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THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 19-2003

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, December 17, 2003, commencing at 10:00 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Partington, Regional Chair; Burroughs; Eke; Heit; Hildreth; Goulbourne; Leavens; Saracino; Zimmerman.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner of Corporate Services; Mr. Hollick, Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Mr. Banting, Director, Legal Services; Mr. Bousfield, Manager, Properties and Facilities Management; Ms. Chamberlain, Fixed Assets Analyst; Mr. Cunnane, Director, Public Safety; Mr. McQueen, Project Manager; Mr. J. Murphy, Manager, Policy & Development; Ms. M. Murphy, Manager, Budgets & Reporting; Mr. Roach, Manager, Financial Services, P.W.; Mr. Roberts, Manager, Land Ambulance Transition.

CLERK'S DEPARTMENT

274. Procedure to Select the
Committee Chair and Vice-Chair
of each of the Standing Committees

Peter Partington, Regional Chair, called for nominations for the position of Chair of the Corporate and Financial Services Committee.

Moved by Councillor Saracino
Seconded by Councillor Zimmerman

That Councillor Martin be nominated for the position of Chair of the Corporate and Financial Services Committee.

Carried.

The Chair called a second and third time for nominations for the position of Chair of the Corporate and Financial Services Committee.

Moved by Councillor Heit
Seconded by Councillor Burroughs

That nominations for the position of Chair of the Corporate and Financial Services Committee be closed.

Carried.

There being no other nominations, Regional Chair Partington, with the agreement of Councillor Martin, declared him Chair of the Corporate and Financial Services Committee.

Councillor Martin, Committee Chair, called for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Hildreth
Seconded by Councillor Saracino

That Councillor Zimmerman be nominated for the position of Vice-Chair of the Corporate and Financial Services Committee.

Carried.

Councillor Martin called a second and third time for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Heit
Seconded by Councillor Eke

That nominations for the position of Vice-Chair of the Corporate and Financial Services Committee be closed.

Carried.

There being no other nominations, Councillor Martin, with the agreement of Councillor Zimmerman, declared her Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CLK 35-2003, December 15, 2003, respecting the selection of the Committee Chair and Vice-Chair for each of the Standing Committees, be received.

Carried.

275. Day and Time of Regular
Meetings for Standing Committees

Moved by Councillor Hildreth
Seconded by Councillor Zimmerman

That Report CLK 34-2003, December 15, 2003, respecting Day and Time of Regular Meetings for Standing Committees, be received.

That regular meetings of the Corporate and Financial Services Committee be held on Wednesday at 10:00 a.m. in accordance with a schedule approved, from time to time, by Regional Council.

That special meetings be held at such times and such places as may be appropriate, pursuant to the provisions of the procedural by-law.

Carried.

ADMINISTRATION

276. Round Two SuperBuild Millennium
Partnerships Initiatives Program

Moved by Councillor Hildreth
Seconded by Councillor Eke

That Report CAO 23-2003, December 17, 2003, respecting round Two SuperBuild Millennium Partnerships Initiatives Program, be received.

That the projects listed in Appendix "A" of this report be approved for submission under the SuperBuild Millennium Partnerships Initiatives funding program.

That Council's resolution approving this list be forwarded to the Ministry of Public Infrastructure Renewal.

Carried.

CORPORATE SERVICES DEPARTMENT

277. Cash Management Activities for the Third Quarter 2003

Moved by Regional Chair Partington
Seconded by Councillor Goulbourne

That Report CSD 158-2003, December 17, 2003, respecting Cash Management Activities for the months of July to September 2003 inclusive (the Third quarter of 2003) be received for information.

Carried.

278. Cancellation, Reduction or Refund of New Tax for Omitted Assessment for 2003 – Trailer Campgrounds

Moved by Councillor Saracino
Seconded by Councillor Burroughs

That Report CSD 166-2003, December 17, 2003, respecting Cancellation, Reduction or Refund of New Tax for Omitted Assessment for 2003 – Trailer Campgrounds, be received.

That Regional Council grant a cancellation of its portion of the 2003 taxes provided for in the omitted assessment of trailers in campgrounds under Section 365 (2) of The Municipal Act, where the area municipalities deem the taxes to be unduly burdensome and have similarly cancelled such taxes with the passage of a by-law under Section 365 (1) of the Municipal Act before December 31, 2003.

That the Regional Clerk ensure that the appropriate by-law(s) are prepared for presentation to Regional Council on December 18, 2003.

Carried.

279. Capital Project September Quarter End Variance Analysis Report

Moved by Councillor Eke
Seconded by Councillor Leavens

That Report CSD 159-2003, December 17, 2003, respecting Capital Project September Quarter End Variance Analysis Report, be received for information.

That the gross and net budget for project ZSC9910, Port Colborne Facility Redevelopment be increased by \$900,000 and \$400,000 respectively and that

the increase be financed with \$500,000 from contributions from the Port Colborne General Hospital and \$400,000 from the Senior's Capital Reserve as per COM 64-2001/CSD 86-2001 dated August 15, 2001.

Carried.

Conflict of Interest

Councillor Goulbourne declared an indirect pecuniary interest with respect to Report CSD 160-2003 respecting Appointments to the Public Advisory Committee on Development Charges, as one of the applicants is employed by Niagara College and he is also employed by Niagara College, so he therefore took no part in the discussion of, or voting, on this matter.

280. Appointment to the Public Advisory
Committee On Development Charges

Moved by Councillor Heit
Seconded by Councillor Saracino

That Report CSD 160-2003, December 17, 2003, respecting Appointments to the Public Advisory Committee on Development Charges, be received.

That the list of individuals attached to this report be appointed to the Region's Public Advisory Committee on Development Charges.

Carried.

281. Expropriation – Roberts Street
Gateway Project
City of Niagara Falls

Moved by Councillor Heit
Seconded by Councillor Eke

That Report CSD 161-2003, December 17, 2003 (PWA 192-2003, December 16, 2003), respecting the Expropriation – Roberts Street, Gateway Project in the City of Niagara Falls, be received.

That Regional Council receive the attached applications of the Regional Municipality of Niagara for approval to expropriate lands municipally known as 5030 – 5032 Roberts Street, 5086 Roberts Street, and 5248 Roberts Street, all in the City of Niagara Falls, pursuant to the *Expropriations Act*.

Carried.

282. Tender Award for Contract RN 03-54
DeCew Falls Water Treatment Plant Phase 3 Upgrade
City of St. Catharines

Moved by Regional Chair Partington

Seconded by Councillor Hildreth

That Report CSD 163-2003, December 17, 2003 (PWA 189-2003, December 16, 2003) respecting the Tender Award for Contract RN 03-54, DeCew Falls Water Treatment Plant Phase 3 Upgrade in the City of St. Catharines, be received.

That approval be given to initiate financing (Water Capital Reserve) in the gross and net amount of \$7,000,000.00 included in the 2004 Water Capital Budget for Project ID ZCW9709/CW0019 DeCew Falls Water Treatment Plant Phase 3 Upgrade.

That Contract RN 03-54, DeCew Falls Water Treatment Plant Phase 3 Upgrade be awarded to King City Group Ltd., subject to Ministry of the Environment and other approvals, at their bid price of \$11,507,910.00, excluding GST.

That a contingency amount of \$900,000.00 be provided for this project.

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council, including authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That all project costs be charged against Project ID CW0019.

Carried.

283. Retention of Value Engineering Consulting Services
Central Pumping Station and Combined Sewer
Overflow High Rate Treatment Facility
City of Niagara Falls

Moved by Councillor Burroughs

Seconded by Councillor Eke

That Report CSD 164-2003, December 17, 2003 (PWA 193-2003, December 16, 2003), respecting the Retention of Value Engineering Consulting Services, Central Pumping Station and Combined Sewer Overflow High Rate Treatment Facility in the City of Niagara Falls, be received.

That the consulting firm of Hydromantis Inc. be retained to provide value engineering services for the Central Pumping Station and Combined Sewer Overflow High Rate Treatment Facility in the City of Niagara Falls.

That the engineering fee be calculated on a time plus expenses basis estimated to an upset limit of \$236,000 including net GST. The cost of this project is to be shared between the Region (63%) and the City of Niagara Falls (37%) as estimated on Table 1. The final cost sharing arrangement will be based on actual engineering and construction costs. At this time, it is estimated that the Region's share of the engineering fee will be \$148,000 (63%) and the City's share will be \$88,000 (37%).

That approval be given to increase the gross budget by \$88,000 to reflect the cost sharing with the City of Niagara Falls.

That the Regional Clerk be directed to ensure that the appropriate by-law is prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

That the costs associated with this project be charged against Project ID SW0230. (Water & Wastewater Services)

Carried.

284. Forecast of Year-end Results and Budget to Actual
Comparison for the Month Ended October 31, 2003 Current Budget

Moved by Councillor Eke
Seconded by Councillor Hildreth

That Report CSD 165-2003, December 17, 2003, respecting Forecast of Year-End Results and Budget to Actual Comparison for the Month Ended October 31, 2003 Current Budget, be received for information.

Carried.

MINUTES

285. Report 6-2003

Moved by Councillor Hildreth
Seconded by Regional Chair Partington

That Report 6-2003, being the minutes of the Regional Development Charges Task Force meeting of October 27, 2003, be received.

Carried.

286. Report 7-2003

Moved by Councillor Hildreth
Seconded by Regional Chair Partington

That Report 7-2003, being the minutes of the Regional Development Charges Task Force meeting of November 24, 2003, be received.

Carried.

CORRESPONDENCE

287. Moved by Councillor Saracino
Seconded by Councillor Leavens

That Communication CFS 67-2003, from Janet Beckett, City Clerk, City of Port Colborne (October 22, 2003) respecting Request for Exemption from Taxation under the Tax Rebate for Charities Policy, be referred to staff for report.

Carried.

288. Moved by Councillor Zimmerman
Seconded by Councillor Hildreth

That Communication CFS 68-2003 from R. Kennedy, Chairperson, Niagara Region Children's Safety Village (November 4, 2003) requesting a grant to assist in the construction and operation of the facility providing safety training to the school children of Niagara, be received; and

That Mr. Kennedy be advised that the Region no longer has a Permissive Grant Policy; and

That Mr. Kennedy be advised to submit his application to the Niagara Community Foundation for their consideration.

Carried.

289. Moved by Councillor Hildreth
Seconded by Regional Chair Partington

That the following communications be received:

CFS 69-2003 Deb Morton, Executive Director, RMON Police Services Board (November 5, 2003) respecting Niagara Police Services Board Proposed 2004 Meeting Schedule.

- CFS 70-2003 Deb Morton, Executive Director, RMON Police Services Board (November 4, 2003) respecting Niagara Regional Police Services 2004 Capital Budget & 9 Year Forecast.
- CFS 71-2003 Deb Morton, Executive Director RMON Police Services Board (November 5, 2003) respecting NRPS Forecast of Year-end Results & Budget Variance to August 31, 2003.
- CFS 72-2003 Deb Morton, Executive Director, RMON Police Services Board (November 5, 2003) respecting NRPS Equipment Purchases – S.T.E.E.P. Funds.
- CFS 73-2003 Deb Morton, Executive Director, RMON Police Services Board (November 5, 2003) respecting NRPS 2004 Vehicle & Equipment Replacement Estimate & Patrol Vehicle Life Extension Test Program.
- CFS 74-2003 Deb Morton, Executive Director, RMON Police Services Board (November 25, 2003) respecting NRPS Capital Project ZPO 0303 Data Entry/Live Scan Award of Quotation 2003-Q-192 – Two (2) LiveScan Units & Accessories.

Carried.

OTHER BUSINESS

290. Audit Committee

Councillor Burroughs inquired as to the establishment of an Audit Committee. Mr. Bacchus will prepare a report for the next Corporate and Financial Services Committee meeting on January 14, 2003.

Carried.

291. Financial Statements

Councillor Burroughs requested a further report from the Treasurer providing a breakdown of accounts that parallels the Financial Information Return for 2003.

CLOSED SESSION

292. Moved by Regional Chair Partington
Seconded by Councillor Eke

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to legal and personnel matters.

Carried.

293. Proposed EMS Station Acquisition from
Hotel Dieu Health Sciences Hospital

Moved by Councillor Redekop
Seconded by Councillor Harry

That Report PHD 74-2003, December 15, 2003, (PWA 190-2003/CSD 162-2003) regarding Proposed EMS Station Acquisition from Hotel Dieu Health Sciences Hospital be referred to the Closed Session of the Regional Council meeting of December 18th, 2003 for further consideration with the additional information requested.

Carried.

Conflict of Interest

Councillor Goulbourne declared an indirect pecuniary interest with respect to the Welland Wastewater Billing matter, as he is Mayor of the City of Welland, and he therefore vacated the Committee Room and took no part in the discussion of, or voting, on this matter.

294. Welland Wastewater Billing

Mr. Trojan provided an update on the Welland Wastewater Billing matter.

Moved by Councillor Eke
Seconded by Councillor Burroughs

That staff be authorized to proceed as directed by Committee.

Carried.

295. Regional Clerk

Moved by Councillor Hildreth
Seconded by Councillor Saracino

That Report CAO 22-2003, December 17, 2003, respecting Regional Clerk, be received and the recommendations contained therein be approved.

Carried.

296. Moved by Councillor Hildreth
Seconded by Councillor Leavens

That this Committee do now rise with report.

Carried.

ADJOURNMENT

Committee adjourned at 11:55 p.m. to meet again on January 14, 2004 at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Thomas R. Hollick
Regional Clerk