

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 16-2008

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, December 10, 2008, commencing at 9:15 a.m.

ATTENDANCE

Committee: Councillors Martin, Co-Chair; Collins, Co-Chair; Regional Chair Partington; Augustyn; Badawey; Bentley; Burroughs; Casselman; D'Angela; Henderson; Heit; Puttick; Saracino.

Staff: Mr. Trojan, Chief Administrative Officer; Mr. Bergsma, Commissioner, Corporate Services; Ms. Pilon, Acting Regional Clerk.

Staff

Others: Corporate Services: Ms. Elliott, Acting Human Resources Lead; Mr. Pilon, Associate Director, Service Quality & Improvement; Mr. Roach, Manager, Public Works Financial Services; Ms. Maleszyk, Purchasing Manager; Mr. Inman, Associate Director, Energy Management.
Human Resources: Ms. Cocco, Compensation Strategist; Mr. Hagar, Manager, Employee Relations.
Community Services: Ms. Cousins, Director, Operational Support Services.
Public Works: Mr. Cousins, Director, Transportation; Ms. Matthews-Malone, Director, Water & Wastewater Services.

ITEMS FOR CONSIDERATION

267. Standing Committee Structure –
Updated Terms of Reference
CHR 1-2008 Revised

Moved by Councillor Casselman
Seconded by Councillor Badawey

That Report CHR 1-2008 Revised, November 27, 2008 respecting Standing Committee Structure – Updated Terms of Reference, be received; and

That Appendix A, pertaining to the Corporate Services Committee FINAL DRAFT Terms of Reference be approved.

Moved by Councillor Augustyn
Seconded by Councillor D'Angela

That the Corporate Services Committee Terms of Reference be amended to include **a *statement respecting property and management of facilities.***

Carried.

Moved by Councillor Augustyn
Seconded by Councillor Burroughs

That the Corporate Services Committee Terms of Reference be amended to include **a *statement relating to matters of taxation.***

Carried.

Mr. Trojan advised the Committee that the Corporate Management Team realizes the need to revisit the relationship with our Agencies, Boards and Commissions and noted that they are planning to bring forward a report for this Committee in 2009.

The Committee discussed the possibility of having reappointments to Niagara Region's Agencies, Boards and Commissions every two years, rather than at the beginning of the term, it was therefore:

Moved by Councillor D'Angela
Seconded by Councillor Heit

That the Council Organization Review Committee report back on the reappointment of Niagara Region's Agencies, Boards and Commissions representatives every two years.

Carried.

The Committee discussed amending the Procedural By-law to allow non-members of Standing Committees the opportunity to vote on issues that concern them; revisiting the Committee of the Whole structure for Niagara Region's Committee structure and the duplication of the distribution of the Blue Book contents, it was therefore:

Moved by Councillor Collins
Seconded by Councillor Henderson

That the Council Organization Review Committee report back on allowing non-members voting privileges at Standing Committees; the option of a Committee of the Whole structure in Niagara Region and alternatives that would eliminate the duplication of the redistribution of the Blue Book contents.

Carried.

Upon a vote being taken the Co-Chair declared the original motion **as amended**, carried.

(Refer to Councillor Information Requests)

(Please note that Report CHR 1-2008 can be found behind the JNT RPTS Blue Book Tab)

268. Extension of Niagara's Biosolids Management Agreement
CSD 154-2008 (PWA 117-2008) Revised

Moved by Councillor Burroughs
Seconded by Councillor Saracino

That Report PWA 117-2008(CSD 154-2008), December 10, 2008, respecting Extension of Niagara's Biosolids Management Agreement, be received;

That a contract amendment and extension with Terratec Environmental Ltd. for a two-year term commencing January 1, 2009 for the management of Niagara's biosolids liquid land application program be approved;

That the 2009 rate for the services included in the amended contract be approved in accordance with Appendix 'A' attached, representing an estimated 5.29% increase from 2008;

That the annual rate increases be calculated based on an 80% CPI Ontario Index and a monthly diesel fuel adjustment based on 20% Diesel Ontario Index;

That an upset limit, lump sum payment of \$44,267.26 be approved for payment to cover the diesel fuel surcharge costs for 2008;

That costs associated with this service be charged to the appropriate cost centres in the water and wastewater services current budgets for years 2009 and 2010; and

That the Regional Clerk be directed to ensure that the appropriate by-law is prepared for submission to Regional Council authorizing the Regional Chair and Regional Clerk to execute the Agreement on behalf of Niagara Region upon final contract review and approval by the Regional Solicitor.

Carried.

(Refer to Councillor Information Requests)

(Please note that Report CSD 154-2008 (PWA 117-2008) Revised can be found behind the JNT RPTS Blue Book Tab)

269. Initiation of Capital Project ZPO0901 2009 Police Vehicles
CSD 159-2008

Moved by Councillor Burroughs
Seconded by Councillor Heit

That Report CSD 159-2008, December 10, 2008, respecting the Initiation of Capital Project ZPO0901 2009 Police Vehicles, be received for information; and

That Project ZPO0901 2009 Police Vehicles be initiated with a gross and net cost of \$1,700,000;

That financing for the project of \$1,700,000 be from the Police Vehicle and Equipment Replacement Reserve Fund;

That an exception to the Capital Management Policy be granted allowing for the initiation of a capital project prior to the approval of the capital budget;

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

270. Award of Tender 2008-T-135 (RN 08-35)
Lake Street Sewage Pumping Station Upgrades
In the Town of Grimsby
Project ZSW0808/SW0808
CSD 160-2008 (PWA 129-2008)

Moved by Councillor D'Angela
Seconded by Councillor Collins

That Report CSD 160-2008 (PWA 129-2008), December 10, 2008, respecting Award of Tender 2008-T-135 (RN 08-35) Lake Street Sewage Pumping Stations Upgrades In the Town of Grimsby Project ZSW0808/SW0808, be received;

That Tender 2008-T-135 (RN 08-35), Lake Street Sewage Pumping Station Upgrades, be awarded to Baseline Constructors, Inc, at their bid price of \$1,805,411, subject to receipt of Ministry of Environment Certificate of Approval;

That a contingency allowance in the amount of \$200,000 be provided for this contract;

That approval be given to increase the engineering budget of AECOM/UMA Engineering by \$227,945 to reflect construction administration, inspection and associated services for this project;

That approval be given to transfer Wastewater Reserve Fund financing in the amount of \$400,000 from ZSW0502/SW0502 Roberts Road and Lake St Pump Station Upgrade to Project ZSW0808/SW0808 Lake Street Pump Station Upgrade; and

That the Regional Clerk be directed to ensure that the appropriate by-laws are prepared for submission to Regional Council, including authorizing the Regional Clerk and Regional Clerk to execute the contract on behalf of the Regional Municipality of Niagara.

Carried.

(Please note that Report CSD 160-2008 (PWA 129-2008) can be found behind the JNT RPTS Blue Book Tab)

ITEMS FOR INFORMATION

271. 2008 Energy Conservation Initiatives
CSD 158-2008

Moved by Councillor D'Angela
Seconded by Councillor Casselman

That Report CSD 158-2008, December 10, 2008, respecting 2008 Energy Conservation Initiatives, be received for information.

Carried.

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to any police matters as he has a family member employed by the Niagara Regional Police Services and he therefore took no part in the discussion of, or voting on, these matters.

CORRESPONDENCE

272. Moved by Councillor Badawey
Seconded by Councillor Casselman

That the following communications be received:

CSC 62-2008 Dwight Duncan, Minister of Finance and Jim Watson, Minister of Municipal Affairs and Housing (November 14, 2008) regarding the report of the Provincial-Municipal Fiscal and Service Delivery Review and information on the impact of its recommendations on the Ontario Municipal Partnership fund (OMPF).

CSC 63-2008 Dean Iorfida, City Clerk and R. T. (Ted) Salci, Mayor, City of Niagara Falls, regarding its Council's resolution respecting the Niagara Convention & Civic Centre and the waiver of any and all taxes and fees that are within the control of the Corporation of the City of Niagara Falls.

CSC 64-2008 Deb Morton, Executive Director, Regional Municipality of Niagara Police Services Board (November 21, 2008) regarding Niagara Police Services Board – Facilities – District #8 Grimsby Police Facility – Architect Selection C.263.2008

Carried.

(Refer to Councillor Information Requests)

OTHER BUSINESS

273. Bank of Canada Cuts its Target Rate to 1.50%

Committee requested that the Bank of Canada Policy Monitor, issued by National Bank, Financial Group (December 9, 2008) advising that the Bank of Canada has cut its target rate to 1.50%, be referred to the Budget Review Committee of the Whole.

274. 2009 Capital Budget

The Committee was advised that the 2009 Capital Budget excluding the Niagara Regional Police Service will be before the Budget Review Committee of the Whole for approval.

(Refer to Councillor Information Requests)

275. Inter-Municipal Transit System within Niagara Region

The Committee was advised that a study has been proposed by Transportation Strategy Steering Committee at their meeting on December 9, 2008, the study will move the Inter-Municipal Transit System within Niagara Region forward with the Niagara Region taking the facilitating role.

CLOSED SESSION

276. Moved by Councillor Casselman
Seconded by Councillor Henderson

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to a Matter Concerning the Security of the Property of the Municipality, Personal Matters about an Identifiable Individual and a Request under the Municipal Freedom of Information and Protection of Privacy Act—Purchasing Card Contract Renewal and Matters of Labour Relations.

Carried.

Conflict of Interest

Councillor Martin declared an indirect pecuniary interest with respect to Confidential Report CSD 163-2008 respecting A Matter of Labour Relations, as his wife is a member of CUPE, and he therefore left the committee room during the discussion on this matter.

277. A Matter of Labour Relations
CSD 163-2008 Confidential

Moved by Councillor Badawey
Seconded by Councillor Burroughs

That Confidential Report CSD 163-2008, December 10, 2008 respecting A Matter of Labour Relations, be received and the recommendations contained therein be approved.

Carried.

278. A Matter Concerning the Security of the Property of the Municipality, Personal Matters about an Identifiable Individual and a Request under the Municipal Freedom of Information and Protection of Privacy Act—Purchasing Card Contract Renewal
CSD 162-2008 Confidential

Moved by Councillor Heit
Seconded by Councillor Bentley

That Confidential Report CSD 162-2008, December 10, 2008 respecting A Matter Concerning the Security of the Property of the Municipality, Personal Matters about an Identifiable Individual and a Request under the Municipal Freedom of Information and Protection of Privacy Act—Purchasing Card Contract Renewal, be received and the recommendations contained therein be approved.

Carried.

279. A Matter of Labour Relations
Oral Report

Moved by Councillor Casselman
Seconded by Councillor Bentley

That the Oral Report respecting a Matter of Labour Relations, be received.

Carried.

Moved by Councillor Casselman
Seconded by Councillor Heit

That staff be directed to report back to Committee for approval.

Carried.

280. Moved by Councillor Saracino
Seconded by Councillor D'Angela

That this Committee do now rise with report.

Carried.

COUNCILLOR INFORMATION REQUESTS

That staff:

- i) include a general statement in all of the Standing Committee Terms of Reference "This Committee is composed of Regional Councillors including the Regional Chair who is an ex-officio member of all committees" in place of the current statement which notes their current composition. (Refers to Minute Item 267) Councillor Augustyn
- ii) report back to Councillor Burroughs on the costs of doing the right thing and the costs to the municipalities (Refers to Minute Item 268) Councillor Burroughs
- iii) provide more information on the rating process used by the Niagara Regional Police Services Board, CSC 64-2008 (Refers to Minute Item 272) Councillor Augustyn
- iv) run the outstanding Capital Budget including the 2009 Capital Budget as an audit tool (Refers to Minute Item 274) Councillor Burroughs
- v) schedule a meeting for the members of the Committee that was formed to review Capital Budget (Refers to Minute Item 274) Councillor Augustyn

ADJOURNMENT

Committee adjourned at 11:25 a.m. to meet again on Wednesday, January 14, 2009, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Doug Martin
Co-Chair

Michael Collins
Co-Chair

Janet Pilon
Acting Regional Clerk