

THE REGIONAL MUNICIPALITY OF NIAGARA

HUMAN RESOURCES COMMITTEE

REPORT 10-2004

Minutes of a meeting of the Human Resources Committee, held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Tuesday, November 9, 2004, commencing at 9:30 a.m.

ATTENDANCE

Committee: Councillors Collins, Chair, Almas, Angelone, Bentley, Harry, Heit, Leavens, Mastroianni, Saracino, Regional Chair Partington.

Staff: Mr. Nicol, Commissioner, Human Resources Department; Mr. Trojan, CAO; Ms. Hepplewhite, Acting Deputy Clerk and Corporate Records Manager.

Staff (Part-time): Ms. Fontana, Director of Corporate Health Services and Employee Relations, Ms. Elliott, Director Organizational Development & Compensation Services; Mr. Miron, Corporate Health Services Manager, Ms. DeMontmorency, Manager Compensation and Benefits, Ms. Smith, Administrative Assistant to the Commissioner of Human Resources, Ms. Herbai, Coordinator Employee Benefits, Mr. Bacchus, Commissioner of Corporate Services, Mr. Robson Director of Corporate Strategy.

ADMINISTRATION

90. Shared Service Agreements -
The Regional Municipality of Niagara
and Niagara Peninsula Conservation Authority;
Niagara Economic and Tourism Corporation

Mr. Nicol, Commissioner, Human Resources Department, provided the committee with an overview of the Shared Service Agreements for 2005 with the Niagara Peninsula Conservation Authority and the Niagara Economic and Tourism Corporation.

Moved by Councillor Angelone
Seconded by Councillor Harry

That Report CAO 23-2004, Shared Service Agreements – The Regional Municipality of Niagara and Niagara Peninsula Conservation Authority; Niagara Economic and Tourism Corporation, November 9, 2004 be received and the recommendations contained therein be forwarded to Regional Council for decision.

Carried.

91. Final Report on Niagara's Partnership with Environment Canada - To Assess Niagara's Overall Approach to Sustainability using The Melbourne Principles

Mr. Robson, Director of Corporate Strategy, provided a verbal summary of the report.

Moved by Councillor Heit
Seconded by Councillor Angelone

That Report CAO 24-2004, Final Report on Niagara's Partnership with Environment Canada - To Assess Niagara's Overall Approach to Sustainability using The Melbourne Principles, November 9, 2004 be received for information.

Carried.

92. Memorandum Re: 2005 Budget Review Process

Moved by Councillor Heit
Seconded by Councillor Bentley

That the Memorandum, dated November 5, 2004 regarding the 2005 Budget Review Process be received for information.

Carried.

(Please note that the memorandum dated November 5, 2004, respecting the 2005 Budget Review Process; Report CAO 23-2004, Shared Service Agreements – The Regional Municipality of Niagara and Niagara Peninsula Conservation Authority; Niagara Economic and Tourism Corporation and Report CAO 24-2004, respecting the Final Report on Niagara's Partnership with Environment Canada - To Assess Niagara's Overall Approach to Sustainability using The Melbourne Principles can be found behind the JNT RPTS Blue Book Tab)

HUMAN RESOURCES

93. Human Resources Department –
2005 Current Budget

Mr. Nicol, Commissioner, Human Resources Department, provided Committee with an overview of the Human Resources 2005 Operating Budget, representing a gross increase of 3.14% and net increase of 1.89% over the department's 2004 budget.

Moved by Councillor Mastroianni
Seconded by Councillor Angelone

That Report HR 42-2004, Human Resources Department – 2005 Current Budget, November 9, 2004, be received for information and forwarded to Budget Review Committee for consideration.

Carried.

94. New Employee and Family Assistance
Program Service Provider – Transition Plan

Moved by Councillor Angelone
Seconded by Councillor Heit

That Report HR 43-2004, New Employee and Family Assistance Program Service Provider – Transition Plan, November 9, 2004, be received for information.

Carried.

CLOSED SESSION

95. Moved by Councillor Harry
Seconded by Councillor Mastroianni

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to personnel matters.

Carried.

96. Oral Report –
Collective Bargaining Update

Moved by Councillor Angelone
Seconded by Councillor Leavens

That the Oral Report regarding, Collective Bargaining Update, be received.

Carried.

97. Oral Report -
Personnel Issue

Moved by Councillor Angelone
Seconded by Councillor Leavens

That the Oral Report regarding a personnel matter be received and the report of the CAO be recommended to Regional Council for approval.

Carried.

98. Moved by Councillor Angelone
Seconded by Councillor Leavens

That Committee do now rise with report.

Carried.

ADJOURNMENT

The Committee adjourned at 10:50 a.m. to meet again on Tuesday, November 9, 2004, Committee Room #4 at 9:30 am, at Regional Headquarters.

Michael Collins
Committee Chair

Anne Hepplewhite
Acting Deputy Clerk

Pam Gilroy
Regional Clerk/
Associate Director of
Corporate Strategy