

THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 26-2004

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, December 8, 2004, commencing at 10:00 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Goulbourne; Heit; Hildreth; Goulbourne; Leavens; Saracino; Zimmerman.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner, Corporate Services; Mr. Lockyer, Treasurer/Director, Financial Management & Planning; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Mr. Askoul, Manager, Client Computing; Ms. Chamberlain, Fixed Assets Analyst; Mr. J. Cousins, Director, Transportation Services; Ms. Hepplewhite, Manager, Records Management/Deputy Clerk; Mr. Murphy, Manager, Policy and Planning; Mr. Roach, Finance Manager, P.W.

CLERK'S OFFICE – CORPORATE SERVICES DEPARTMENT

275. Procedure to Select the
Committee Chair and Vice-Chair
of each of the Standing Committees

Moved by Councillor Burroughs
Seconded by Councillor Hildreth

That Report CSD 174-2004, December 8, 2004, respecting the Selection of the Committee Chair and Vice-Chair for each of the Standing Committees, be received.

Carried.

(Report CSD 174-2004 is behind the Joint Reports Tab in the Blue Book.)

Peter Partington, Regional Chair, called for nominations for the position of Chair of the Corporate and Financial Services Committee.

Moved by Councillor Saracino
Seconded by Councillor Zimmerman

That Councillor Martin be nominated for the position of Chair of the Corporate and Financial Services Committee.

Carried.

The Regional Chair called a second and third time for nominations for the position of Chair of the Corporate and Financial Services Committee.

Moved by Councillor Leavens
Seconded by Councillor Hildreth

That nominations for the position of Chair of the Corporate and Financial Services Committee be closed.

Carried.

There being no other nominations, Regional Chair Partington, with the agreement of Councillor Martin, declared him Chair of the Corporate and Financial Services Committee.

Councillor Martin, newly elected Committee Chair, called for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Saracino
Seconded by Councillor Hildreth

That Councillor Zimmerman be nominated for the position of Vice-Chair of the Corporate and Financial Services Committee.

Carried.

Councillor Martin called a second and third time for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Burroughs
Seconded by Councillor Eke

That nominations for the position of Vice-Chair of the Corporate and Financial Services Committee be closed.

Carried.

There being no other nominations, Councillor Martin, with the agreement of Councillor Zimmerman, declared her Vice-Chair of the Corporate and Financial Services Committee.

276. Day and Time of Regular
Meetings for Standing Committees

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 175-2004, respecting Day and Time of Regular Meetings for Standing Committees, be received.

That regular meetings of the Corporate and Financial Services Committee be held on Wednesday at 10:00 a.m. in accordance with a schedule approved, from time to time, by Regional Council.

That special meetings be held at such times and such places as may be appropriate, pursuant to the provisions of the procedural by-law.

Carried.

(Report CSD 175-2004 is behind the Joint Reports Tab in the Blue Book.)

PRESENTATIONS

277. Request for Relief from Development Charges
On Farm Help Houses

Mr. David Juras, a Tender Fruit Grower, attended to request relief from Development Charges on a proposed farm help house to be constructed on 50 acres of farm property. He commented that the building could not be used or sold for any other purpose and therefore should not be treated like regular residential buildings.

A discussion ensued regarding the definition of seasonal use and other wording in the by-law as it relates to this matter and the process required to amend the by-law. Committee also commented that this matter needed to be dealt with by Niagara-on-the-Lake. Following discussion, it was:

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 178-2004, December 8, 2004, respecting Request for Relief from Development Charges on Farm Help Houses, be received.

That Regional Council grant the exemption, subject to confirmation from the Town of Niagara-on-the-Lake.

Carried.

278. Report CAO 26-2004
Core Services Review Process and Results to Date
And
Report CAO 27-2004
2005 Budget Prioritization Process Update

Mr. Trojan advised that brief presentations and review of Reports CAO 26-2004 and CAO 27-2004 have taken place at Standing Committees this week with some recommendations coming forward from discussions. Further review and consideration of these reports and amended appendices will take place at the Committee of the Whole meeting on December 16th, 2004.

Moved by Councillor Eke
Seconded by Councillor Burroughs

That Report CAO 26-2004, Core Services Review Process and Results to Date and Report CAO 27-2004, 2005 Budget Prioritization Process Update, be received and referred to the Committee of the Whole meeting of December 16th, 2004.

279. Moved by Councillor Burroughs
Seconded by Councillor Leavens

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to personnel matters.

Carried.

280. Moved by Councillor Burroughs
Seconded by Councillor Leavens

That this Committee do now rise without report.

Carried.

Upon a vote being taken, the Regional Chair declared the original motion carried.

(Reports CAO 26-2004 and CAO 27-2004 are behind Joint Reports Tab in Blue Book.)

JOINT REPORTS

281. Agreement for Roadworks
Pallek Farm Commercial Blocks
Applicant: Nastani Holdings Ltd.
Clearance of Condition to Facilitate
Site Plan Approval
Regional Road 55 (Niagara Stone Road)
Town of Niagara-on-the-Lake

Moved by Councillor Leavens
Seconded by Councillor Goulbourne

That Report CSD 167-2004, December 8, 2004 (PWA 214-2004, December 7, 2004), respecting the Agreement for Roadworks, Pallek Farm Commercial Blocks, Applicant: Nastani Holdings Ltd., Clearance of Condition to Facilitate Site Plan Approval, Regional Road 55 (Niagara Stone Road) in the Town of Niagara-on-the-Lake, be received and referred to Council for decision.

Carried.

(Report CSD 167-2004/ PWA 214-2004) is behind Joint Reports Tab in the Blue Book.)

282. Request for Capital Budget Allocation and Financing Approval
For Projects ZSS0501, ZSW0511, ZCW0518 and ZGG0503
Vehicle and Equipment Replacement and Additions

Moved by Councillor Leavens
Seconded by Councillor Goulbourne

That Report CSD 177-2004, December 8, 2004 (PWA 215-2004, December 7, 2004), respecting the Request for Capital Budget Allocation and Financing, Approval for Projects ZSS0501, ZSW0511, ZCW0518 and ZGG0503, Vehicle and Equipment Replacement and Additions, be received and referred to Council for decision.

Carried.

(Report CSD 177-2004/PWA 215-2004 is behind the Joint Reports Tab in the Blue Book.)

283. Geometric Improvements on Regional Road 81
(King St./St. Paul St.W.) between Ninth Street
and Seventh Street in the Municipalities of
Lincoln and St. Catharines Project ZRC0236/RC0236

Moved by Councillor Leavens
Seconded by Councillor Goulbourne

That Report CSD 180-2004, December 8, 2004 (PWA 220-2004, December 7, 2004) respecting Geometric Improvements on Regional Road 81 (King ST./ST. Paul St.W.) between Ninth Street and Seventh Street in the Municipalities of Lincoln and St. Catharines Project ZRC0236/RC0236, be received and referred to Council for decision.

Carried.

284. Amendments to 2005 Waste Management Services
Division Operating Budget

Moved by Councillor Leavens
Seconded by Councillor Goulbourne

That Report CSD 182-2004, December 8, 2004 (PWA 225-2004, December 7, 2004), respecting the Amendments to the 2005 Waste Management Services Division Operating Budget be received and presented as additional information to be considered with the November 23, 2004 minutes of the Joint meeting of the Corporate and Financial Services Committee and Public Works and Utilities Committee at Regional Council on December 16, 2004.

Carried.

(Report CSD 182-2004/PWA 225-2004 is behind the Joint Reports Tab in the Blue Book.)

285. Financing Option for Furniture
re: Staff Move to 509 Glendale Avenue

Moved by Regional Chair Partington
Seconded by Councillor Zimmerman

That Report CSD 176-2004, December 8, 2004 (PHD 88-2004, December 6, 2004) respecting Financing Option for Furniture re: Staff move to 509 Glendale Avenue, be received and referred to Council for decision.

Carried.

(Report CSD 176-2004/ PHD 88-2004 is behind the Joint Reports Tab in the Blue Book.)

CORPORATE SERVICES DEPARTMENT

286. Request for Industrial Development Charge Moratorium

Moved by Councillor Zimmerman
Seconded by Councillor Burroughs

That Report CSD 179-2004, December 8, 2004, respecting Request for Industrial Development Charge Moratorium, be received.

That the Niagara Falls Chamber of Commerce be informed that Regional Council will continue to impose a development charge on industrial development in Niagara.

Carried.

287. Request for Deferral of Effective Date
For Water and Wastewater Rates

Moved by Councillor Goulbourne
Seconded by Councillor Leavens

That Report CSD 181-2004, December 8, 2004, regarding Request for Deferral of Effective Date for Water and Wastewater Rates, be received.

That Regional Council defer the effective date of the 2004 Water and Wastewater rates from January 1, 2005 to March 1, 2005.

Carried.

288. Closure of Capital Projects

Moved by Regional Chair Partington
Seconded by Councillor Leavens

That Report CSD 165-2004, December 8, 2004, respecting Closure of Capital Projects, be received.

That total net transfers from the Niagara Transportation Superbuild Reserve Fund (0030-0975) of \$10,389 be approved to accommodate the closure of Roads capital projects as shown in Appendix 1.

That total net transfers from the Fleet Equipment Replacement Reserve Fund (0030-0945) of \$54,600 be approved to accommodate the closure of Vehicle & Equipment Projects as shown in Appendix 2.

That total net transfers to the Capital Levy Reserve (0035-0960) of \$24,398 be approved to accommodate the closure of Corporate and Technology, Buildings & Equipment and Public Health capital projects as shown in appendix 2.

That total net transfers from the Solid Waste Reserve Fund (0030-0970) of \$29,806 be approved to accommodate substitution of previously approved debenture financing and the closure of Waste Management capital projects as shown in Appendix 2.

That project closures be completed as indicated in appendix 1 and 2.

That a copy of this report be circulated to the Public Works and Utilities and the Public Health Services standing committee for information.

That the Regional Clerk be instructed to prepare the appropriate by-law(s) for presentation to Regional Council.

Carried.

289. Capital Projects
September 2004 Variance Report

Moved by Regional Chair Partington
Seconded by Councillor Leavens

That Report CSD 166-2004, December 8, 2004, regarding Capital Projects September 2004 Variance Report, be received.

That the gross budget for ZSW9407/SW9407, Improvement to Garner Road Lagoon be decreased by \$416,700 to reflect the reduction in external contribution from the Ontario Clean Water Association – Municipal Assistance Program.

That this report be forwarded to Public Works Committee for Information.

Carried.

290. Forecast of Year-End Results and Budget to Actual Comparison
for the Month Ended October 31, 2004 Current Budget

Moved by Regional Chair Partington
Seconded by Councillor Leavens

That Report CSD 169-2004, December 8, 2004, respecting Forecast of Year-End Results and Budget to Actual Comparison for the Month Ended October 31, 2004 Current Budget.

Carried.

291. Supply, Installation and Support of
Multifunctional Devices and a Colour Print Solution
Our Reference F.08#2004-RFP-06 Award of Contract

Moved by Regional Chair Partington
Seconded by Councillor Leavens

That Report CSD 170-2004, December 8, 2004, respecting Supply, Installation and Support of Multifunctional Devices and a Colour Print Solution Our Reference F.08#2004-RFP-06 Award of Contract.

That a contract be awarded for Request for Proposal #2004-RFP-06, covering the supply, installation and support of Multifunctional Devices and a Colour Print Solution for a sixty (60) month term to the low bidder meeting the specified requirements, Ricoh Canada Inc., Burlington, Ontario, at a total estimated cost including net taxes of \$1,461,888.00.

That staff be authorized to enter into negotiations to finalize a contract with Ricoh Canada Inc.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

CORRESPONDENCE

292. Moved by Councillor Burroughs
Seconded by Councillor Eke

That Communications CFS 65-2004 and CFS 66-2004 from Carolyn Kett, Town Clerk, Town of Fort Erie (November 25, 2004) respecting Industrial Tax Rates and the petition to eliminate Capping of Taxes, be received and referred to the tax ratio bylaw discussion.

Carried.

293. Moved by Councilor Eke
Seconded by Councillor Leavens

That the following communications be received:

CFS 67-2004 Martin Yamich Director of Corporate Strategy and Lew Holloway, Chief Administrative Officer, regarding 2004 Comparable Tax Rates (October 15, 2004).

- CFS 68-2004 Martin Yamich Director of Corporate Strategy and Lew Holloway, Chief Administrative Officer, regarding and Town's Share of Region's Levy (October 19, 1004).
- CFS 69-2004 Deb Morton, Executive Director, Police Services Board (November 29, 2004) regarding HP Hardware Maintenance Agreement.
- CFS 70-2004 Deb Morton, Executive Director, Police Services Board (November 29, 2004) regarding NRPS Capital Levy Project ZPO0401 Server, Monitors, Card Printer Replacement Equipment.
- CFS 71-2004 Deb Morton, Executive Director, Police Services Board (November 29, 2004) regarding Report HR 41-2004 Public Consultation on Ending Mandatory Retirement.
Carried.

OTHER BUSINESS

294. Additional Information
Councillor Burroughs inquired as to the status of information requested regarding Report CSD 156-2004 historical actual projections for water flows and wastewater flows.
- Councillor Saracino inquired as to the status of his request for a followup report regarding the Elm Street Landfill.
- Staff will followup on these matters.

CLOSED SESSION

295. Moved by Councillor Leavens
Seconded by Councillor Eke
- That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a property matter.
Carried.
296. Niagara Ambulance Communication Service – Progress Update
- Moved by Councillor Burroughs
Seconded by Councillor Leavens
- That Report CSD 168-2004, December 8, 2004 (PHD 85-2004, December 6, 2004/HR 44-2004, December 7, 2004) respecting Niagara Ambulance Communication Service – Progress Update, be received and referred to Council for decision.
Carried.

297. Moved by Councillor Leavens
Seconded by Councillor Eke

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 11:25 a.m. to meet on Wednesday, January 12, 2005,
at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Regional Clerk
/Associate Director of Corporate Strategy