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**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**CORPORATE AND FINANCIAL SERVICES COMMITTEE**  
**REPORT 25-2002**

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Minutes of a meeting of the Corporate and Financial Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, December 11, 2002, commencing at 9:00 a.m.

**ATTENDANCE**

Committee: Councillors Martin, Chair; Zimmerman, Regional Chair; Badawey; Beamer; Bentley; Burroughs; Davidson; Hildreth; Muir; Partington; Saracino.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner of Corporate Services; Mr. Hollick, Regional Clerk; Mr. Lockyer, Treasurer/Director, Financial Planning & Reporting; Ms. Reilly, Legislative Assistant.

Staff  
(Part-time): Mr. Diakow, Director, Information Services; Mr. J. Murphy, Manager, Policy & Development; Mr. Nicol, Director of Human Resources; Mr. Payne, Director, Waste Management Services; Mr. Robson, Director of Corporate Strategy; Mr. Schlange, Manager, Partnership Development.

Others: Councillors Brickell; Eke.

**CORPORATE SERVICES DEPARTMENT**

280. Emergency Works – Repairs of Leachate Seeps  
Former Glenridge Quarry Landfill Site, St. Catharines

Moved by Councillor Hildreth  
Seconded by Councillor Bentley

That Report CSD 161-2002, December 11, 2002 (PWA 220-2002, December 10, 2002), respecting the Emergency Works, Repairs to Leachate Seeps Former Glenridge Quarry Landfill Site in the City of St. Catharines, be received.

That the amount of \$ 122,619.37 excluding the Goods and Services Tax be paid to V. Gibbons Contracting Ltd for the emergency work set out in Contract No. RN 02-43 Emergency Leachate Seep Management Plan – Former Glenridge Quarry Landfill Site, St. Catharines;

That the amount of \$ 17,400.00 excluding the Goods and Services Tax be paid to Earth Tech Canada Inc. for contract administration and field inspection services for said Contract;

That debenture financing in the amount of \$260,000 be transferred from Capital Works Project I. D. GL9710 / SGL9707 Closure Works – Centre Street Landfill Site to Capital Works Project I. D. GL0101 Closure Works - Former Glenridge Quarry Landfill Site, St. Catharines;

That debenture financing in the amount of \$70,000 be transferred from Capital Works Project I. D. GL0011 / ZGL0011 Closure Works – Perry Landfill Site to Capital Works Project I. D. GL0101 Closure Works - Former Glenridge Quarry Landfill Site, St. Catharines;

That the Clerk be directed to ensure that the appropriate by-laws authorizing the Chair and Clerk to execute said Contract on behalf of the Regional Municipality of Niagara is presented to Regional Council on December 19, 2002; and

That the project costs be charged against Capital Project No. GL0101 Closure Works – Glenridge Quarry Landfill Site, St. Catharines.

Carried.

## **PRESENTATION**

### 281. Physician Resources Planning Task Force

Mr. John Carter, Chair, Physician Resources Planning Task Force, attended to apprise Committee of the merits of the Niagara Physician Recruitment and Retention Coordinator Program and to formally request a contribution of \$77,000 for continued funding from the Regional Municipality of Niagara.

Mr. Carter introduced Jenny Simpson and Joanne Manson and commended them for their hard work and commitment to the Physician Recruitment Program.

Mr. Carter highlighted some of the program's achievements such as:

- Central contact for the Regional Niagara
- Timely and professional response to candidates and tracking
- Level playing field in terms of access for all municipalities

- Active recruitment teams in all communities
  - Regional team/enhanced communication and cooperation
- Committee was advised that 16 new family physicians have been established in the Region and 22 specialists referred to hospitals.

Mr. Carter advised that \$98,000 in total is required for the project to continue for another year. The Niagara District Health Council will continue to support the program and to provide in-kind support of \$21,000 to cover accommodation costs and some of the increased administrative costs. The Region's share of the budget for 2003 would therefore amount to \$77,000.

Councillor Saracino reiterated the need to continue extensive ongoing recruiting, noting that feedback for the program has been extremely positive throughout the Region. The Councillor commended the Region, Dr. Williams and the Niagara Economic and Tourism Corporation for their participation and contribution to this important program.

The question regarding a projected surplus of approximately \$7,000 for 2002 was raised which was not identified in the grant request for 2003 and Committee agreed that it should be taken into account in the final allocation for 2003.

Moved by Councillor Bentley  
Seconded by Councillor Hildreth

That the request for \$77,000 for the Niagara Physician Recruitment and Retention Coordinator Program be approved and included in the Current Budget (consistent with the way in which the Brock University and Niagara College contributions are identified) and referred to the Budget Review Committee for consolidation with the overall budget.

Carried.

### **ADMINISTRATION**

282. Status Report – Shared Service Strategy Implementation

Moved by Councillor Muir  
Seconded by Chair Zimmerman

That Report CAO 21-2002, December 11, 2002, Status Report – Shared Service Strategy Implementation, be received for information.

Carried.

**CORPORATE SERVICES DEPARTMENT**

283. Farmland Awaiting Development Subclasses

Moved by Councillor Burroughs  
Seconded by Councillor Badawey

That Report CSD 159-2002, December 11, 2002, respecting Farmland Awaiting Development Subclasses, be approved and adopted **as amended**:

That for 2002 the tax reduction percentage for Farmland Awaiting Development I subclass be set at 25% **below** Residential tax rate.

That for 2002 the tax reduction percentage for Farmlands Awaiting Development II subclass be set at **no reduction** of the Residential tax rate.

That the Regional Clerk ensure that the appropriate by-law(s) are prepared for presentation to Regional Council, and

That this report be received and circulated to the Councils of the Area Municipalities for information.

Carried.

284. 2003 Interim Levy Dates and Amounts

Moved by Councillor Bentley  
Seconded by Councillor Hildreth

That Report CSD 160-2002, December 11, 2002, respecting 2003 Interim Levy Dates and Amounts, be received.

That the interim due dates for the Regional Levy be approved in the amounts and on the dates as shown on Schedule A attached to this report.

That this report be circulated to the Councils of the Area Municipalities for information.

That the Regional Clerk ensure that the appropriate by-law is prepared for presentation to Regional Council.

That the by-law approved by Regional Council be circulated to the respective Area Municipal Councils and Treasurers for information.

Carried.

285. Legal Opinion on Overpayment of Payment-in-Lieu of Taxes

Moved by Councillor Beamer  
Seconded by Councillor Badawey

That Report CSD 163-2002, December 11, 2002, respecting Legal Opinion on Overpayment of Payment-In-Lieu of Taxes, be received and the recommendations contained in Report CSD 153-2002 be approved.

Carried.

(Refer to staff direction.)

286. Financing Lease Policies and Goals

Moved by Councillor Hildreth  
Seconded by Councillor Saracino

That Report CSD 164-2002, December 11, 2002, respecting Financing Lease Policies and Goals, be approved.

Carried.

287. **2003 BUDGET**

Mr. Bacchus, Commissioner, Corporate Services, provided a slide on the 2003 Current Budget highlighting the proposed Current Budget increase taking into consideration the recommended and not recommended reductions, program changes and other assumptions as follows:

|                                  | Levy<br>Impact \$ | Resulting*<br>Net Levy<br>Impact % |
|----------------------------------|-------------------|------------------------------------|
| Proposed Current Budget Increase | \$14,008,987      | 5.77%                              |
| Less-CAO 16 BRC "recommended"    | \$11,469,119      | 4.55%                              |
| CAO 16 not recommended"          | \$10,359,380      | 4.01%                              |
| Other Program Changes            | ?                 | ?                                  |

The above figures assume: Revenues \$11,295,268; assessment growth of 1%; excludes Police estimates; and 2002 total net levy \$206,814,325.

Mr. Bacchus advised staff are working on program changes and other measures for reductions over and above the CAO's Report as follows:

|                     | <u>Reductions</u> |
|---------------------|-------------------|
| Capital Levy        | (\$ 700,000)      |
| Benefits            | (\$ 400,000)      |
| Pay for Performance | (\$ 400,000)      |

|                       |               |
|-----------------------|---------------|
| Attendance Management | ?             |
| Ambulance             | (\$ 425,000)  |
| NPCA                  | (\$1,047,500) |
| Other Capital         | <u>?</u>      |
|                       | (\$2,972,500) |
| Plus CAO 16           | ?             |

The Commissioner advised that all Standing Committees, with the exception of Planning Services, have received the overview of the 2003 Current and Capital Budgets. He advised that Report CAO 16-2002 regarding the 2003 Current Budget Opportunities for Reductions in the Impact on the 2003 Tax Rate, has also been reviewed by those Standing Committees. The "recommended" and "not recommended" reductions have been approved with some minor adjustments.

Mr. Hollick, Regional Clerk, in speaking to Report CAO 16-2002, asked that Committee not eliminate the two student positions in the Administration Budget.

Moved by Councillor Davidson  
Seconded by Councillor Burroughs

That the two student positions (Co-op student and Summer Student) remain in the Administration Budget.

Carried.

Report CAO 19-2002 regarding the 2003 Capital budget – Potential Reductions/Deferrals has also been received by the various Standing Committees and Supplementary information to Report CAO 19-2002 and an update on the 2003 Capital budget will be available at the following Budget Review Committee meeting.

### **CORRESPONDENCE**

288. Moved by Councillor Hildreth  
Seconded by Councillor Davidson

That Communication CFS 58-2002, from Carl Isenburg, Vice-President, Customer Relations, Municipal Property Assessment Corporation (MPAC), regarding Funding Requirements for 2003 be received; and

That Mr. Richards, President and C.A.O., MPAC, be invited to attend a Regional Council meeting to address funding requirements and other municipal assessment matters.

Carried.

**MINUTES**

289. Report 9-2003

Moved by Councillor Bentley  
Seconded by Councillor Saracino

That Report 9-2003, being the minutes of the Budget Review Committee meeting of November 27, 2002, be approved.

Carried.

290. Report 10-2003

Moved by Councillor Bentley  
Seconded by Councillor Saracino

That Report 10-2003, being the minutes of the Budget Review Committee meeting of December 4, 2002, be approved.

Carried.

**CORRESPONDENCE** (continued)

291. Moved by Councillor Bentley  
Seconded by Councillor Saracino

That the following communications be received.

CFS 56-2002 Gary Zalot, Executive Director, Niagara District Health Council (November 29, 2002) regarding the Niagara Physician Recruitment and Retention Coordinator Program.

CFS 57-2002 Gary Zalot, Executive Director, Niagara District Health Council (December 3, 2002) regarding Niagara Physician Recruitment and Retention Coordinator Program.

Carried.

**CLOSED SESSION**

292. Moved by Councillor Burroughs  
Seconded by Councillor Hildreth

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to personnel and legal matters.

Carried.

293. Appendix to CSD 165-2002

Moved by Councillor Badawey  
Seconded by Councillor Bentley

That Appendix to CSD 165-2002, be received for information.

Carried.

294. Corporate Communications Organizational Design – Addendum

Moved by Councillor Muir  
Seconded by Councillor Burroughs

That Report CAO 20-2002, December 11, 2002 regarding Corporate Communications Organizational Design – Addendum be received for information in conjunction with the Committee' decision on Report CAO 15-2002.

Carried.

295. Moved by Councillor Burroughs  
Seconded by Councillor Beamer

That this Committee do now rise with report.

Carried.

**CORPORATE SERVICES DEPARTMENT** (continued)

296. Comparison of Proposals – NRBN and Bell Canada

Mr. Diakow, Director, Information Services, advised that an analysis was prepared on the information from Bell Canada in relation to the approved proposal from NRBN. Based on favourable pricing, the process that has been followed and benefits to the community, NPSA remains committed to the approved NRBN proposal. Mr. Diakow commented that there remains opportunities for collaboration between Bell and the NRBN group, and that NRBN has expressed their interest in that association.

Moved by Chair Zimmerman  
Seconded by Councillor Badawey

That Report CSD 165-2002, December 11, 2002, regarding Comparison of Proposals – NRBN and Bell Canada, be received for information.

Carried.

**STAFF DIRECTION**

Staff be directed to:

- (i) Forward a copy of the memorandum from Nancy Naylor, Assistant Deputy Minister, Ministry of Finance to Shafee Bacchus, Commissioner of Corporate Services, regarding Sharing of Payments-In-Lieu of Taxes.

**ADJOURNMENT**

Committee adjourned at 11:15 am. to meet on Wednesday, January 15, 2002, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Chair

Gail Reilly  
Legislative Assistant

Thomas R. Hollick  
Regional Clerk