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THE REGIONAL MUNICIPALITY OF NIAGARA

PUBLIC WORKS AND UTILITIES COMMITTEE

REPORT 3-2004

Minutes of a meeting of the Public Works and Utilities Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Tuesday, January 27, 2004 commencing at 1:35 p.m.

ATTENDANCE

Committee: Councillors Rigby, Chair; Regional Chair Partington; Bailey, Bodner, Burroughs, Goulbourne, Harry, Hodgson, Redekop, Rigby, Salci, Trombetta.

Staff: Messrs. Trojan, Chief Administrative Officer; Neville, Commissioner, Public Works; Brcic, Director, Water & Wastewater Services; Sidawi, Director, Operation Support Services; Cousins, Director, Transportation Services; Bousfield, Manager, Property and Facilities Management; Ms. Pilon, Legislative Assistant.

Staff (Part-Time): Councillors Baty, Smeaton; Messrs. Bacchus, Commissioner, Corporate Services; Mucciarelli, Associate Director Waste Disposal Operations; Roach, Manager, Public Works Financial Services; Ms. Ralph, Manager Waste Policy and Planning; Ms. Murphy, Manager, Current and Capital Budgets; Ms. Chamberlain, Fixed Assets Analyst.

CAPITAL BUDGET PRESENTATION

24. 2004 Capital Program – Appendix 1 – 2004 Project Summary

Mr. Neville advised the Committee that the Appendix 1 of Report CSD 153-2003, October 29, 2003, respecting the 2004 Capital Program – Final Report, contains the 2004 Project Summary, a prioritized list of projects to be completed in 2004.

Councillor Smeaton appeared before the Committee to discuss the Montrose Road Reconstruction – Highway 420 to Thorold Stone Road project, addressed in PWC 04-2004, Mayor Salci's letter respecting a motion that was passed by the City of Niagara Falls' Council, requesting that the Montrose Road Reconstruction project be included in the 2004 Capital budget.

Councillor Smeaton advised the Committee that the Montrose Road Reconstruction project has been delayed in previous years and with the construction of the new recycling facility, the City of Niagara Falls could foresee an increase in the amount of truck traffic on the Montrose Road.

Councillor Smeaton requested that the Committee seriously consider the Montrose Road Reconstruction project on the 2004 Capital Program.

Mr. Neville advised the Committee that there are several property acquisitions left to be completed to facilitate the initiation of the Montrose Road Reconstruction project.

The Committee was advised that the Main Street project, which has a similar cost, could be postponed, in the event of a delay in the acquisition of a significant piece of property on Main Street, which would facilitate the initiation of the Montrose Road Reconstruction project in the 2004 Capital budget.

The Committee also received information on the proposed Intersection Improvements on Regional Road 20 (Old Highway 20) at Station Street in the Town of Pelham, through Report PWA 23-2004, January 27, 2004.

Ms. Martin a resident of the Town of Pelham advised the Committee that the safety concerns at the intersection would require not only the installation of the traffic lights but the addition of the left turn lanes, therefore, the residents of the area will wait until the budget is approved to see if their request has been dealt with.

Moved by Regional Chair Partington
Seconded by Councillor Goulbourne

That Report PWA 23-2004, January 27, 2004, respecting the Intersection Improvement on Regional Road 20 (Old Highway 20) at Station Street in the Town of Pelham and PWC 04-2004, Mayor Salci's letter respecting the City of Niagara Falls' motion on the Montrose Road Reconstruction project, be received.

That staff be authorized to proceed with the design of intersection improvements on Regional Road 20 (Old Highway 20) at Station Street in the Town of Pelham including the provision of new traffic signals and the removal of the pedestrian signals;

That subject to budget approval the new traffic signal, estimated at \$140,000.00, be funded through the New Traffic Signal Program in the proposed 2004 Roads Capital Budget.

That subject to Budget approval funding for the Region's road component of the project, estimated at \$560,000.00 be explored through the review of any surplus funding from projects tendered for the 2004 road construction program and that a subsequent report on the possible funding be provided to Public Works Committee prior to tendering and upon approval of the Regional Road 20 Environmental Assessment; and

That staff review the opportunity to fund the Montrose Road Reconstruction project from Preakness Street to Thorold Stone Road, through the potential exchange of another Regional Road project in the City of Niagara Falls listed in Appendix 1 of Report CSD 153-2003.

Carried.

25. 2004 Capital Program – Final Report

Moved by Councillor Harry
Seconded by Councillor Salci

That Report CSD 153-2003, October 29, 2003, respecting the 2004 Capital Program – Final Report, be received and referred to Budget Review Committee.

Carried.

(Please note that Report CSD 153-2003 is attached to the Corporate and Financial Services Committee minutes)

ADMINISTRATION

26. Moved by Councillor Redekop
Seconded by Councillor Burroughs

That Report PWA 16-2004, January 27, 2004, respecting the Terms of Reference for the Formation of an Implementation Committee to Report on the Recommendations of the Water & Wastewater Master Servicing Plan Update (June 2003) and Niagara Water Quality Protection Strategy (October 2003), be lifted from the PWA Summary dated January 27, 2004 and dealt with separately at this time.

Carried.

27. Terms of Reference for the Formation
Of an Implementation Committee to Report on the
Recommendations of the Water & Wastewater
Master Servicing Plan Update (June 2003) and
Niagara Water Quality Protection Strategy (October 2003)

PWA 16-2004

Councillor Redekop noted a difference in the draft report and Report 16-2004, which contains an Attachment 4, entitled “Proposed Single Tier, Integrated Organizational Structure” with a request for an explanation of the title.

Mr. Neville noted that the title should not have included “Proposed Single Tier” and will be edited out of the document.

Moved by Councillor Redekop
Seconded by Councillor Burroughs

That Report PWA 16-2004, January 27, 2004, respecting the Terms of Reference for the Formation of an Implementation Committee to Report on the Recommendations of the Water & Wastewater Master Servicing Plan Update (June 2003) and Niagara Water Quality Protection Strategy (October 2003), be received as amended by removing from Attachment 4 – “Proposed Single Tier”, and circulated to the area municipalities, associated agencies and Committee membership for comment.

That a Sub-Committee of the Public Works and Utilities Committee be established to review and finalize, through a recommendation to Regional Council, the recommendations of the final reports of both the Water and Wastewater Master Servicing Plan Update (June 2003) and the Niagara Water Quality Protection Strategy (October 2003).

That the Sub-Committee, known as the MSP/NWQPS Implementation Committee, review the recommendations specific to the delivery of services and recommend an appropriate delivery model for water and wastewater servicing in Niagara.

That the MSP/NWQPS Implementation Committee review the recommendations of both reports and advise the Public Works and Utilities Committee of the most appropriate steps to be taken to execute these actions and recommendations. (Water & Wastewater)

Carried.

For Committee Consideration

The Committee considered the following staff recommendations contained in the PWA Summary, January 27, 2004:

28. Approval for Dewatering Process
Garner Road Biosolids Storage Facility
PWA 12-2004

That Report PWA 12-2004, January 27, 2004, respecting the Approval for Dewatering Process at Garner Road Biosolids Storage Facility, be received.

That Biosolids dewatering for contingency purposes be implemented by the Contractor, Terratec Environmental Ltd., at the Garner Road Biosolids Storage Facility at an estimated cost of approximately \$1,077,000.00;

That a Mobile Centrifuge for Biosolids dewatering be purchased from Andritz-Ruthner, Inc. at an upset cost of \$1,202,650.00;

That all costs associated with this project be charged to Capital Works Project ZSW0302 Alternative Biosolids Management Program. (Water & Wastewater)

29. Tender Award for Contract RN 03-31
Rehabilitation of Regional Road 3 (Garrison Road)
Phase 2 – Thompson Road
From Garrison Road to QEW
Town of Fort Erie

PWA 13-2004 (CSD 16-2004)

That Report PWA 13-2004 (CSD 16-2004), January 27, 2004, respecting the Tender Award for Contract RN 03-31, Rehabilitation of Regional Road 3 (Garrison Road) Phase 2 – Thompson Road from Garrison Road to QEW in the Town of Fort Erie, be received.

That approval be given to initiate financing in the amount of \$1,355,000.00 gross and net from the proposed 2004 Roads Capital Budget for Project ZRC0426, Improvements on Regional Road 122 (Thompson Road) QEW to Garrison Road;

That debenture financing (not exceeding 10 years) in the amount of \$855,000.00 be approved for Project ZRC0426/RC0426;

That Development Charge Reserve financing of \$500,000.00 be approved for Project ZRC0426/RC0426;

That the gross budget be increased by \$75,000.00 to reflect the contribution by the Town of Fort Erie;

That subject to the confirmation of cost sharing with the Town of Fort Erie, Contract RN 03-31, Rehabilitation of Regional Road 3 (Garrison Road), Phase 2 – Thompson Road from Garrison Road to the QEW, in the Town of Fort Erie, be awarded to the low tenderer, Alfidome Contracting Ltd., at its bid price in the amount of \$820,080.00 (*excluding GST*);

That a contingency allowance in the amount of \$100,000.00 be provided for this contract;

That the Regional Chair and Clerk be authorized to extend the engineering agreement with the firm of Delcan Corporation for design services, contract administration, and inspection of this project, Rehabilitation of Regional Road 3 (Garrison Road) Phase 2 – Thompson Road from Garrison Road to the QEW, in the Town of Fort Erie (RC0426) with the engineering fees being calculated on a time plus disbursement basis, estimated at \$75,280.00 (*excluding GST*);

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on January 22, 2004;

And further, that all project costs be charged against Capital Works Project ZRC0426/RC0426, Rehabilitation of Regional Road 122 (Thompson Road) QEW to Garrison Road. (Transportation)

(Please note that Report PWA 13-2004 (CSD 16-2004) is attached to the Corporate and Financial Services Committee minutes)

30. Financing of Expropriation
Roberts Street Gateway Project
City of Niagara Falls
PWA 14-2004 (CSD 15-2004)

That Report PWA 14-2004 (CSD 15-2004), January 27, 2004, respecting the Financing of Expropriation, Roberts Street Gateway Project in the City of Niagara Falls, be received.

That the gross budget for project ZRC0022/RC0026, Property Purchase – Roberts Street Gateway Project, be increased for the Provincial SuperBuild contribution of \$1.46 million. (Operational Support)

(Please note that Report PWA 14-2004 (CSD 15-2004) is attached to the Corporate and Financial Services Committee minutes)

31. Tender Award for Contract RN. 03-06
Niagara-on-the-Lake Wastewater
Treatment Plant Upgrades

PWA 15-2004 (CSD 17-2004)

That Report PWA 15-2004 (CSD 17-2004), January 27, 2004, respecting the Tender Award for Contract RN 03-06, Niagara-on-the-Lake Wastewater Treatment Plant Upgrades, be received.

That financing (Wastewater Capital Reserve) in the gross and net amount of \$460,000.00 be transferred from Project ID ZSW9809, Port Weller CSO Control Program to Project ID ZSW0103/SW0103 Niagara-on-the-Lake Wastewater Treatment Plant Upgrades.

That Contract RN 03-06, Niagara-on-the-Lake Wastewater Treatment Plant Upgrades be awarded to T.R. Hinan Contractors Inc at their bid price of \$795,000.00, plus GST.

That a contingency amount of \$80,000.00 be provided for this project.

That the engineering assignment with Hydromantis Inc. be extended to provide the related engineering services in the amount of \$45,000.00, plus GST.

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That the costs associated with this project be charged against Project ID SW0103. (Water & Wastewater)

(Please note that Report PWA 15-2004 (CSD 17-2004) is attached to the Corporate and Financial Services Committee minutes)

32. Appointment of Public Members to Three
Regional Landfill Site Citizens Committees
(Liaison Committees) and Amendments to
Line 5 Public Liaison Committee Terms of Reference
PWA 17-2004

That Report PWA 17-2004, January 27, 2004, respecting the Appointment of Public Members to three Regional Landfill Site Citizens Committees (Liaison Committees) and Amendments to Line 5 Public Liaison Committee Terms of Reference, be received.

That Regional Council approve the amendment to the Terms of Reference for the Line 5 Landfill Liaison Committee outlined in this report;

That Regional Council approve the appointment of the recommended candidates to the Niagara Road 12 Landfill Site Liaison Committee, Humberstone Landfill Site Liaison Committee and the Line 5 Landfill Site Liaison Committee;

That Regional Council appoint one Regional Councillor, representing the City of Welland, to the Humberstone Landfill Site Liaison Committee, in accordance with the Liaison Committee Terms of Reference, and;

That Regional Council appoint three Regional Councillors, at least one of whom represents the Town of Niagara-on-the-Lake, to the Line 5 Landfill Site Liaison Committee, in accordance with the Liaison Committee Terms of Reference. (Waste Management)

33. Maintenance Agreement with the
City of St. Catharines

PWA 18-2004

That Report PWA 18-2004, January 27, 2004, respecting the Maintenance Agreement with the City of St. Catharines, be received.

That the Regional Chair and the Acting Regional Clerk be authorized to sign a Maintenance Agreement between the Regional Municipality of Niagara and the Corporation of the City of St. Catharines. (Transportation)

34. Appointment of Members to Waste
Management Advisory Committee and
Changes to Terms of Reference

PWA 19-2004

That Report PWA 19-2004, January 27, 2004, respecting Appointment of Members to Waste Management Advisory Committee and Changes to Terms of Reference, be received.

That the Terms of Reference for the Waste Management Advisory Committee be amended to include ten (10) members of the community at large and other administrative changes.

That Regional Council approve the appointment of the ten (10) recommended members of the community at large and the one (1) representative of the Ontario Federation of Agriculture, to the Waste Management Advisory Committee. (Waste Management)

35. Processing Services for Source
Separate Organic Materials

PWA 20-2004

That Report PWA 20-2004, January 27, 2004, respecting the Processing Services for Source Separate Organic Materials, be received.

That the processing services for 80% of the organic materials be awarded to Compost Management Associates Ltd., for a 5 year contract period beginning April 1, 2004, at a unit cost of \$65.00 per tonne.

That the processing services for 20% of the organic materials be awarded to Integrated Municipal Services, for a 5 year contract period beginning April 1, 2004, at a unit cost of \$68.00 per tonne.

That the processing services for the residential self-haul yard waste and municipal collected leaves be awarded to Integrated Municipal Services, for a 5 year contract period beginning April 1, 2004, at a unit cost of \$36.00 per tonne.

That the contract prices be adjusted annually based on the Consumer's Price Index (CPI) for Ontario and from the recommendations, the costs be budgeted in subsequent current budgets.

That the cost be charged against the current budget, cost centre 5941.

That the Regional Chair and Clerk be authorized to execute the agreements with Compost Management Associates Ltd. and Integrated Municipal Services.

36. Moved by Councillor Burroughs
Seconded by Councillor Harry

That the PWA Summary, dated January 27, 2004, and the foregoing recommendations of Reports PWA 12-2004 to PWA 20-2004 inclusive, be received and accepted.

Carried.

PROGRESS REPORTS

37. Construction Progress Report
Waste Management Services Capital Projects

Moved by Councillor Redekop
Seconded by Councillor Harry

That Report PWP 02-2004, January 27, 2004, respecting the Construction Progress Report, Waste Management Services Capital Projects, be received.

Carried.

38. Collection Contractors
2003 Third and Fourth Quarter Performance

Moved by Councillor Redekop
Seconded by Councillor Harry

That Report PWP 03-2004, January 27, 2004, respecting the Collection Contractors, 2003 Third and Fourth Quarter Performance, be received for information.

Carried.

39. Region of Niagara, City of Hamilton
Joint Long-term Waste Disposal Planning Initiative

Moved by Councillor Redekop
Seconded by Councillor Harry

That Report PWP 05-2004, January 27, 2004, respecting the Region of Niagara, City of Hamilton Joint Long-term Waste Disposal Planning Initiative, be received for information.

Carried.

MINUTES

40. Transportation Strategy Steering Committee
Meeting of Tuesday, January 13, 2004

Moved by Councillor Redekop
Seconded by Councillor Bodner

That the minutes of the Transportation Strategy Steering Committee meeting, of Tuesday, January 13, 2004, be received and the recommendations contained therein be approved.

Carried.

41. Smarter Niagara Steering Committee
Meeting of Wednesday, January 14, 2004

Moved by Councillor Redekop
Seconded by Councillor Salci

That the minutes of the Smarter Niagara Steering Committee meeting, of Wednesday, January 14, 2004, be received and the recommendations contained therein be approved.

Carried.

OTHER BUSINESS

42. Appointments to the MSP/NWQPS Implementation Committee

Moved by Councillor Burroughs
Seconded by Councillor Harry

That Councillors Redekop and Zimmerman be appointed as members of the MSP/NWQPS Implementation Committee.

Carried.

2004 PUBLIC WORKS CURRENT BUDGET

43. Mr. Neville provided the Committee with an overview of the 2004 Public Works Current Budget, which notes a Net Budget (levy supported) increase of 11.81% in comparison to 2003. The increase is primarily due to the Facility Operations - Planning Department and Corporate Learning Centre, leases, increased personnel costs, the debt charges and the initiation of Transit Operations.

Mr. Sidawi provided the Committee with an overview of the Operational Support Services Division's responsibilities and 2004 Current Budget, which notes a 17.33% increase of the overall Public Works Department 2004 Current Budget in comparison to 2003, which is primarily due to increased personnel costs, facilities operations, previously discussed in Mr. Neville's presentation, reductions in property revenue and transfers from reserve, which created an increase and other reductions (fewer chargebacks).

Mr. Cousins provided the Committee with an overview of the Transportation Division's responsibilities and 2004 Current Budget, which notes a 10.35% increase of the overall Public Works Department 2004 Current Budget in comparison to 2003, which is also primarily due to increased personnel and insurance costs, inflationary increases and the introduction of Niagara Transit System.

Moved by Councillor Redekop
Seconded by Councillor Salci

That the 2004 Public Works Current Budget, be received and referred to Budget Review Committee for further rationalization of the figures.

Carried.

(Refer to Staff Directions)

CLOSED SESSION

44. Moved by Councillor Bailey
Seconded by Councillor Hodgson

That this Committee do now meet in Closed Session for the purpose of receiving information of a confidential nature relating to property matters.

Carried.

45. Proposed Disposal of Surplus Land
Town of Niagara-on-the-Lake
PWA 21-2004 CONFIDENTIAL

Moved by Regional Chair Partington
Seconded by Councillor Salci

That Report PWA 21-2004, January 27, 2004, respecting the Proposed Disposal of Surplus Land in the Town of Niagara-on-the-Lake, be received.

That the lands in front of the property reported, being the remainder of Lot 176, Plan M-1 in the Town of Niagara-on-the-Lake, be transferred to the Corporate of the Town of Niagara-on-the-Lake for the sum reported plus the costs associated with the transfer.

Carried.

46. Licence of Occupation – Bell Mobility
Smithville Elevated Tank
Township of West Lincoln
PWA 22-2004 CONFIDENTIAL

Moved by Councillor Redekop
Seconded by Councillor Harry

That Report PWA 22-2004, January 27, 2004, respecting the Licence of Occupation – Bell Mobility, Smithville Elevated Tank in the Township of West Lincoln, be received.

That the Regional Clerk be directed to ensure that the appropriate by-law is passed for submission to Regional Council authorizing the Regional Chair and Clerk the execute a License with Bell Mobility Cellular Inc. for occupation of a portion of the Smithville Elevated Tank with communications equipment for the reported annual payment commencing March 1, 2004 at pleasure of Regional Council.

Carried.

47. Moved by Councillor Harry
Seconded by Councillor Bodner

That this Committee do now rise with report.

Carried.

PRESENTATION

48. Niagara-Hamilton Initiative - WastePlan

Ms. Ralph provided the Committee with a brief overview of the Niagara-Hamilton Initiative - WastePlan, which included details on Niagara and Hamilton's Waste Management Planning and the Joint Study of Waste Disposal (WastePlan); the Environmental Assessment Study process and work plan.

STAFF DIRECTIONS

Staff was requested to:

- provide the Committee with the number of short term contract employees included in the 2004 Operating Budget; the contracts they are associated with and a three year comparison. (Refers to Minute Item # 43)
- provide the new Councillors with the Executive Summary and the presentation on the proposed Niagara Intermunicipal Transit System. (Refers to Minutes Item # 43)

ADJOURNMENT

The Committee adjourned at 3:55 p.m., to meet again in Committee Room 4, February 10, 2004 at 1:30 p.m.

Tim Rigby
Chair

Janet Pilon
Legislative Assistant

Pam Gilroy
Acting Regional Clerk