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**THE REGIONAL MUNICIPALITY OF NIAGARA**  
**CORPORATE AND FINANCIAL SERVICES COMMITTEE**

**REPORT 1-2002**

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Minutes of a meeting of the Corporate and Financial Services Committee, held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, January 16, 2002, commencing at 10:00 a.m.

**ATTENDANCE**

Committee: Councillors Martin, Chair; Zimmerman, Regional Chair; Badawey; Beamer; Burroughs; Davidson; Hildreth; Muir; Partington; Saracino; Timms.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bacchus, Commissioner of Corporate Services; Mr. Hollick, Regional Clerk; Mr. Lockyer, Treasurer; Ms. Reilly, Legislative Assistant.

Staff  
(Part-time): Mr. Banting, Director, Legal Services; Mr. Kaas, Acting Manager of Current Budget & Reporting; Mr. Murphy, Manager, Policy & Development; Mr. Robson, Director, Corporate Strategy; Ms. Rossetto, Insurance Claims Analyst; Ms. Williams, Senior Financial Analyst.

**PRESENTATIONS**

1. Mancuso Chemicals  
Re: Regional Development Charges

Mr. Mancuso, Mancuso Chemicals, attended to request Committee to allow deferment of payment of development charges for a temporary dome structure that they are planning to erect on their property. He advised he became aware of the Region's development charge when he applied for a building permit at the City of Niagara Falls. This structure, he commented, is a temporary "umbrella" structure approximately 50' x 100' with both ends open. Mr. Mancuso advised that there are plans in place

to erect a permanent warehouse, and for this reason, is asking Committee to allow deferment of payment until that time.

Moved by Councillor Hildreth  
Seconded by Councillor Davidson

That the request from Mancuso Chemicals for deferment of payment of Regional development charges be referred to the staff task force on development charges for clarification with the City of Niagara Falls as to whether the structure is classified "temporary" or "permanent"; and

That should the structure be classified "temporary", the Regional development charges be waived; and

That if the structure is classified "permanent", the matter be referred for further consideration at the Corporate and Financial Services Committee; and

That staff prepare a report on this matter for the Corporate and Financial Services Committee meeting on January 30, 2002.

Carried.

2. Hernder Estates Wines  
Re: Exemption of Regional Development Charges

Mr. Richardson, Sullivan.Mahoney, attended to apprise Committee of a proposed new building to be constructed by Hernder Estates Wines. The purpose of this building is to cover the grape press already located in the area and to provide storage for tanks containing grape juice and farm vehicles. Mr. Richardson advised that the building should be exempt from development charges pursuant to Ontario Regulation 828/90. Committee was apprised of the letters between Mr. Richardson and the Niagara Escarpment Commission wherein the Commission has agreed that such a building should be classified as an agricultural use rather than a winery use. For those reasons, Mr. Richardson requested that the Finance Committee and Council determine that the proposed building to be constructed is an agricultural building and therefore exempt from payment of the Regional development charge.

Moved by Councillor Hildreth  
Seconded by Chair Zimmerman

That the request by Hernder Estates Wines for exemption of Regional development charges be referred to the staff task force on development charges for review; and

That staff prepare a report on this matter to the Corporate and Financial Services Committee meeting of January 30, 2002.

Carried.

Councillor Beamer was opposed to the foregoing motion.

CLERK'S DEPARTMENT

3. Procedure to Select the  
Committee Chair and Vice-Chair  
of each of the Standing Committees

Debbie Zimmerman, Regional Chair, called for nominations for the position of Chair of the Corporate and Financial Services Committee.

Moved by Councillor Muir  
Seconded by Councillor Hildreth

That Councillor Martin be nominated for the position of Chair of the Corporate and Financial Services Committee for a one-year term.

The Chair called a second and third time for nominations for the position of Chair of the Corporate and Financial Services Committee.

There being no other nominations, Chair Zimmerman, with the agreement of Councillor Martin, declared him Chair of the Corporate and Financial Services Committee for a one-year term.

Councillor Martin, Committee Chair called for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

Moved by Councillor Hildreth  
Seconded by Councillor Beamer

That Councillor Bentley be appointed Vice-Chair of the Corporate and Financial Services Committee for a one-year term.

Councillor Martin called a second and third time for nominations for the position of Vice-Chair of the Corporate and Financial Services Committee.

There being no other nominations, Councillor Martin, with the agreement of Councillor Bentley, declared him Vice-Chair of the Corporate and Financial Services Committee for a one-year term.

Moved by Councillor Timms  
Seconded by Councillor Saracino

That the report of the Regional Clerk, being Report CLK 02-2002, January 14, 2002, respecting the selection of the Committee Chair and Vice-Chair for each of the Standing Committees, be received.

Carried.

(Report CLK 02-2002 is attached to Community and Health Services Committee minutes.)

4. Day and Time of Regular Meetings for Standing Committees

Moved by Chair Zimmerman  
Seconded by Councillor Burroughs

That the report of the Regional Clerk, being Report CLK 03-2002, January 14, 2002, respecting Day and Time of Regular Meetings for Standing Committees, be received.

That regular meetings of the Corporate and Financial Services Committee be held on Wednesdays beginning at 10:00 a.m. in accordance with a schedule approved, from time to time by Regional Council.

That special meetings be held at such times and such places as may be appropriate, pursuant to the provisions of the procedural by-law.

Carried.

(CLK 3-2002 is attached to Community and Health Services Committee minutes.)

**CORPORATE SERVICES DEPARTMENT**

5. 2002 Current Budget Update

Committee members, having received the presentation on the 2002 Current Budget Update, waived the formal budget presentation.

Members of Committee requested that a more detailed review of the departmental budgets be done at the Standing Committee level next year. This will provide Councillors with an opportunity to review programs and services to determine if they are the services that Regional Council wants to see done.

Mr. Bacchus, Commissioner, Corporate Services, advised that the Standing Committees that have received Report CSD 07-2002 and CAO 1-2002, have approved the recommended further reductions to the 2002 Current Budget.

Moved by Councillor Muir  
Seconded by Councillor Saracino

That Report CSD 07-2002, January 14, 2002, respecting 2002 Current Budget Update, be received for information and referred for consideration to the Committee of the Whole meeting on January 31, 2002.

Carried.

(Refer to Staff direction on page CFS 11.)  
(Report CSD 07-2002 is attached to Community and Health Services Committee minutes.)

6. Status Report – Office of Corporate Strategy Implementation

Moved by Councillor Partington  
Seconded by Councillor Timms

That Report CAO 2-2002, January 16, 2002, respecting Status Report – Office of Corporate Strategy Implementation, be received for information.

Carried.

(Refer to staff direction on page CFS 11.)

7. Smarter Niagara and SuperBuild Funds

Moved by Councillor Saracino  
Seconded by Councillor Badawey

That Report CAO 3-2002, January 16, 2002, respecting Smarter Niagara and SuperBuild Funds, be received.

That 25% of the balance of Niagara's \$39 million SuperBuild Millennium Partnership funding be targeted specifically to projects that leverage investment in redevelopment initiatives in Niagara for Brownfields and other Urban Improvements; and

That all projects being considered for the balance of the SuperBuild Millennium Partnership monies be required to prove, via a business case argument, that the respective projects will further the goals and principles of smart growth in Niagara.

Carried.

**CLERK'S DEPARTMENT** (continued)

8. Monthly Web Site Activity Report – November 2001

Moved by Councillor Badawey  
Seconded by Councillor Hildreth

That Report CLK 01-2002, January 16, 2002, respecting Monthly Web Site Activity Report – November 2001, be received for information.

Carried.

9. Monthly Web Site Activity Report – December 2001

Moved by Councillor Badawey  
Seconded by Councillor Hildreth

That Report CLK 01-2002, January 16, 2002, respecting Monthly Web Site Activity Report – December 2001, be received for information.

Carried.

**CORPORATE SERVICES DEPARTMENT**

10. Fidelity Bond Coverage

Moved by Councillor Badawey  
Seconded by Councillor Partington

That Report CSD 01-2002, January 16, 2002, respecting Fidelity Bond Coverage, be approved.

That the Region's Comprehensive Crime Policy be produced to the Regional Chair for inspection on behalf of Regional Council.

That the Regional Chair bring any comments about such policy to Regional Council.

That, failing such comments, the policy be deposited with the Risk Management/Financial Analyst in the Corporate Services Department for safekeeping and to be available for inspection.

Carried.

11. Approval of Spending Limits During the Interval Prior  
To the Approval of the 2002 Budget Estimates

Moved by Councillor Badawey  
Seconded by Councillor Partington

That Report CSD 02-2002, January 16, 2002, respecting Approval of Spending Limits During the Interval Prior to the Approval of the 2002 Budget Estimates, be received.

That, in the absence of an adopted 2002 Current and Capital Budget, the Corporate and Financial Services Committee approve the following:

1. Regional Departments, Boards, and Agencies be allowed to incur costs to a level of 30% of the departmental expenditure budget of the prior year.
2. Capital items deemed essential by a department be approved by the respective Standing committee, Board, or Agency and Corporate and Financial services Committee prior to purchase.

That this policy be communicated to all Department Directors, Boards and Agencies.

Carried.

12. 2002 Current Borrowing By-law

Moved by Councillor Badawey  
Seconded by Councillor Partington

That Report CSD 03-2002, January 16, 2002, respecting 2002 Current Borrowing By-law, be received.

That Regional Council, pursuant to Section 110 of the Regional Municipalities Act, RSO, 1990, as amended, a by-law be prepared to authorize the Regional Chair and Treasurer to borrow to meet current expenditures for the year 2002.

Carried.

13. 2002 Interim Levy Dates and Amounts

Moved by Councillor Badawey  
Seconded by Councillor Partington

That Report CSD 05-2002, January 16, 2002, respecting 2002 Interim Levy Dates and Amounts, be received.

That the interim due dates for the Regional Levy be approved in the amounts and on the dates as shown on Schedule A attached to this report.

That this report be circulated to the Councils of the Area Municipalities and their respective Treasurers for information.

Carried.

14. POA Prior Years' Surplus/Repayment of Loan  
From Region's Working Funds Reserve

Moved by Councillor Burroughs  
Seconded by Councillor Partington

That Report CSD 04-2002, January 16, 2002, respecting POA Prior Years' Surplus Repayment of Loan from Region's Working Funds Reserve, be received.

That 1998 and 1999 POA Surplus amounts, totalling \$792,928, be shared with area municipalities by applying \$572,548 to repay the remainder of the POA startup loan from the Region's Working Funds Reserve.

That any remaining loan repayment amount be removed from the 2002 budget for POA operations, since full and final repayment of POA start up

costs, temporarily financed from the Region's working Funds Reserve, will have been accomplished as a result of 1) above, and

That the remaining surplus amount of \$220,380 be shared by distributing respective shares to the thirteen municipal partners as per the sharing formula which came into effect for 2000.

Carried.

Moved by Councillor Partington  
Seconded by Councillor Timms

That the Joint Board of Management Niagara Area Courts be requested to revisit the request from the Niagara Regional Police Service to receive funds for the purposes of providing security for court services.

Carried.

15. Community Reinvestment Fund Audit

Moved by Councillor Davidson  
Seconded by Councillor Burroughs

That Report CSD 06-2002, January 16, 2002, respecting Community Reinvestment Fund Audit, be received for information.

Carried.

Moved by Councillor Davidson  
Seconded by Councillor Burroughs

That the Province be requested to reimburse the shortfall identified by the Region of Niagara due to the Local Services Realignment initiative.

Carried.

**MINUTES**

16. Report 6-2002 Budget

Moved by Chair Zimmerman  
Seconded by Councillor Hildreth

That Report 6-2002 Budget, being the minutes of the Budget Review Committee meeting of January 9, 2002, be received and the recommendations contained therein be approved.

Carried.

**CORRESPONDENCE**

17. Moved by Councillor Badawey  
Seconded by Councillor Partington

That the following communications be received:

- CFS 1-2002      Martin Rickard, Purchaser, Mancuso Chemicals (December 4, 2001) regarding deferment of payment of Regional development charges until June 30, 2002.
- CFS 2-2002      Thomas A. Richardson, Sullivan.Mahoney, (January 7, 2002) requesting exemption of payment of Regional development charges for a building being erected by Hernder Estates Wines as this building is considered an agricultural building and therefore exempt from a development permit pursuant to the Regulations made under the Niagara Escarpment Planning and Development Act.
- CFS 3-2002      Robert Muir, Chair, Regional Municipality of Niagara Police Services Board, letter to the Solicitor General of Canada regarding the urgent need for federal funding to offset the increased responsibilities required in response to Bill C-36, the Anti-Terrorism Act.
- CFS 4-2002      Deb Morton, Board Administrator, Regional Municipality of Niagara Police Services Board, (Nov. 28, 2001) regarding Niagara Regional Police Service Fleet & Quarter Master Stores Management Software.
- CFS 5-2002      Ontario Municipal CAO's Benchmarking Initiative, Fall/Winter 2001 DIRECTIONS Newsletter

Carried.

**ACCOUNTS**

18. Moved by Councillor Badawey  
Seconded by Councillor Beamer

CFS 10

That Accounts Payable Expense Summary for the period ending November 30, 2001, in the following amounts, be approved:

Administration & Corporate Services	\$ 10,559,505.14
Community Services	2,978,963.92
Planning & Development	21,039.74
Public Health	1,460,402.45
Public Works	5,116,724.02
Police Service	1,172,872.17
Outside Board's & Agencies	0.0
Non Departmental	<u>20,563,963.55</u>
Total	\$ 41,873,470.99
G.S.T. Rebate	<u>739,855.78</u>
Total Expense Payable	42,613,326.77
Holdback Amount	<u>5,584,907.88</u>
Total Expenses Paid	<u>\$37,028,418.89</u>

Carried.

#### **OTHER BUSINESS**

19. Regional Development Charges

Councillor Badawey reiterated the importance of defining the regulations with respect to classifying properties (industrial/commercial vs. agricultural) in order to ensure that those that should be paying development charges for infrastructure purposes are and that these costs are not inappropriately passed on to the taxpayer.

#### **STAFF DIRECTION**

That staff be directed to:

- (i) That staff prepare additional information regarding staffing levels for the Committee of the Whole Council meeting on January 31, 2002.
- (i) Prepare a list of all Committees for distribution to all members of Council. (Ad Hoc, Sub-Committees, Advisory, etc.)

**ADJOURNMENT**

Committee adjourned at 11:25 p.m. to meet on Wednesday, January 30, 2002, at 10:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin  
Chair

Gail Reilly  
Legislative Assistant

Thomas R. Hollick  
Regional Clerk