

## **THE REGIONAL MUNICIPALITY OF NIAGARA**

### **CORPORATE SERVICES COMMITTEE**

#### **REPORT 2-2006**

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, February 1, 2006, commencing at 9:10 a.m.

#### **ATTENDANCE**

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair, Partington, Regional Chair; Burroughs; Casselman, Harry; Leavens; Mastroianni, Salci, Saracino, Zimmerman

Staff: Messrs. Trojan, Chief Administrative Officer; Lockyer, Acting Commissioner, Corporate Services; Nicol, Commissioner, Human Resources, Ms. Gilroy, Regional Clerk; Ms. Staines, Legislative Assistant.

Staff (Part-time): Mr. Kyne, Director, Legal Services; Mr. Sidawi, Director, Operational Support Services, Public Works Department; Ms. Fontana, Director, Corporate Health Services & Employee Relations; Ms. Elliott, Director, Organizational Development & Compensation Services; Mr. Cunnane, Director, Emergency Services Division; Mr. McQueen, Manager, Administration, Emergency Services

#### **OPERATIONS (STATUS REPORTS)**

31. Summary of Quotations, Tenders and Authorizations, Fourth Quarter 2005  
**CSD 19-2006**

Moved by Councillor Harry  
Seconded by Councillor Casselman

That Report CSD 19-2006, February 1 2006, respecting the Summary of Quotations, Tenders and Authorizations, be received for information.

Carried.

32. Request for Capital Budget and Financing Approval for  
Public Health Capital Project ZGR0602  
Ambulance & Related Equipment  
**CSD 21-2006 (PHD 08-2006)**

Moved by Regional Chair Partington  
Seconded by Councillor Zimmerman

That Report CSD 21-2006 (PHD 08-2006), February 1, 2006, (January 31, 2006), respecting the request for Capital Budget and Financing Approval for Public Health Capital Project ZGR0602 – Ambulance & Related Equipment, be received and the following recommendations approved;

That the budget allocation from the approved 2006 Public Health Capital Budget in the gross amount of \$1,090,000 and net amount of \$635,000 be approved and initiated for Capital Project ZGR0602 – Ambulance & Related Equipment;

That long term financing (1-5 years) of \$420,000 be approved for Capital Project ZGR0602 – Ambulance & Related Equipment;

That, conditional upon official notification, the recently announced grant for \$443,196 be used to increase the gross Capital Project ZGR0602 by \$263,196 to \$1,353,196 and that \$180,000 be used to substitute long-term financing for the project for a net Region contribution of \$455,000 (\$215,000 capital levy and \$240,000 long-term financing);

That the budget allocation from the approved 2006 Public Health Capital Budget in the gross amount of \$60,000 and net amount of \$60,000 be approved and initiated for Capital Project ZGR0603 – Wainfleet Emergency First Response; and

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for presentation to Regional Council.

Carried

*(Please note that Report CSD 21-2006 (PHD 08-2006) can be found behind the JNT RPTS Blue Book Tab)*

33. Tender Award for Contract RN 05-54  
Port Robinson Sewage Works, Cities of Thorold and Welland  
Project ID SW0215  
**CSD 22-2006 (PWA 15-2006)**

Moved by Councillor Leavens  
Seconded by Councillor Burroughs

That Report CSD 22-2006 (PWA 15-2006), February 1, 2006, respecting the Tender Award for Contract RN 05-54, Port Robinson Sewage Works, Cities of Thorold and Welland, Project ID SW0215, be received and recommendations contained therein be approved;

That previously approved Long Term financing in the amount of \$170,000 be transferred from Project ZSW0216/SW0216 Sanitary Manhole Repair Program to Project ZSW0215/SW0215 Decommissioning of Port Robinson Lagoon;

That previously approved Wastewater Capital Reserve financing in the amount of \$198,000 be transferred from Project ZSW0217/SW0217 Decommissioning of Front Street Pumping Station to Project ZSW0215/SW0215 Decommissioning of Port Robinson Lagoon;

That previously approved Long Term financing in the amount of \$639,000 be transferred from Project ZSW0115/SW0115 Emergency Sewer and Forcemain Replacement Program to Project ZSW0215/SW0215 Decommissioning of Port Robinson Lagoon;

That Contract RN 05-54, Port Robinson Sewage Works, be awarded to Rankin Construction Inc. at their bid price of \$2,938,952.00;

That a contingency amount of \$300,000.00 be provided for this project;

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara; and

That the costs associated with this project be charged against Project ZSW0215/SW0215.

Carried.

*(Please note that Report CSD 22-2006 (PWA 15-2006) can be found behind the JNT RPTS Blue Book Tab)*

34. Tender Award for Contract RN 05-33  
Trunk Watermain to Interconnect the Jordan, Vineland and  
Victoria Storage Facilities in the Town of Lincoln, Project ZCW0113  
**CSD 23-2006 (PWA 17-2006)**

Moved by Councillor Zimmerman  
Seconded by Councillor Mastroianni

That Report CSD 23-2006 (PWA 17-2006), February 1, 2006, respecting the Tender Award for Contract RN 05-33, Trunk Watermain to Interconnect the Jordan, Vineland and Victoria Storage Facilities in the Town of Lincoln, Project ZCW0113, be received and recommendations contained therein be approved;

That previously approved Long Term Financing in the amount of \$2,313,000.00 be transferred from Project ZCW0204/CW0529 Welland Water Treatment Plant Upgrade to Project ZCW0113/CW0113 Reservoir Interconnection – Jordan, Vineland and Victoria Storage facilities;

That Contract RN 05-33, Trunk Watermain to Interconnect the Jordan, Vineland and Victoria Storage Facilities in the Town of Lincoln, be awarded to D’Orazio Infrastructure Group Limited at their bid price of \$4,665,525.50, subject to obtaining the necessary approvals from the Ministry of Environment and Niagara Escarpment Commission;

That a contingency amount of \$400,000.00 be provided for this project;

That the engineering assignment with Totten Sims Hubicki Associates be extended to provide contract administration and construction supervision services in the amount of \$39,820.00;

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara; and

That the costs associated with this project be charged against Project ZCW0113/CW0113.

Carried.

*(Please note that Report CSD 23-2006 (PWA 17-2006) can be found behind the JNT RPTS Blue Book Tab)*

**CONFLICT OF INTEREST**

Councillor Zimmerman declared an indirect pecuniary interest with respect to Communications CS 15-2006 and CS 16-2006, Resolutions from the Township of South Algonquin and Town of Halton Hills respectively, as she is Chair of the Municipal Property Assessment Corporation, and she therefore took no part in the discussion of, or voting on, these matters.

35. Moved by Councillor Collins  
Seconded by Regional Chair Partington

That Communication item CS 15-2006, a Resolution from the Township of South Algonquin (November 3, 2005) Respecting Current Value Assessment, be received.

Carried.

36. Moved by Councillor Saracino  
Seconded by Councillor Harry

That Communication item CS 16-2006, a Resolution from the Town of Halton Hills (December 2, 2005) respecting Property Assessment by the Municipal Property Assessment Corporation, be received, and that a letter supporting this resolution be sent to the province.

Carried.

**PLANNING AND PRIORITIES (STRATEGIC PLANNING/POLICY)**

37. Moved by Councillor Casselman  
Seconded by Councillor Zimmerman

That Correspondence item CS 14-2006, January 18, 2006, to Regional Councillor Doug Martin from Debbie Sevenpifer, President and CEO, Niagara Health System respecting financing the planned health care complex which includes the Niagara Regional Cancer Centre, Regional Cardiac Catheterization Centre, Regional Tertiary Mental Health Program as well as a community hospital for St. Catharines, Thorold and immediate area, be received; and

That the Regional Chair, the Co-Chairs and Vice Co-Chairs of the Corporate Services Committee meet with the representatives of the Niagara Health System to discuss how to deal with capital requests for the Niagara Health System's health care complex in the long term, as directed by Council (see Minute Item 19, CL 1-2006, January 19, 2006).

Carried.

38. Moved by Councillor Burroughs  
Seconded by Councillor Mastroianni

That CS 17-2006, a Resolution from Councillor Eke concerning Report CSD 14-2006 (January 11, 2006) respecting Apportionment of Regional Taxes, be received and forwarded to area municipalities for their comments.

Carried.

### **INFORMATION**

39. Minutes of the Audit Committee meeting held January 11, 2006  
**Report 1-2006**

Moved by Regional Chair Partington  
Seconded by Councillor Zimmerman

That Report 1-2006, Minutes of the Audit Committee meeting held January 11, 2006, be received and recommendations contained therein be approved.

Carried.

40. New Members for Audit Committee

At the last Council meeting an increase in the number of members for the Audit Committee was approved. Councillors Harry and Mastroianni indicated their intention to join this Committee.

41. Minutes of the Budget Review Committee meeting held January 19, 2006  
**Report 4-2006**

Moved by Councillor Zimmerman  
Seconded by Councillor Salci

That Report 4-2006, Minutes of the Budget Review Committee meeting held January 19, 2006, **be amended** to have the second Staff Direction (respecting Sick Leave Liability) **include Regional staff in the discussions with Niagara Regional Police Staff and the Police Services Board to recommend** how the sick leave liability could be funded in the long term.

Carried.

42. Moved by Councilor Mastroianni  
Seconded by Councillor Salci

That Report 4-2006, Minutes of the Budget Review Committee meeting held January 19, 2006, be received and recommendations contained therein be approved **as amended**.

Carried.

(See Staff Directions)

43. Moved by Councillor Leavens  
Seconded by Councillor Mastroianni

That Correspondence CS 12-2006, a letter from Douglas Martin, Vice-Chair, Regional Municipality of Niagara Police Services Board (January 12, 2006) to the Honourable Monte Kwinter, Minister of Community Safety and Correctional Services, respecting property taxes and the salary increases of Niagara Regional Police Service police officers, be received.

Carried.

44. Moved by Councillor Saracino  
Seconded by Councillor Burroughs

That Correspondence CS 13-2006, a letter from Susan Daniels, Deputy City Clerk, City of Thorold (January 11, 2006) to Janet Beckett, City Clerk, City of Port Colborne, respecting property tax and assessment issues, (Resolution C6735) be received, and that a letter be forwarded to the province to support this Resolution.

Carried.

### **CONFLICT OF INTEREST**

Councillor Saracino declared an indirect pecuniary interest with respect to Report HR 4-2006, OMERS Bill 206 – Standing Committee on General Government Presentation, as he is a member of an OMERS pension plan, and he therefore took no part in the discussion of, or voting on, this matter.

45. **OMERS Bill 206 – Standing Committee on General Government Presentation**  
**HR 04-2006**

Moved by Regional Chair Partington  
Seconded by Councillor Burroughs

That Report HR 04-2006, February 1, 2006, respecting the OMERS Bill 206 – Standing Committee on General Government Presentation, be received.

Carried

(Refer to Staff Directions)

**OTHER BUSINESS**

46. City of St. Catharines Tax Levy

Councillor Casselman advised that the Council of the City of St. Catharines discussed the Regional tax levy and suggested that all Regional costs be broken down and listed on their tax bills to show where the money is being spent. Mr. Trojan advised that the Region has discussed issuing a breakdown of costs along with the benefits of services offered by the Region as a means of educating the public about all of the services covered by the Region.

47. Landfill Post-Closure Expenses

Councillor Burroughs asked staff to check Note 5 on the Consolidated Financial Statement regarding the landfill post-closure expenses budgeted for 25 years. He asked staff to ensure that the auditors are satisfied with the 25 year timeframe.

(Refer to Staff Directions)

**CLOSED SESSION**

48. Moved by Councillor Zimmerman  
Seconded by Councillor Harry

That this Committee do now meet in Closed Session for purpose of receiving information of a confidential nature relating to personnel and property matters.

Carried.

49. License Agreement with Ministry  
Partial Use of Facility, City of Niagara Falls  
**CSD 20-2006 (PWA 18-2006) CONFIDENTIAL**

Moved by Councillor Harry  
Seconded by Councillor Salci

That Confidential Report CSD 20-2006 (PWA 18-2006), February 1, 2006, respecting a License Agreement with the Ministry for partial Use of Facility, City of Niagara Falls, be received, and the recommendations contained therein be approved.

Carried.

50. Collection Contracts  
**CSD 25-2006 (PWA 35-2006) CONFIDENTIAL**

Moved by Regional Chair Partington  
Seconded by Councillor Burroughs

That Confidential Report CSD 25-2006 (PWA 35-2006), February 1, 2006, respecting the Collection Contract, be received and the recommendations contained therein be supported.

Carried.

51. Organization Structure and Program Adjustments  
**HR 02-2006 (COM 06-2006) CONFIDENTIAL**

Moved by Councillor Harry  
Seconded by Councillor Casselman

That Confidential Report HR 02-2006 (COM 06-2006), February 1, 2006 (January 31, 2006), respecting Organization Structure and Program Adjustments, be received and the recommendations contained therein be approved.

Carried.

52. Union Action – Bill 206

Mr. Nicol provided information on potential union action in opposition to Bill 206. He explained the rationale for his planned response to the Union representatives. Mr. Nicol proposed sending a “letter of understanding” to all four CUPE locals advising that the Region does not condone their actions respecting staging a one-day illegal strike to protest the passage of Bill 206, but that the Region will allow leave approved by the concerned Manager for that particular day off, through vacation, lieu-time, etc., as long as it does not compromise public safety or Regional operations.

Moved by Councillor Casselman  
Seconded by Councillor Leavens

That the Commissioner of Human Resources proceed as recommended.

Carried.

53. Moved by Councillor Mastroiani  
Seconded by Councillor Burroughs

That this Committee do now rise with report.

Carried.

54. Use of Regional Crest/Logo

Co-Chair Martin requested staff to find any policy or guideline passed by the Region of Niagara respecting use of the Regional crest and letterhead by individuals who imply by using this letterhead/logo that they are representing the views or requests of the corporation.

(Refer to Staff Directions)

**STAFF DIRECTIONS**

Staff was requested to:

- Provide an exact breakdown of the unfunded liability figures previously provided to Councillor Zimmerman (Refers to Minute Item #42)
- Find the scheduled date for the third reading of Bill 206 (Refers to Minute Item #45)
- Ensure that the auditors are comfortable with the landfill post-closure timeframe of 25 years as shown in Note 5 of the Consolidated Financial Statements (Refer to Minute Item #47)
- Review Regional guidelines/policies, Municipal Act, etc., to find references to the use of the Regional crest/logo, letterhead, etc. for personal use or misrepresentation, and any penalties for these actions. (Refers to Minute Item #53). Once this has been determined, inform the municipalities .

**ADJOURNMENT**

Committee adjourned at 10:40 p.m. to meet again on Wednesday, February 22nd, 2006, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Co-Chair

Michael Collins  
Co-Chair

Pam Gilroy  
Regional Clerk

Betty Staines  
Legislative Assistant