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THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE AND FINANCIAL SERVICES COMMITTEE

REPORT 14-2003

Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, August 13, 2003, commencing at 10:00 a.m.

ATTENDANCE

Committee: Councillors Martin, Chair; Zimmerman, Regional Chair; Badawey; Beamer; Bentley; Burroughs; Davidson; Hildreth; Partington; Timms.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner of Corporate Services; Mr. Hollick, Regional Clerk; Mr. Lockyer, Treasurer; Ms. Reilly, Legislative Assistant.

Staff
(Part-time): Mr. Askoul, Mgr., Client Computing; Ms. Bianco, Corporate Communications Strategist; Ms. Chamberlain, Fixed Assets Analyst; Mr. Irwin, G.I.S. Manager; P.W.; Mr. J. Murphy, Manager, Policy & Development; Ms. M. Murphy, Manager, Budgets & Reporting; Mr. Neville, Commissioner of Public Works; Mr. Robson, Director of Corporate Strategy.

Others: Ms. Beckwith, General Manager, Niagara Regional Housing; Ms. Drake, Manager, Housing Programs.

CLOSED SESSION

186. Moved by Chair Zimmerman
Seconded by Councillor Bentley

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to legal and property matters.

Carried.

187. Regional Wastewater Billing Error
City of Welland

Moved by Councillor Badawey
Seconded by Councillor Burroughs

That the Region of Niagara seek a formal legal opinion respecting the Regional Wastewater Billing Error in the City of Welland.

Carried.

188. Property Purchase
Residence and Horse Training Facility
Abutting the Bridge Street Landfill Site, Town of Fort Erie

Moved by Chair Zimmerman
Seconded by Councillor Badawey

That Report CSD 116-2003, August 13, 2003 (PWA 135-2003 August 12, 2003) respecting the Property Purchase, Residence and Horse Training Facility, Abutting the Bridge Street Landfill Site in the Town of Fort Erie, be received.

That debenture financing (1-10 years) in the gross and net amount reported be transferred from Capital Project ZGL9805/GL9805, Long Term Development – Line 5 Landfill Site to Capital Project SGL0121/GL0121 Miscellaneous Property Acquisition;

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council;

That the said property in the Town of Fort Erie be purchased from the property owners at the market value price reported; and

That the Regional Chair and Clerk be authorized to execute the necessary transfer documents.

Carried.

189. Silver Anniversary Bursary 2003

Moved by Councillor Burroughs
Seconded by Councillor Badawey

That Report CLK 22-2003, August 13, 2003, Silver Anniversary Bursary 2003, be received and the bursary be awarded to the recipient, and recognition be provided to the finalists named herein, at the Regional Council meeting of August 14, 2003.

Carried.

190. Regional Chair's Bursaries 2003

Moved by Chair Zimmerman
Seconded by Councillor Davidson

That Report CLK 21-2003, August 13, 2003, Regional Chair's Bursaries 2003, be received, and the bursaries be awarded to the recipients, and recognition be provided to the finalists named herein, at the Regional Council meeting of August 14, 2003.

Carried.

191. Moved by Chair Zimmerman
Seconded by Councillor Bentley

That this Committee do now rise with report.

Carried.

OTHER BUSINESS

192. Information Booklet

Mr. Bacchus, Commissioner of Corporate Services, distributed an information booklet titled "Understanding Regional Tax Policies 1998-2003". He commented that the booklet was well received by Regional Treasurers who requested a copy for their reference. This booklet will be distributed to local municipalities and if anyone would like additional copies, please contact Crystal Mammoliti, his Administrative Assistant at ext. 3270.

CORPORATE SERVICES DEPARTMENT

193. Affordable Housing Program
Community Rental Housing Initiative
Expression of Interest

Ms. Beckwith, General Manager, Niagara Regional Housing, together with Ms. Drake, Manager, Housing Programs, presented a slide presentation on Report COM 42-2003/DPD 95-2003/CSD 111-2003 on the Community Rental Housing Initiative Expression of Interest. Ms. Beckwith highlighted the progress to date and advised that in June, the Board of Niagara Regional Housing approved putting an Expression of Interest forward to the Ministry, subject to Regional Council approval. The Expression of Interest would provide the Ministry of Municipal Affairs and Housing with information regarding the number of units being requested; confirmation of the need for affordable housing in the Niagara Region; confirmation of the Region's

commitment to meet program requirements and description of the potential contributions to the program through existing and/or planned incentives. Ms. Beckwith advised that if Council and the Ministry approve the program, the next steps will be:

- Develop program criteria including definition of affordability, length of program, site design features, percentage of units for supportive and rent supplement;
- Develop Municipal Housing Facilities by-law
- Set up Task Force to develop tender process and documents

Moved by Councillor Timms
Seconded by Chair Zimmerman

That Report CSD 111-2003, August 13, 2003 (COM 42-2003, August 11, 2003 (DPD 95-2003, August 13, 2003) respecting Affordable Housing Program Community Rental Housing Initiative Expression of Interest, be received.

That the recommendations in the attached report "Affordable Housing Program: Community Rental Housing Initiative – Expression of Interest" be supported.

That staff be authorized to participate as members of the Task Force to proceed with the development of a tendering process in anticipation of receiving an allocation from the Ministry of Municipal Affairs and Housing (MMAH).

That the following issues be taken into consideration with respect to this program:

- What means does the Region have to recoup development charges, if after the 15 to 20 year term, units become for profit.
- That the Province be encouraged to contribute more funds to this program.
- That the Region has financial control over the monies from the Federal Government.

Carried.

194. Request for Capital budget and Financing Approval for Project ZGC0301 from the 2003 Information Systems Capital Program

Moved by Councillor Badawey
Seconded by Councillor Partington

That Report CSD 114-2003, August 13, 2003, respecting Request for Capital budget and Financing approval for Project ZGC0301 from the 2003 Information Systems Capital Program, be received.

That a capital budget allocation of \$1,970,000 be approved for Project ZGC0301-PCs, Printers, Software – from the approved 2003 Information Systems Capital Program.

That financing for this project in the gross and net amount of \$1,970,000 include Capital Levy reserve financing of \$174,000 and debenture financing (1-3 years) of \$1,796,000.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

195. Status Report on Connecting Niagara and Request for
Capital Budget and Financing Approval for Project ZGC0304
from the 2003 Information Systems Capital Program

Moved by Councillor Badawey
Seconded by Councillor Partington

That Report CSD 115-2003, August 13, 2003, respecting Status Report on Connecting Niagara – from the approved 2003 Information Systems Capital Program.

That financing for this project in the gross and net amount of \$200,000 be approved and funded from the Capital Levy.

That the Gross Capital Budget for the project be increased to include the \$500,000 Ministry of Natural Resources-SuperBuild contribution.

That this Committee authorize the Regional Clerk and Regional Chair to approve and sign the agreement with SuperBuild on behalf of the Regional Municipality of Niagara.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

196. Tender Award for RN 03-40
Rehabilitation of Concrete Box Culvert on
Regional Road 69 (Twenty Road) west of
Regional Road 669 (Eighth Avenue)
Town of Lincoln

Moved by Councillor Badawey
Seconded by Chair Zimmerman

That Report CSD 117-2003, August 13, 2003 (PWA 133-2003, August 12, 2003), respecting the Tender Award for RN.03-40, Rehabilitation of Concrete Box Culvert on Regional Road 69 (Twenty Road) west of Regional Road 669 (Eighth Avenue) in the Town of Lincoln, be received.

That capital levy financing in the amount of \$20,000.00 be transferred from Project RC0209 (2002 Major Culvert Replacement Program) to Project RC0133 and that Project RC0209 be closed;

That Contract RN 03-40, Rehabilitation of Concrete Box Culvert on Regional Road 69 (Twenty Road), 1.4 km West of Regional Road 669 (Eighth Avenue), in the Town of Lincoln, be awarded to the low tenderer, Peninsula Construction Inc., at its bid price in the amount of \$78,423.79 (*excluding GST*), subject to NPCA approval;

That a contingency allowance in the amount of \$5,000.00 be provided for this contract;

That the consulting firm of V & S Engineering Group Ltd. Be retained to provide contract administration and inspection services with the fees being calculated on a time plus disbursement basis, estimated at \$9,500.00 (*excluding GST*);

That the Regional Clerk be directed to ensure that the necessary by-laws, including the by-law authorizing the Regional Chair and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara, are presented to Regional Council on August 14, 2003;

And further, that all project costs be charged against Capital Works Parent Project ZRC0133, Project ID RC0133.

Carried.

197. 2003 Debenture Issue

Moved by Councillor Bentley
Seconded by Councillor Beamer

That Report CSD 118-2003, August 13, 2003, respecting 2003 Debenture Issue, be received for information.

Carried.

MINUTES

198. Report 4-2003

Moved by Councillor Timms
Seconded by Councillor Hildreth

That Report 4-2003, being the minutes of the Regional Development Charges Task Force meeting of July 14, 2003, be approved.

Carried.

199. Report 7-2003

Moved by Councillor Timms
Seconded by Councillor Hildreth

That Report 7-2003, being the minutes of the Joint Meeting of the Regional Development Charges Task Force and Smarter Niagara Steering Committee meeting of July 16, 2003, be approved.

Carried.

200. Report 1-2003

Moved by Councillor Timms
Seconded by Councillor Hildreth

That Report 1-2003, being the minutes of the Public Information and Communications Advisory Committee meeting of August 11, 2003, be approved.

Carried.

CORRESPONDENCE

201. Moved by Councillor Hildreth
Seconded by Councillor Davidson

That the following communications be received and dealt with as directed by this Committee and noted in these minutes:

CFS 46-2003 M. Toft, City of Toronto (July 7, 2003) respecting Support to Defend Against the Appeal with Respect to the Sale of Hydro One.

--Received for information.

CFS 48-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 22, 2003) respecting Niagara Police Services Board – Election Results.

--Received for information.

CFS 49-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 24, 2003) respecting NRPS Equipment Replacement – Computers, Printers.

--Received for information.

CFS 50-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 24, 2003) respecting NRPS Capital Project ZPO0309, Voice Radio System Infrastructure & Equipment.

--Received for information.

CFS 51-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 24, 2003) respecting NRPS Centre for Policing & Community Safety Studies.

--Received for information.

CFS 52-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 24, 2003) respecting Capital Project PO0304 Forensics Examination Room Equipment.

--Received for information.

- CFS 53-2003 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (July 24, 2003) respecting NRPS Variance Report – to May 31, 2003.
--Received for information.
- CFS 54-2003 Appeal for Regional Development Charge Reimbursement on 59 Marlatts Road Property.
--Received and referred to Regional Development Charges Task Force.
- CFS 55-2003 Allan Gotlieb, Chairman, Ontario Heritage Foundation (July 25, 2003) inviting Council to participate in the Ontario Heritage Foundation's Heritage Community Recognition Program 2003.
--Received for information.
- CFS 56-2003 Peter Hume, Chair, Municipal Property Assessment Corporation (MPAC) Board of Directors (July 30, 2003) providing an update on recent MPAC activities.
--Received for information.

Carried.

202. SuperBuild Projects

A discussion ensued with respect to the eligibility criteria for SuperBuild projects and it was:

Moved by Councillor Davidson
Seconded by Councillor Hildreth

That the following communications be received and referred to staff for further information and report to Committee.

- CFS 47-2003 John D. Maloney, M.P. Erie-Lincoln, (July 29, 2003) respecting SuperBuild Millennium Partnership Projects and in particular, the Grimsby South Service Road.
- CFS 57-2003 John D. Maloney, M.P., Erie-Lincoln, providing a copy of the "Backgrounder" detailing parameters for the budget 2003 infrastructure funds.

Carried.

Councillor Timms also inquired as to whether the Welland Canals Project could be called a Trade Corridor, therefore making it eligible for SuperBuild funds.

ACCOUNTS

203. Moved by Councillor Hildreth
Seconded by Councillor Burroughs

That Accounts Payable Expense summary for the Period ending May 31, 2003, in the following amounts be approved:

Administration & Corporate Services	\$ 1,659,787.10
Community Services	3,009,300.51
Planning & Development	7,416.90
Public Health	1,614,781.38
Public Works	2,312,435.31
Police Service	906,585.18
Outside Board's & Agencies	0.00
Non Departmental	<u>26,111,864.72</u>
Total	35,622,171.10
G.S.T. Rebate	<u>748,715.31</u>
Total Expense Payable	36,370,886.41
Holdback Amount	<u>4,883,137.55</u>
Total Expenses Paid	<u>\$31,487,748.86</u>

Carried.

That Accounts Payable Expense summary for the Period ending June 30, 2003, in the following amounts be approved:

Administration & Corporate Services	\$ 853,694.58
Community Services	2,903,511.46
Planning & Development	15,898.66
Public Health	1,495,486.25
Public Works	3,725,383.15
Police Service	1,700,911.88
Outside Board's & Agencies	0.00
Non Departmental	<u>16,405,424.27</u>
Total	27,100,310.25
G.S.T. Rebate	<u>592,587.54</u>
Total Expense Payable	27,692,897.79
Holdback Amount	<u>1,565,994.27</u>
Total Expenses Paid	<u>\$26,126,903.52</u>

Carried.

ADJOURNMENT

Committee adjourned at 11:16 a.m. to meet on Wednesday, September 10, 2003, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Chair

Gail Reilly
Legislative Assistant

Thomas R. Hollick
Regional Clerk