

THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 18-2004

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, August 11, 2004, commencing at 10:00 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Partington, Regional Chair; Eke; Goulbourne; Hildreth.

Staff: Mr. Trojan, C.A.O.; Mr. Lockyer, Treasurer; Ms. Gilroy, Acting Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Mr. Banting, Director, Legal Services; Mr. Bernard, Manager, Court Services; Mr. Brcic, Director, Water and Wastewater Services; Ms. Ralph, Manager, Waste Policy and Planning; Ms. Williams, Senior Financial Analyst.

QUORUM

There being a lack of ordinary quorum at the meeting, the Committee Chair determined that the ordinary quorum for the meeting be reduced to five members, pursuant to Part 11, Section 11.7 of the Procedural By-law 7174-93.

PRESENTATION

171. **Pay Tickets (POA)**

Mr. Mitchell Dick and Mr. Dana Goldhawk, Royal Bank of Canada, attended to apprise Committee of "Paytickets.ca", a service they have developed for the public to pay their tickets issued to them under the Provincial Offences Act. Mr. Goldhawk commented that the program developed by the Royal Bank of Canada and Teranet Enterprises Inc. fits in well with the Region's existing disbursement and automation systems and will be more timely, efficient and accurate. Mr. Dick provided a Market update on the municipalities adopting this system and demonstrated a portal walkthrough of the program. Committee was also apprised of the pricing details as follows:

Transaction fee (per ticket processed)	\$2
Annual Maximum Transaction fee	\$12,000
Contract Term	3 Years
Visa Merchant Discount Rate	1.95%
MasterCard Merchant Discount Rate	1.95%
Moneris Transaction Event Fee	.05
Consumer Handling Fee	\$3.00

Moved by Councillor Hildreth
Seconded by Councillor Eke

That the presentation by Mitchell Dick and Dana Goldhawk, Royal Bank of Canada, regarding Paytickets.ca, be received.

Carried.

CLOSED SESSION

172. Moved by Councillor Goulbourne
Seconded by Councillor Eke

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a property matter.

Carried.

173. License Extension Agreement
P.O.A. Court Space
Town of Fort Erie

Moved by Regional Chair Partington
Seconded by Councillor Goulbourne

That Report CLK 11-2004, August 11, 2004 (PWA 148-2004, August 10, 2004) respecting License Extension Agreement, P.O.A. Court Space, Town of Fort Erie, be received and the recommendations contained therein be approved.

Carried.

174. Moved by Councillor Hildreth
Seconded by Councillor Eke

That this Committee do now rise with report.

Carried.

CHIEF ADMINISTRATIVE OFFICER

175. Municipal Performance Measurement Program
Results for the Year 2003

Moved by Councillor Eke
Seconded by Councillor Hildreth

That Report CAO 18-2004, August 11, 2004, respecting Municipal Performance Measurement Program Results for the Year 2003, be received.

That this report be posted on the Regional Municipality of Niagara Internet site to comply with the requirement of the Municipal Performance Measurement Program regarding the publication of Niagara's 2003 performance measurement information.

That this report be circulated to local municipalities, M.P.s and M.P.P.s for information.

Carried.

CLERK'S DEPARTMENT

176. Vacant Seat on Regional Council

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CLK 06-2004, August 11, 2004, respecting Vacant Seat on Regional Council, August 11, 2004 be received; and

That Council provide a decision as to how the vacant seat will be filled, at its meeting of August 19, 2004.

Carried.

CORPORATE SERVICES DEPARTMENT

177. Expropriation Glenridge Avenue Reconstruction Project City of St. Catharines

Moved by Councillor Goulbourne
Seconded by Councillor Hildreth

That Report CSD 117-2004, August 11, 2004 (PWA 138-2004, August 10, 2004) respecting Expropriation, Glenridge Avenue Reconstruction Project, City of St. Catharines, be received.

That the Region's Legal Services Division be authorized to initiate expropriation procedures for the acquisition of a property required to accommodate the Glenridge Avenue Reconstruction Project in the City of St. Catharines.

That Regional Council receives the attached application of The Regional Municipality of Niagara for approval to expropriate that parcel of land described as being Lot 4 on Plan 192 for the City of St. Catharines, pursuant to the Expropriations Act.

That all expropriation costs be charged against Capital Works Project I.D. RC0433 (Reconstruction of Regional Road 50 (Glenridge Avenue) from Glendale Avenue to the CNR Overpass).

Carried.

178. Forecast of Year-End Results and Budget to Actual
Comparison for the Month Ended June 30, 2004 Current Budget

Moved by Regional Chair Partington
Seconded by Councillor Hildreth

That Report CSD 120-2004, August 11, 2004, respecting Forecast of Year-End Results and Budget to Actual Comparison for the Month Ended June 30, 2004 Current Budget, be received for information.

Carried.

179. Request for Aid to the City of Peterborough

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CSD 121-2004, August 11, 2004, respecting Request for Aid to the City of Peterborough, be received; and

That Regional Council approve financial assistance in the amount of \$5,000 from the contingency reserve fund.

Carried.

180. Tender Award, Contract RN 04-20
Bridge Rehabilitation
Prince Charles Drive Bridge (Structure No. 054205)
Regional Road 54 (Prince Charles Drive)
0.32 km north of Broadway Street/Ontario Road
in the City of Welland, Project ZRC0223

Moved by Councillor Goulbourne
Seconded by Councillor Hildreth

That Report CSD 123-2004, August 11, 2004 (PWA 151-2004, August 10, 2004) respecting the Tender Award Contract RN 04-20, Bridge Rehabilitation Prince Charles Drive Bridge (Structure No. 054205), Regional Road 54 (Prince Charles Drive) 0.32 km north of Broadway Street/Ontario Road in the City of Welland, Project ZRC0223, be received.

That approval be given to initiate debenture financing (1-10 years) in the amount of \$470,000 for the Project ZRC0223 (Rehabilitation of Structure No. 054205, Prince Charles Dr. Bridge over CNR);

That capital levy financing in the amount of \$50,000 be transferred from Project ZRC0401/RC0401, 2004 Hot Mix Program – Part 1 to Project ZRC0223/RC0223;

That Contract RN 04-20, Bridge Rehabilitation, Prince Charles Drive Bridge (Structure No. 054205), Regional Road 54 (Prince Charles Drive), 0.32km north of Broadway Street/Ontario Road, in the City of Welland, be awarded to the low tenderer, Precision Contracting Services Inc., at the bid price of \$379,119;

That a contingency amount of \$50,000 be provided for this contract;

That the engineering agreement with the firm of Acres International Ltd (Acres) be extended to include contract administration and inspection services, with the engineering fees being calculated on a time plus disbursements basis, estimated at \$50,000;

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara are presented to Regional Council on August 19, 2004; and,

That all project costs be charged against Capital Works Project ID No. RC0223, (Rehabilitation of Structure No. 054205, Prince Charles Dr. Bridge over CNR).

Carried.

181. Waste Management Financing Options Study

Ms. Ralph, Manager, Waste Policy and Planning, provided an overview of Report CSD 122-2004, August 11, 2004 (PWA 146-2004, August 10, 2004) regarding the Waste Management Financing Options Study, highlighting the four guiding principles, proposed allocation methods and recommendations within the report.

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report PWA 146-2004 (CSD 122-2004), August 10, 2004, respecting the Waste Management Financing Options Study, be received.

That these Committees recommend to Regional Council that the Waste Management Financing Options Study recommendations, attached as Appendix I to this report, be approved; and

That the recommended method of allocating waste management service costs to the Area Municipalities for 2005 and 2006, ***be deferred until September 2004***; and

That staff be directed to report back to Public Works and Utilities Committee by September 2005 regarding the outcome of the Level of Service Review; and

That staff be directed to report back to both Committees by June 2006 regarding the setting of container tag fees, long term Uniform Disposal Rate and the proposed methodology of setting the uniform cost per property sector, that would be applied in 2007.

That this report be circulated to the area municipalities for comment.

Carried.

MINUTES

182. Report 3-2004

Moved by Councillor Goulbourne
Seconded by Councillor Eke

That Report 3-2004, being the minutes of the Audit Committee meeting of July 14, 2004, be approved.

Carried.

CORRESPONDENCE

183. Moved by Councillor Eke
Seconded by Regional Chair Partington

That the following communications be received and dealt with as noted in these minutes:

CFS 41-2004 Deb Morton, Executive Director, RMON Police Services Board (July 5, 2004) regarding By-law No. 266-2004, Amending Certain Charges for Police Services.

--Approved.

CFS 42-2004 Deb Morton, Executive Director, RMON Police Services Board (July 27, 2004) regarding Capital Project PO 0312, Computer Room Air Conditioner Replacement.

--Receive for information.

CFS 43-2004 Deb Morton, Executive Director, RMON Police Services Board (July 27, 2004) regarding NRPS Financial Variance Report to June 30, 2004.

--Receive for information.

Carried.

ACCOUNTS

184. Moved by Regional Chair Partington
Seconded by Councillor Eke

That Accounts Payable Expense Summary for the period ending May 31, 2004 in the following amounts be approved:

Administration & Corporate Services	\$2,202,150.03
Community Services	2,875,994.40
Planning & Development	5,253.19
Public Health	1,638,744.41
Public Works	6,469,500.09
Police Service	809,996.57
Outside Board's & Agencies	0.00
Non Departmental	<u>20,781,709.95</u>
Total	34,783,348.64
G.S.T. Rebate	<u>790,290.58</u>
Total Expense Payable	35,573,639.22
Holdback Amount	<u>6,093,401.66</u>
Total Expenses Paid	<u>\$29,490,237.56</u>

Carried.

That Accounts Payable Expense Summary for the period ending June 30, 2004 in the following amounts be approved:

Administration & Corporate Services	\$ 942,857.04
Community Services	3,150,067.33
Planning & Development	13,795.28
Public Health	1,789,661.62
Public Works	4,654,666.75
Police Service	1,118,765.59
Outside Board's & Agencies	0.00
Non Departmental	<u>32,820,789.98</u>
Total	44,490,603.59
G.S.T. Rebate	<u>1,154,972.12</u>
Total Expense Payable	45,645,575.71
Holdback Amount	<u>14,040,488.85</u>
Total Expenses Paid	<u>\$31,605,086.86</u>

Carried.

CLOSED SESSION

185. Moved by Councillor Eke
Seconded by Regional Chair Partington

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a property matter.

Carried.

186. Regional Chair's Bursaries 2004

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CLK 07-2004, August 11, 2004, Regional Chair's Bursaries 2004, be received; and

That the bursaries be awarded to the recipients, and recognition be provided to the finalists, as named herein, at the Regional Council meeting of August 19, 2004.

Carried.

187. Silver Anniversary Bursary 2004

Moved by Councillor Goulbourne
Seconded by Regional Chair Partington

That Report CLK 08-2004, August 11, 2004, Silver Anniversary Bursary 2004, be received; and

That the bursary be awarded to the recipient, and recognition be provided to the finalists, as named herein, at the Regional Council meeting of August 19, 2004.

Carried.

188. T. Roy Adams Humanitarian of the Year Award 2004

Moved by Councillor Eke
Seconded by Councillor Hildreth

That Report CLK 09-2004, August 11, 2004, T. Roy Adams Humanitarian of the Year Award 2004, August 11, 2004, be received; and

That the award be presented to the selected nominee, as named herein, at the Regional Council meeting of August 19, 2004.

Carried.

189. Regional Council Appointment to the
Niagara Peninsula Conservation Authority

Moved by Regional Chair Partington
Seconded by Councillor Eke

That Report CLK 10-2004, August 11, 2004, respecting Regional Council appointment to the Niagara Peninsula Conservation Authority, be received; and

That Council delay the appointment to the Niagara Peninsula Conservation Authority for Regional Council's representative for the City of Niagara Falls until the vacant seat on Council is filled.

Carried.

190. Major Outstanding Litigation Matters

Moved by Councillor Eke
Seconded by Regional Chair Partington

That Report CSD 118-2004, August 11, 2004, respecting Major Outstanding Litigation Matters, be received for information.

Carried.

191. Correspondence CFS 44-2004

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Communication CFS 44-2004 from Deb Morton, Executive Director, RMON Police Services Board (July 27, 2004) regarding NRPS Audit Planning Report for Year Ending December 31, 2003, be received and that the requirements for the Police 2004 Audit be added to the Region's 2004 RFP for Audit Services.

Carried.

192. Moved by Councillor Eke
Seconded by Councillor Hildreth

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 11:15 a.m. to meet on Wednesday, September 8, 2004, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Acting Regional Clerk