1. **CALL TO ORDER**

Lisa McManus, Legislative Coordinator, called the meeting to order at 9:36 a.m. In the absence of both the Corporate Services Committee Chair and Vice-Chair, it was:

Moved by Councillor Volpatti  
Seconded by Councillor Quirk

That Regional Chair Caslin **BE APPOINTED** Acting Committee Chair for of the September 7, 2016 Corporate Services Committee meeting.  

Carried
2. **DISCLOSURES OF PECUNIARY INTEREST**
There were no disclosures of pecuniary interest.

3. **PRESENTATIONS**
Refer to Minute Item 6.1

4. **DELEGATIONS**
There were no delegations.

5. **ITEMS FOR CONSIDERATION**
There were no items for consideration.

6. **CONSENT ITEMS FOR INFORMATION**

6.1 **CSD 11-2016**

Niagara Regional Housing (NRH) Governance Update

Sterling Wood, Legal Counsel, provided Committee members with an overview respecting the Niagara Regional Housing (NRH) Governance Update Report. Topics of the presentation included:

- Divided into themes
- Historical overview
- Current governance
- Material changes in governance model
- Niagara Region - Niagara Regional Housing obligations

Moved by Councillor Volpatti
Seconded by Councillor Quirk

That Report CSD 11-2016, dated September 7, 2016, respecting the Niagara Regional Housing (NRH) Governance Update **BE RECEIVED**;

1. That staff **BE DIRECTED** to begin consultation with NRH as per the Operating Agreement to negotiate a revised board membership structure as governance status is an identified concern of Council; and

2. That staff **BE FURTHER DIRECTED** to inform NRH that failure to resolve this issue in a manner satisfactory to Council will result in the termination of the Operating Agreement under the 90 day provision.
A recorded vote was requested. The members voted as follows:

Voting For the Motion (12): Annunziata, Augustyn, Campion, Caslin (Acting, Committee Chair), Diodati, Edgar, Gale, Maloney, Maves, Quirk, Timms, Volpatti.

Voting Against the Motion (2): Burroughs, Hodgson.

The Acting Committee Chair declared the vote, **Carried**

**Councillor Information Request(s):**

Provide information, in advance of the Regional Council meeting being held on September 15, 2016, that identifies all NRH items to be negotiated. (Councillor Augustyn).

6.2 CSD 46-2016

2016 Request For Proposal (RFP) Insurance and Risk Management Services Results

Moved by Councillor Gale
Seconded by Councillor Campion

That Report CSD 46-2016, dated September 7, 2016, respecting the 2016 Request For Proposal (RFP) Insurance and Risk Management Services Results **BE RECEIVED**;

1. That Council **SELECT** a Fairness Advisor to investigate the Request For Proposal (RFP) for Insurance and Risk Management Services and Humberstone Landfill Tender selection processes;

2. That staff **BE DIRECTED** to provide the Option 1 reports (including the original and addendum), original Form E submissions, original results of the Closing Bids, pricing received on addendum, as well as the scoring respecting the RFP Insurance and Risk Management Services Results; and

3. That the awarding of the RFP Insurance and Risk Management Services Results **BE DELAYED** until the appointment and ruling of the Fairness Advisor.
A recorded vote was requested. The members voted as follows:

Voting For the Motion (11): Annunziata, Augustyn, Campion, Caslin (Acting Committee Chair), Diodati, Edgar, Gale, Maloney, Quirk, Timms, Volpatti.

Voting Against the Motion (1): Hodgson.

Upon the vote being taken, the Acting Committee Chair declared the vote, Carried

Councillor Information Request(s):

Staff work in cooperation with the Regional Chair and the Chair and Vice-Chair of Corporate Services Committee, to outline in a memorandum a process for the selection of a Fairness Advisor investigating the Request for Proposal (RFP) Insurance and Risk Management Services Results prior to the Regional Council meeting to be held on September 15, 2016.

6.3 CSD 47-2016
Q2 Financial Update

Moved by Councillor Quirk
Seconded by Councillor Augustyn


Carried
6.4 **HR 06-2016**

Corporate Delegation of Authority: Summary of Position Authorizations – January to June 2016

Moved by Councillor Timms  
Seconded by Councillor Diodati


**Carried**

7. **OTHER BUSINESS**

7.1 **Claims Management**

Moved by Councillor Volpatti  
Seconded by Councillor Quirk

1. That staff **BE DIRECTED** to prepare a report which identifies the cost to outsource the processing of claims and claims management; and

2. That staff **BE DIRECTED** to include in the aforementioned report a comparison between the costs of outsourcing versus in-house claims management.

**Carried**

7.2 **Corporate Records Management and Storage**

Councillor Timms requested that staff prepare a future report which provides the current status of the Corporate Records Management storage contract; specifically, how the storage of the Niagara Regional Police’s corporate records affects the current contract and is the contract up for an extension.

8. **CLOSED SESSION**

There were no closed session items.
9. **NEXT MEETING**

   The next meeting will be held on Wednesday, September 28, 2016 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

10. **ADJOURNMENT**

    There being no further business, the meeting adjourned at 12:20 p.m.

________________________________________  __________________________________________
Regional Chair Caslin                             Lisa McManus
Acting Committee Chair                            Legislative Coordinator

________________________________________  __________________________________________
Ralph Walton                                      Natasha Devos
Regional Clerk                                    Deputy Regional Clerk