Procedural By-law 120-2005.

138. Review of 3-6-9 'Retention Pay': Police and Fire Services Collective Bargaining
HR 15-2006

Copies of Mr. Nicol's confidential presentation on the subject of 3-6-9 Retention Pay are available to members of Council through the Regional Clerk.

Moved by Councillor Leavens
Seconded by Councillor Harry

That Report HR 15-2006, April 26, 2006, respecting the Review of 3-6-9 'Retention Pay': Police and Fire Services Collective Bargaining be received.

Carried.

139. Moved by Councillor Hildreth
Seconded by Councillor Leavens

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 12:05 p.m. to meet again on Wednesday, May 17, 2006, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Michael Collins
Co-Chair

John Mastroianni
Co-Vice-Chair

Pam Gilroy
Regional Clerk

Betty Staines
Legislative Assistant