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THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 10-2004

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, April 14, 2004, commencing at 10:00 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Heit; Goulbourne; Leavens; Saracino; Zimmerman.

Staff: Mr. Trojan, C.A.O.; Mr. Bacchus, Commissioner, Corporate Services; Mr. Lockyer, Treasurer; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Ms. Bianco, Corporate Communications Strategist; Mr. Brcic, Director, Water & Wastewater Services; Ms. Chamberlain, Fixed Assets Analyst; Mr. Diakow, Director, Corporate Information Systems; Mr. Forgeron, Senior Planner; Ms. Garrett, Manager, General Accounting; Mr. Jones, Director, Administrative Services, P.H.; Dr. Klooz, Associate Commissioner of Public Health; Mr. Roach, Manager, Financial Services, P.W.; Mr. Robson, Director, Corporate Strategy; Mr. Weaver, Corp. Effectiveness & Financial Performance Analyst; Ms. Williams, Senior Financial Analyst.

ADMINISTRATION

81. Federation of Canadian Municipalities
Quality of Life Reporting System

Moved by Councillor Eke
Seconded by Councillor Burroughs

That Report CAO 8-2004, April 14, 2004, respecting Federation of Canadian Municipalities Quality of Life Reporting System, be received for information.

That this report and relevant data be shared with existing or potential "Quality of Life" partners in the community including but not limited to; area municipalities,

school boards, Niagara Health System, Niagara Regional Police Service, Niagara Peninsula Conservation Authority, Niagara Regional Housing, Niagara Economic and Tourism Corporation, and Opportunities Niagara.

Carried.

CORPORATE SERVICES DEPARTMENT

82. Tax Arrears and Collection Experience
of the Area Municipalities for 2001

Moved by Councillor Burroughs
Seconded by Councillor Zimmerman

That Report CSD 44-2004, April 14, 2004, respecting Tax Arrears and Collection Experience of the Area municipalities for 2001, be received and forwarded to the area municipal councils for information.

Carried.

83. Cash Management Activities for the
Fourth Quarter and Year 2003

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 45-2004, April 14, 2004, respecting Cash management Activities for the Fourth Quarter and Year 2003 be received for information.

Carried.

84. Contract Extension for Incontinence Management Program

Moved by Chair Partington
Seconded by Councillor Saracino

That Report CSD 46-2004, April 14, 2004 (COM 24-2004, April 19, 2004) respecting Contract Extension for Incontinence Management Program, be received for information.

Carried.

85. Proposed 2004 Traffic Signal Rehabilitation
And Installation Programs

Moved by Councillor Zimmerman
Seconded by Councillor Eke

That Report CSD 47-2004, April 14, 2004 (PWA 63-2004, April 13, 2004) respecting Proposed 2004 Traffic Signal Rehabilitation and Installation Programs, be received for information.

That approval be given to initiate financing (debentures 1-10 years) in the gross and net amount of \$420,000 included in the 2004 Roads Capital Budget for Project ZRT0401 of the New Traffic Signal Installation Program.

That approval be given to initiate financing (debentures 1-10 years) in the gross and net amount of \$1,200,000 included in the 2004 Roads Capital Budget for Project ZRT0402 Traffic Signal Rehabilitation Program.

That approval be given to transfer financing in the amount of \$120,000 (debentures 1-10 years) from Project ZRT0401 New Traffic Signal Rehabilitation Program to Project ZRT0402 Traffic Signal Rehabilitation Program.

That approval be given to transfer financing in the amount of \$170,000 comprising of \$150,000 (debentures 1-10 years) and \$20,000 (Capital Levy) from Project ZRC0121 Intersection Improvement Regional Road 36 (South Pelham Road) at Town Square Entrance to Project ZRT0401 New Traffic Signal Rehabilitation Program.

That staff be authorized to proceed with the proposed 2004 Traffic Signal Rehabilitation Program and New Traffic Signal Installation Programs as outlined in this report.

Further, that Council authorize staff to continue with the standardization of traffic signal equipment, as per the "Design and Operation of Traffic Signals Standards and Specifications" manual, in conjunction with the pilot process approved by the Corporate Management Term for the "Sole Source or Direct Negotiation Purchases" procedure.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on April 22, 2004.

Carried.

86. Initiation & Approval of ZPL0201, Waterfront Trail Construction:
Investing in the Lake Ontario Waterfront Trail to
Support Healthy Communities through Partnerships

Moved by Councillor Zimmerman
Seconded by Councillor Eke

That Report CSD 48-2004, April 14, 2004 (DPD 55-2004), respecting Initiation & Approval of ZPL0201, Waterfront Trail Construction: Investing in the Lake

Ontario Waterfront Trail to Support Healthy Communities through Partnerships, be received.

That the budget allocation from the approved 2004 Planning Capital Budget for project ZPL0201 Waterfront Trail Construction in the amount of \$535,600 gross and \$321,360 net be approved and allocated to the Trail Section listed in this report.

That the debenture financing (1-10 years) of \$321,360 be approved for project ZPL0201.

That the Regional Clerk be authorized to ensure that the appropriate by-laws are prepared for presentation to Regional Council.

That copies of this report be circulated for information purposes to the Waterfront Regeneration Trust; the Regional Public Works Department; all Provincial and Federal members of Parliament for Niagara; the local trail partners in Grimsby, Lincoln, St. Catharines (Rotary club Lakeshore), Niagara-on-the-Lake, Port Colborne, Fort Erie, Wainfleet and the Niagara Peninsula Conservation Authority.

Carried.

87. 2004 Reimbursable Mileage Rate

Moved by Councillor Burroughs
Seconded by Councillor Eke

That Report CSD 49-2004, April 14, 2004, respecting 2004 Reimbursable Mileage Rate, be received.

That the reimbursable mileage rate payable to Regional employees who use their personal automobiles on Regional business be established at \$0.40 per kilometer effective January 1, 2004.

That the Regional Clerk be directed to ensure that the appropriate by-law be prepared for presentation to Regional Council.

Carried.

88. Solution to Address Issues Arising from the 2004 Budget Process

Moved by Councillor Zimmerman
Seconded by Councillor Leavens

That Report CSD 50-2004, April 14, 2004 (PHD 32-2004, April 19, 2004), respecting Solution to Address Issues Arising from the 2004 Budget Process, be received.

That the \$47,628 (net) amount that has been removed from Public Health's budget (Dental Programs) be reinstated;

That the \$46,000 (net) amount that has been removed from the Public Health's budget (Tobacco Enforcement) be reinstated;

That the \$45,000 (net) amount that has been removed from Public Health's budget (By-law Enforcement Officers) be reinstated;

That the \$210,000 regional dollars that initially were to be used to fund the SARS positions be redirected to resolve these issues now that SARS positions are funded by the MOHLTC at 100%, subject to approval by the Public Health Services Committee.

Carried.

89. Capital Budget Allocation Bylaw for the 2004 Water Capital Program

Moved by Councillor Saracino
Seconded by Councillor Eke

That Report CSD 51-2004, April 14, 2004, (PWA 64-2004, April 13, 2004), respecting the Capital Budget Allocation Bylaw for the 2004 Water Capital Program, be received.

That financing be approved for the 2004 Water Capital Program in the gross and net amount of \$15,850,000 and allocated to the individual programs as summarized in Schedule A.

That approval be given to fund the projects with financing of \$800,000 (Water Capital Reserve Fund), \$2,000,000 (Development Charge Reserve Fund) and \$13,050,000 (Debentures 1-10 years).

That previously approved financing (PWA 189-2003 / CSD 163-2003) for Project ZCW9709 / CW0019 Decew Falls Water Treatment Plant Phase 3 Upgrade be revised to reflect debenture financing (1-10 years) in the amount of \$7,000,000.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on April 22, 2004.

Carried.

90. Capital Budget Allocation Bylaw for the 2004 Wastewater Capital Program

Moved by Councillor Saracino

Seconded by Councillor Eke

That Report CSD 52-2004, April 14, 2004 (PWA 65-2004, April 13, 2004), respecting the Capital Budget Allocation Bylaw for the 2004 Wastewater Capital Program, be received.

That financing be approved for the 2004 Wastewater Capital Program in the gross and net amount of \$13,510,000 and allocated to the individual programs as summarized in Schedule A.

That approval be given to fund the projects with financing of \$600,000 (Development Charge Reserve Fund) and \$12,910,000 (Debentures 1-10 years).

That previously approved financing (PWA 25-2004 / CSD 23-2004) for Project ZSW0302 Alternative Biosolids Management Program be revised to reflect debenture financing (1-10 years) of \$1,632,000, Wastewater Capital Reserve Fund of \$2,868,000 and Development Charge Reserve Fund of \$500,000.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on April 22, 2004.

Carried.

91. Capital Budget Allocation Bylaw and Financing Approval for the 2004 Roads Capital Program

Moved by Councillor Saracino

Seconded by Councillor Eke

That Report CSD 53-2004, April 14, 2004 (PWA 66-2004, April 13, 2004), respecting the Capital Budget Allocation Bylaw and Financing Approval for the 2004 Roads Capital Program, be received.

That financing be approved for the 2004 Roads Capital Budget in the amount of \$15,235,000 gross and \$13,835,000 net and allocated to the projects summarized in Appendix A attached.

That approval be given to fund the projects with financing of \$10,077,000 (Debentures 1-10 years), \$2,858,000 (Capital Levy), \$900,000 (Development Charge Reserve Fund) and \$1,400,000 (External Financing).

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council on April 22, 2004.

Carried.

92. Retention of Consulting Services for the Stanley Avenue and Portage Road Trunk Watermain from Church's Lane to Queenston Reservoir in the City of Niagara Falls, Project ZCW0012/CW0333

Moved by Councillor Saracino
Seconded by Councillor Eke

That Report CSD 54-2004, April 14, 2004 (PWA 67-2004, April 13, 2004), respecting the Retention of Consulting Services for the Stanley Avenue and Portage Road Trunk Watermain from Church's Lane to Queenston Reservoir in the City of Niagara Falls, Project ZCW0012/CW0333, be received.

That the consulting firm of Totten Sims Hubicki Associates be retained to provide engineering services for the new Stanley Avenue and Portage Road Trunk Watermain in the City of Niagara Falls.

That the engineering fee be calculated on a time plus expenses basis estimated to an upset limit of \$265,889.00 exclusive of GST. The cost of this project is to be shared between the Region (62%) and the Niagara Falls Bridge Commission (38%) as estimated on Table 1. The final cost sharing arrangement will be based on actual engineering and construction costs. At this time, it is estimated that the Region's share of the engineering fee will be \$164,851.18 (62%) and the Niagara Falls Bridge Commission share will be \$101,037.82 (38%). Award of this assignment is contingent upon Niagara Falls Bridge Commission approval of their share of the engineering costs.

That approval be given to increase the gross budget by \$104,100 including net GST for Parent Project ZCW0012 Priority Replacement of Trunk Watermains which includes Project CW0333 Stanley Avenue and Portage Road Trunk Watermain to reflect the cost sharing with the Niagara Falls Bridge Commission.

That the Regional Clerk be directed to ensure that the appropriate by-law is prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That the costs associated with this project be charged against Capital Project ZCW0012 /CW0333.

Carried.

93. Request for Capital Budget Allocation and Financing Approval
For Projects from the 2004 Community Services Capital Programs

Moved by Councillor Saracino
Seconded by Councillor Eke

That Report CSD 55-2004, April 14, 2004 (COM 25-2004, April 19, 2004), respecting Request for Capital Budget Allocation and Financing Approval for Projects from the 2004 Community Services Capital Programs, be received.

That a capital budget allocation in the gross and net amount of \$499,500 be approved for the Community Services Capital Program as submitted in the 2004 Capital Budget and summarized in appendix 1.

That approval be given to fund the projects with \$499,500 from the Capital Levy Reserve.

That surplus debenture financing of \$80,000 and Capital Levy Reserve financing of \$30,757 for a total of \$110,757 be transferred from SC9707 Roofs Sunset Haven to SC0302 – Upper Canada Lodge Roof Replacement and Renovation.

That the Regional Clerk be directed to ensure that the appropriate By-laws are prepared for presentation to Regional Council.

Carried.

94. Status Report – Fiber Optic Network Project with NRBN

Moved by Councillor Saracino
Seconded by Councillor Burroughs

That Report CSD 56-2004, April 14, 2004, respecting Status Report – Fiber Optic Network Project with NRBN, be received for information.

Carried.

CORRESPONDENCE

95. Moved by Councillor Eke
Seconded by Councillor Burroughs

That the following communications be received:

CFS 13-2004 Deb Morton, Executive Director, Police Services Board (March 31, 2004) respecting the initiation of Capital Project ZPO0415 for the renovation of some office space and minor security system upgrades at NRPS Headquarters.

CFS 14-2004 Deb Morton, Executive Director, Police Services Board (March 31, 2004) respecting the NRPS 2003 Year-end Financial Variance.

CFS 15-2004 Deb Morton, Executive Director, Police Services Board (March 31, 2004) respecting the Niagara Police Services Board, Status Report – Capital Project PO 0207, NRPS Voice Radio Communications System.

Carried.

MINUTES

96. Report 1-2004

Moved by Councillor Zimmerman
Seconded by Councillor Heit

That Report 1-2004, being the minutes of the Public Information and Communications Advisory Committee meeting of March 24, 2004, be approved and that the Regional Logo (presented to PICAC) be approved, subject to the colour blue (representing the waterways) to be included in the design.

Carried.

97.

ACCOUNTS

Conflict of Interest

Councillor Heit declared an indirect pecuniary interest to any accounts/matters relating to wireless communication, as he is employed by a wireless company; and to modern landfill, as they are a client of his; and to any matters relating to Community Care, as his wife is employed by that corporation; and he therefore took no part in the discussion of, or voting, on these matters.

Moved by Councillor Leavens
Seconded by Councillor Eke

That Accounts Payable Expense Summary for the period ending February 29, 2004 in the following amounts be approved:

Administration & Corporate Services	\$ 1,683,809.55
Community Services	3,039,317.61
Planning & Development	14,991.97
Public Health	1,501,883.32
Public Works	4,452,239.38
Police Service	779,314.78
Outside Board's & Agencies	389,097.00

Non Departmental	<u>18,267,556.05</u>	
Total	30,128,209.66	
G.S.T. Rebate	<u>719,550.91</u>	
Total Expense Payable	30,847,760.57	
Holdback Amount	5,532,297.45	
Total Expenses Paid	<u>\$ 25,315,463.12</u>	Carried.

ADJOURNMENT

Committee adjourned at 11:30 a.m. to meet on Wednesday, April 28, 2004, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Pam Gilroy
Acting Regional Clerk