

THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 16-2004

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, July 14, 2004, commencing at 10:05 a.m.

ATTENDANCE

- Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Goulbourne; Heit; Hildreth; Leavens; Saracino.
- Staff: Mr. Trojan, C.A.O.; Mr. Bacchus, Commissioner, Corporate Services; Mr. Lockyer, Treasurer; Ms. Reilly, Legislative Assistant.
- Staff
(Part-time): Mr. Banting, Director, Legal Services; Ms. Chamberlain, Fixed Assets Analyst; Mr. Cousins, Director, Transportation Services; Mr. Diakow, Director, Corporate Services; Mr. J. Murphy, Manager, Policy and Development; Ms. M. Murphy, Manager, Current & Capital Budgets; Ms. Rosetto, Insurance Claims Analyst; Ms. Williams, Senior Financial Analyst.
- Others: Councillor Salci; Mr. Teichroeb, Manager, Business Development.

CORPORATE SERVICES DEPARTMENT

150. Supplementary Information on
Development Charges Background Study and Proposed By-law

Mr. Bacchus provided a summary of Report CSD 103-2004 which responds to issues raised at the Development Charges Public Meeting regarding the proposed Development Charges By-law and related background study. The report addresses the issues of annual indexation of Development Charges; eligibility period for redevelopment credits; definition of institutional use; Smart Growth exemption eligibility credits and industrial exemption. The staff task force, after considering these matters, offered the following for consideration:

- Imposition of indexation on an annual discretionary basis subject to satisfactory notification;
- No change to the grace period of 5 years for credits due to demolitions;

- Redefinition of institutional use to those organizations that are registered charities only;
- No change to the discounts offered for redevelopment within the defined smart growth zones; and
- Application of the development charge to industrial uses at the rate of \$2.20 per square foot without indexation for the duration of the by-law.

Following discussion of Committee, it was:

Moved by Councillor Hildreth
Seconded by Councillor Burroughs

That Report CSD 103-2004, July 14, 2004, respecting Supplementary Information on Development Charges Background Study and Proposed By-law be received;

That Report CSD 83-2004 and the proposed Development Charges By-law be approved reflecting the recommendations of the staff task force as outlined in Report CSD 103-2004 and presented to Regional Council on July 22, 2004.

Carried.

151. Signing Authority for Millennium Partnerships Initiative

Moved by Councillor Saracino
Seconded by Councillor Leavens

That Report CSD 97-2004, July 14, 2004 (PWA 109-2004, July 13, 2004) respecting Signing Authority for Millennium Partnerships Initiative, be received.

Carried.

152. Reconstruction of Regional Road 83 (Carlton Street)
From Niagara Street to Bunting Road
City of St. Catharines

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CSD 98-2004, July 14, 2004 (PWA 110-2004, July 13, 2004), respecting the Reconstruction of Regional Road 83 (Carlton Street) from Niagara Street to Bunting Road in the City of St. Catharines, be received.

That previously approved financing (Niagara Transportation SuperBuild Reserve Fund) in the amount of \$300,000.00 be transferred from Project ZRC0101/RC0143, 2001 Hot Mix Resurfacing Program Part II to Project ZRC0322/RC0432, Reconstruction of Regional Road 83 (Carlton Street),

Niagara Street to Bunting Road to provide for the Region's portion of the cost-sharing agreement with the City of St. Catharines on their Project Number P04-060, Reconstruction of Bunting Road from Carlton Street to Roehampton Avenue.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on July 22, 2004.

Carried.

153. Niagara's Alternative Biosolids Management Contract Execution

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CSD 101-2004, July 14, 2004 (PWA 122-2004, July 13, 2004), respecting Niagara's Alternative Biosolids Management Contract Extension, be received.

That approval be given for signing the Alternative Biosolids Management Agreement, Loan Agreement, and related documents and agreements with Niagara Biosolids Corporation (also referred to as N-Viro/IMS) and Walker Industries Holdings Limited incorporating securities, loan guarantees and other conditions as have been negotiated;

That the Acting Regional Clerk be directed to ensure that the appropriate by-law is prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the Agreement on behalf of the Region.

Carried.

154. Retention of Consulting Services West St. Catharines Transportation Study

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CSD 102-2004, July 14, 2004 (PWA 120-2004, July 13, 2004), respecting the Retention of Consulting Services, West St. Catharines Transportation Study, be received.

That approval be given to increase the gross budget for Project ZRE0403 Transportation Studies in the amount of \$80,000 to reflect cost sharing with the City of St. Catharines.

That the consulting firm of Matrix Innovations Inc. be retained to provide consulting services to undertake the West St. Catharines Transportation Study;

That the consulting fees be approved with an upset study fee limit of \$160,000.00, subject to confirmation of cost sharing (50%) by the City of St. Catharines;

That all project costs be charged against Capital Works Parent Project ZRE0403.

Carried.

155. Agreement for Stanley Avenue and
Portage Road Trunk Watermain
From Church's Lane to Queenston Reservoir
City of Niagara Falls

Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CSD 104-2004, July 14, 2004 (PWA 121-2004, July 13, 2004), respecting the Agreement for Stanley Avenue and Portage Road Trunk Watermain from Church's Lane to Queenston Reservoir in the City of Niagara Falls, be received.

That the Region enter into an agreement with Niagara Falls Bridge Commission (NFBC) for cost sharing of engineering and construction costs associated with undertaking the construction of a new Stanley Avenue and Portage Road Trunk Watermain in the City of Niagara Falls.

That the agreement outline responsibilities and secure financial commitments associated with the construction of the required watermain.

That the Director of Legal Services be requested to prepare the necessary agreements.

That approval be given to increase the gross budget by \$1,189,500.00 to reflect the cost sharing contribution from the Niagara Falls Bridge Commission (NFBC).

That the Regional Clerk be directed to ensure that the appropriate by-law is prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That the Niagara Falls Bridge Commission be circulated a copy of this report.

Carried.

156. Funding Transfer
Rehabilitation of Regional Road 112 (Point Abino Road)
Highway 3 to Michener Road
Town of Fort Erie
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Moved by Councillor Eke
Seconded by Councillor Goulbourne

That Report CSD 105-2004, July 14, 2004 (PWA 125-2004, July 13, 2004), respecting the Funding Transfer, Rehabilitation of Regional Road 112 (Point Abino Road) Highway 3 to Michener Road in the Town of Fort Erie, be received.

That previously approved debenture financing, in the amount of \$500,000.00, be transferred from Project ZRC9915, Rehabilitation of Regional Road 112 (Point Abino Road) from Highway #3 to Michener Road, in the Town of Fort Erie, to ZRC0401, Roads Resurfacing Program.

Carried.

157. 2004-2005 Insurance Renewal

Moved by Councillor Eke
Seconded by Councillor Burroughs

That Report CSD 99-2004, July 14, 2004, respecting 2004-2005 Insurance Renewal, be received.

That Regional Council approve the renewal of the Region's insurance program as set out in this report.

Carried.

(Refer to staff direction on page CFS 100.)

158. Assessment and Tax Related Issues

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 100-2004, July 14, 2004, respecting Assessment and Tax Related Issues, be received for information and the recommendations contained therein be forwarded to the Minister of Finance and the Councils of the Area Municipalities.

Carried.

159. Summary of Quotations, Tenders and Authorizations
Second Quarter 2004

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 106-2004, July 14, 2004, respecting Summary of Quotations, Tenders and Authorizations Second Quarter 2004 be received for information.

Carried.

(Refer to staff direction on page CFS 100.)

160. Request for Capital Budget and Financing Approval
For Project ZGC0401 – PC's, Printers, Software – from the
2004 Information Systems Capital Program

Moved by Councillor Eke
Seconded by Councillor Leavens

That Report CSD 107-2004, July 14, 2004, respecting Request for Capital Budget and Financing Approval for Project ZGC0401-PC's, Printers, Software – from the 2004 Information Systems Capital Program, be received.

That a capital budget allocation of \$1,922,000 be approved for Project ZGC0401, PC's, Printers, Software, from the 2004 Information Systems Capital Program.

That financing for this project in the gross and net amount of \$1,922,000 be approved and funded with debenture financing (1-3 years).

That the remaining balance of \$878,000 for Project ZGC0401 as included in the 2004 Information Systems Capital Program be closed.

That the uninitiated projects budgets of \$292,000 for ZGC0301, PC's Printers and Software and \$442,000 for ZGC0302, New Initiatives be closed.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

161. Request for Capital Budget and Financing Approval
For Project ZGC0304-Connecting Niagara – from the
2004 Information Systems Capital Program

Conflict of Interest

Councillor Heit declared an indirect pecuniary interest with respect to Report CSD 108-2004, Request for Capital Budget and Financing Approval for Project ZGC0304 – Connecting Niagara, as this project may include wireless communications and as he is employed by a wireless communication company, he therefore took no part in the discussion of, or voting on, this matter.

Moved by Councillor Burroughs
Seconded by Councillor Hildreth

That Report CSD 108-2004, July 14, 2004, respecting Request for Capital Budget and Financing Approval for Project ZGC0304 – Connecting Niagara – from the 2004 Information systems Capital Program, be received.

That a capital budget allocation of \$200,000 be approved for Project ZGC0304, Connecting Niagara, from the 2004 Information Systems Capital Program.

That financing for this project in the gross and net amount of \$200,000 be approved and funded from the Capital Levy Reserve.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

162. Forecast of Year-End Results and Budget to Actual
Comparison for the Month ended May 31, 2004 Current Budget

Moved by Councillor Burroughs
Seconded by Councillor Hildreth

That Report CSD 109-2004, July 14, 2004, respecting Forecast of Year-End Results and Budget to Actual Comparison for the Month ended May 31, 2004 Current Budget, be received for information.

Carried.

163. 2004 Industrial Education Rate Reduction

Moved by Councillor Burroughs
Seconded by Regional Chair Partington

That Report CSD 110-2004, July 14, 2004, respecting 2004 Industrial Education Rate Reduction, be received.

That the Regional Clerk be requested to amend By-law No. 66 to reflect Ontario Regulation 203/04 as follows:

Industrial Occupied	0.03012552
Industrial Excess Land	0.01958159
Industrial Vacant Land	0.01958159
Large industrial Occupied	0.03317306
Large Industrial Excess Land	0.02156249

That this report be circulated to the Councils of the Area Municipalities for information.

Carried.

164. 2004 Debenture Issue

Moved by Councillor Eke
Seconded by Councillor Burroughs

That Report CSD 112-2004, July 14, 2004, respecting 2004 Debenture Issue, be received for information.

Carried.

CORRESPONDENCE

165. Moved by Councillor Burroughs
Seconded by Councillor Eke

That Communication CFS 36-2004 from Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 5, 2004) respecting NRPS Financial Variance Report – to May 31, 2004, be received and that a letter be sent to the Police Services Board requesting the Board to reconsider its motion “that Service staff initiate the required process with the Region to reallocate \$88,000 from the Accumulated Sick Leave Reserve Fund to a S.T.E.E.P. reserve”.

Carried.

166. Moved by Regional Chair Partington
Seconded by Councillor Heit

That Communication CFS 33-2004 from Kenneth Todd, Director of Corporate Support Services (June 8, 2004) respecting Communication from the City of Welland Re: Resolution Regarding New Casino Gambling Revenues, be received and referred to staff for report.

Carried.

167. Moved by Councillor Eke
Seconded by Councillor Saracino

That the following communications be received and dealt with as noted in these minutes:

CFS 34-2004 Bridgeburg Station Downtown B.I.A. resolution respecting the Public Bridge Authority's Plans for the re-location of tollbooths; the placement of a concrete barrier and lane restrictions to the in-bound Central Avenue exit on expanded Canadian Plaza.

--Received.

CFS 35-2004 Katch Koch, Clerk of the Committee, Standing Committee on Finance and Economic Affairs (May 19, 2004) regarding Sherkston Shores' request on the assessment of recreational vehicles in campgrounds to all affected municipalities for their comments.

--Received and referred to staff for response.

CFS 37-2004 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 5, 2004) regarding Niagara Police Services Board NRPS Capital Projects – Update.

--Received for information.

CFS 38-2004 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 5, 2004) regarding Capital Project ID ZPO0418 – Forensic Video Analysis System.

--Received for information.

CFS 39-2004 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 5, 2004) regarding 'Core Service' Review and 2005 Budget Process.

--Received for information.

CFS 40-2004 David Caplan, Minister of Public Infrastructure Renewal, (June 18, 2004) regarding extension to the Canada Ontario Infrastructure Program (COIP).

--Received for information.

Carried.

CORPORATE SERVICES DEPARTMENT (continued)

168. Initiation of ZPO0307, MDT Tower Sites

Conflict of Interest

Councillor Heit declared an indirect pecuniary interest with respect to Report CSD 111-2004, Initiation of ZPO0307, MDT Tower sites, as this project may include wireless communications and as he is employed by a wireless communication company, he therefore took no part in the discussion of, or voting on, these matters.

Moved by Councillor Leavens
Seconded by Councillor Goulbourne

That Report CSD 111-2004, July 14, 2004, respecting Initiation of ZPO0307, MDT Tower Sites, be received.

That Project ZPO0307, MDT Tower Sites be approved and initiated with a gross and net cost of \$240,000.

That financing for the project include debenture (1-10 years) of \$240,000.

Carried.

MINUTES

169. Report 8-2004

Moved by Goulbourne
Seconded by Eke

That Report 8-2004, being the minutes of the Regional Development Charges Task Force meeting of Monday, July 5, 2004, be approved.

Carried.

OTHER BUSINESS

170. **Budget Review Committee Meeting**

A Budget Review Committee was scheduled for Monday, July 19, 2004 at 8:30 a.m. in C.R. 4. The meeting scheduled for Wednesday, July 28, 2004 was cancelled.

STAFF DIRECTION

That staff be directed to:

- (i) Provide a cost analysis comparing the insurance renewal program (2004-2005) to the expiring program (2003-2004). (Refer to minute 157.)
- (ii) On future quarterly reports, include in the summary report on the "Purchases approved by Corporate Management Team" an additional column showing the budgeted amount for each project. (Refer to minute 159.)

ADJOURNMENT

Committee adjourned at 11:55 a.m. to meet on Wednesday, August 11, 2004, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Acting Regional Clerk