

Wainfleet Water & Wastewater Servicing Project
Public Liaison Committee

Meeting Notes of September 3/08
Meeting Location: Wainfleet Township Hall

In attendance

Jayne Campbell
Anne Hetherington
Wayne Redshaw
Mayor Barbara Henderson, Township of Wainfleet
Scott Luey, Chief Administrative Officer, Township of Wainfleet
Bob Steele, Associate Director of Strategic Business Management, Niagara Region
Betty Matthews-Malone, Director of Water & Wastewater Services, Niagara Region

Joedy Groulx
April Jeffs
Ashleigh Miatello Skrubbletrang

Scott Luey called meeting to order at approximately 7:00 p.m., introductions of attendees were made and the agenda adopted as presented.

A powerpoint presentation was made highlighting the following:

- Scott Luey explained the project organizational framework. Included an overview of the Project Team, the Joint Advisory Team and the Public Liaison Committee (PLC)
- The PLC membership, composition, role and terms of reference was explained as outlined in the council reports (ref. PWA 173-2007).
- Bob Steele provided a project overview highlighting;
 - The boil water advisory area
 - The background studies
 - Water quality survey results and spatial distribution
 - The Environmental Assessment (EA) process including the public outreach to date
 - Technical reviews and technologies considered
 - The Minister's endorsement and conditions including 1) cost evaluation and sharing plan, 2) social impact assessment, 3) archaeological assessment and 4) public consultation
 - Summary of EA timeline and costs to date
 - Ontario Building Code and environmental sustainability of existing private systems relative to lot sizes, soils & maintenance of systems
 - Confirmed the Environmental Assessment 'Area of Concern' as well as overviewed the draft water and wastewater conceptual designs
 - Overview of the EA conclusions and the subsequent Regional and Township Council directions; i.e. approved in principle, proceed with required studies,

refine costs, cost recovery mechanisms and associated policies and report back for final decision.

- Draft project timetable reviewed.

A copy of the draft communications plan was handed out but due to the late hour and the absence of Kimberlee Lambe, the Communications Specialist, the review was deferred to the next meeting. Regrets from Kim were expressed but due to a personal matter she was unable to attend.

A general discussion occurred and the following was requested;

- That Mayor Henderson attend the meetings as well
- Agreed with a need to meet more often initially in order to get up to speed on project.
- Agreed with one meeting per month for remainder of year and would discuss frequency for '09 at a later time.
- Agreed to meet at Wainfleet Township Hall.
- Need to discuss roles and responsibilities in more detail for clarity purposes.

Meeting was adjourned at approximately 9:30pm.