

THE REGIONAL MUNICIPALITY OF NIAGARA

CORPORATE SERVICES COMMITTEE

REPORT 9-2008

Minutes of a meeting of the Corporate Services Committee held in Committee Room 4, Regional Municipal Building, Thorold, Ontario, on Wednesday, June 25, 2008, commencing at 9:00 a.m.

ATTENDANCE

Committee: Councillors Collins, Co-Chair; Partington, Regional Chair; Augustyn; Badawey; Bentley; Burroughs; Bylsma; Casselman; D'Angela; Greenwood; Henderson; Heit; Puttick; Saracino.

Other

Councillors: Councillor Goulbourne.

Staff: Mr. Bergsma, Commissioner, Corporate Services; Mr. Nicol, Commissioner, Human Resources; Ms. Pilon, Acting Regional Clerk; Ms. Reilly, Legislative Assistant.

Staff

Others: Corporate Services: Mr. Bernard, Associate Director, Niagara Area Courts; Mr. Diakow, Director, Information Technology Solutions; Ms. Garrett, Manager, General Accounting; Mr. Inman, Associate Director, Energy Management; Mr. Kaas, Capital Analyst; Mr. Kyne, Director, Legal Services; Ms. Maleszyk, Purchasing Manager; Mr. Moffatt, Manager, Property Management; Ms. Murphy, Associate Director, Current & Capital Budgets; Mr. Pilon, Associate Director, Service Quality & Improvement; Mr. Roach, Manager, Public Works Financial Services.

Human Resources: Ms. Elliott, Director, Organizational Development & Compensation Services; Ms. Ford, Manager ESC, Technology & Control.

Administration: Mr. McQueen, Director, Administration; Mr. Roberts, Executive Officer to Regional Chair.

ITEMS FOR CONSIDERATION

144. Initiation of 2008 Information Systems Capital Program
CSD 79-2008

Moved by Councillor Burroughs
Seconded by Councillor Heit

That Report CSD 79-2008, June 25, 2008, respecting Initiation of 2008 Information Systems Capital Program, be received.

That a capital budget allocation of \$525,000 be approved for Project ZGC0105-GC0801 E.I.S. from the approved 2008 Information Systems Capital Program.

That approval be given to fund the project with financing consisting of \$525,000 long term financing (3-5 years).

That a capital budget allocation of \$2,100,000 be approved for Project ZGC0801 – Hardware, Software from the approved 2008 Information systems Capital Program.

That approval be given to fund the project with financing consisting of \$2,100,000 Long Term financing (3-5 years).

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

145. 2008 Roads Rehabilitation Program
CSD 84-2008 (PWA 68-2008)

Moved by Councillor Bentley
Seconded by Councillor Henderson

That Report CSD 84-2008 (PWA 68-2008, June 25, 2008) respecting 2008 Roads Rehabilitation Program, be received.

That approval be given to transfer long term financing (1-10 years) in the amount of \$800,000 from Project ZRC0801 Roads Rehabilitation Program to Project ZRC0641, Reconstruction of Garrison Road, Central Avenue to Concession Road, in the Town of Fort Erie.

That approval be given to increase the gross budget for Project ZRC0801, Road Rehabilitation Program in the amount of \$228,300 to reflect the cost sharing with the City of Welland.

That costs associated with overlaying Regional Road 54 (Rice Road), Quaker Road and Towpath Road estimated at \$486,000 be charged to Capital Works Program ZSW0209, Gravity Sewer Rice Road, Hurricane Road and Quaker Road.

That costs associated with installing tower lighting on the Main Street Bridge estimated at \$31,560 be charged to account number RC0219 Rehabilitation of Structure No. 027225, East Main Street Bridge over the abandoned Welland Canal.

That the Regional Clerk be directed to ensure that the necessary bylaws are presented to Regional Council on July 3, 2008.

Carried.

146. Initiation of Wastewater Capital Projects
CSD 85-2008 (PWA 63-2008)

Moved by Councillor D'Angela
Seconded by Councillor Badawey

That Report CSD 85-2008 (PWA 63-2008), June 25, 2008, respecting Initiation of Wastewater Capital projects, be received.

That financing be approved in the amount of \$25,000,000 gross and net as approved in the 2008 Wastewater Capital Budget and consisting of \$24,000,000 long term financing (1-20 years) and \$1,000,000 Development Reserve Fund for Project ZSW0006 Baker Road WWTP Phase 3 Upgrade in the Town of Grimsby.

That Wastewater Reserve Fund financing be approved in the amount of \$2,200,000 gross and net as approved in the 2006 Wastewater Capital Budget for Project ZSW0007, Port Weller WWTP Phase 2 Upgrade in the City of St. Catharines.

That the Regional Clerk be directed to ensure that the appropriate by-law(s) are prepared for presentation to Regional Council.

Carried.

147. Substitution of Long-term Financing on Capital Projects
CSD 86-2008

Moved by Councillor Saracino
Seconded by Councillor Bentley

That Report CSD 86-2008, June 25, 2008, respecting Substitution of Long-term Financing on Capital Projects, be received.

That transfers of \$8,543,560 from the General Capital Levy Reserve Fund be approved to fund long-term financing substitutions as detailed in Appendix 1.

That transfers of \$29,590,361 from the Water Operations Reserve Fund be approved to fund long-term financing substitutions as detailed in Appendix 2.

That transfers of \$21,054,679 from the Wastewater Operations Reserve Fund be approved to fund long-term financing substitutions as detailed in Appendix 2.

Carried.

148. Closure of Capital Projects
CSD 87-2008

Moved by Councillor Henderson
Seconded by Councillor Casselman

That Report CSD 87-2008, June 25, 2008, respecting Closure of Capital Projects, be received.

That total net transfers of \$97,317 from projects that are complete and in a net surplus position be transferred to the Capital Levy Reserve (0035-0960). Projects are identified in Appendix 1.

That total net transfers of \$6,622 to the Niagara Regional Housing owned units Reserve Fund (0030-0967) be approved to accommodate the closure of capital project(s) as detailed in appendix 2.

That total net transfers of \$223,377 be transferred from Planning projects in a surplus position (ZPL0201) to a new reserve fund for future use on Waterfront and Related Trails Capital Projects. Projects are detailed on Appendix 2.

That total net transfers of \$783,323 to the Wastewater Operations Capital Reserve Fund (0030-00961) be approved to accommodate the closure of capital projects as shown in Appendix 3.

That total net transfers of \$5,585,463 to the Water Operations Capital Reserve Fund (0030-0962) be approved to accommodate the closure of capital projects as shown in Appendix 3.

That total net transfers of \$4,306 to the Solid Waste Reserve Fund (0030-0970) be approved to accommodate the closure of Waste Management capital projects as shown in Appendix 3.

That project closures be completed as indicated in Appendix 1, 2 and 3.

That a copy of this report be circulated to the Planning and Public Works and Public Health and Social Services standing committees for information.

Carried.

149. Initiation of Capital Project ZPO0806
IT Equipment Replacement
CSD 91-2008

Conflict of Interest

Councillor Heit declared an indirect pecuniary interest with respect to Report CSD 91-2008, regarding Initiation of Capital Project ZPO0806 IT Equipment

Replacement, as he is employed by a wireless communication company and he therefore took no part in the discussion of, or voting on, these matters.

Moved by Councillor Burroughs
Seconded by Councillor Bylsma

That Report CSD 91-2008, June 25, 2008, respecting Initiation of Capital Project ZPO0806 IT Equipment Replacement, be received.

That Project ZPO0806, IT Equipment Replacement be approved and initiated with a gross and net cost of \$500,000.

That financing of the project include an allocation from the Police Capital Levy Reserve of \$500,000.

That the Regional Clerk be directed to ensure that the appropriate bylaw(s) are prepared for presentation to Regional Council.

Carried.

ITEMS FOR INFORMATION

150. Summary of Quotations, Tenders and Authorizations
First Quarter 2008 According to Purchasing Policy C3.P02
CSD 80-2008

Conflict of Interest

Councillor D'Angela declared an indirect pecuniary interest with respect to Report CSD 80-2008 respecting Summary of Quotations, Tenders and Authorizations First Quarter 2008 According to Purchasing Policy C3.P02, as one of the vendors, ASI Group, sponsored the City of Thorold's sport's team, and he therefore took no part in the discussion of, or voting on, this matter.

Moved by Councillor Badawey
Seconded by Councillor Heit

That Report CSD 80-2008, June 25, 2008, respecting Summary of Quotations, Tenders and Authorizations First Quarter 2008 According to Purchasing Policy C3.P02, be received for information.

Carried.

151. Status of the Reserve for Improvement Initiatives
CSD 81-2008

Moved by Councillor Badawey
Seconded by Councillor Heit

That Report CSD 81-2008, June 25, 2008, respecting Status of the Reserve for Improvement Initiatives, be received for information.

Carried.

152. Environmental Centre Retrofit Project
Municipal Eco challenge Funding (MECF) Application
CSD 89-2008

Moved by Councillor Badawey
Seconded by Councillor Heit

That Report CSD 89-2008, June 25, 2008, respecting Environmental Centre Retrofit Project Municipal Eco Challenge Funding (MECF) Application, be received for information.

Carried.

CORRESPONDENCE

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to any police matters as he has a family member employed by the Niagara Regional Police Services and he therefore vacated the Chair and took no part in the discussion of, or voting on, these matters.

Councillor Burroughs assumed the Chair.

153. Moved by Councillor D'Angela
Seconded by Councillor Casselman

That the following communications be received:

CSC 37-2008 Deb Morton, Executive Director, Police Services Board
(June 3, 2008) respecting NRPS Variance Report to
April 30, 2008 105.2008

--Receive.

CSC 38-2008 Deb Morton, Executive Director, Police Services Board
(June 3, 2008) respecting Child Advocacy Centre
(CACN) 108.2008

--Receive.

Carried.

Moved by Councillor Saracino
Seconded by Councillor Augustyn

That Communication CSC 39-2008, Memorandum from John Bergsma, Commissioner, Corporate Services (June 25, 2008) regarding Capital Budget Approvals New Grimsby Police Facility, be received.

Carried.

154. Confidential Reports CSD 93-2008 and CSD 94-2008

Members of Committee inquired as to why Report CSD 93-2008, A Matter in Respect of Which a Board or Other Body May Hold a Closed Meeting Under Another Act (Re: PSB Confidential Board Report Number C.110/2008 dated May 15, 2008 and Report CSD 94-2008, A Proposed Acquisition of Land by the Municipality (Fort Erie) and A Matter in Respect of Which a Board or Other Body May Hold a Closed Meeting Under Another Act (Re: PSB Confidential Report Number C.101/2008 dated May 16, 2008 are being dealt with in Closed Session.

Mr. Kyne, Director, Legal Services, advised that these reports included background information and reports that were prepared by the Police as confidential and in adherence to the Police Services Act which asks that these reports be dealt with in Closed Session, the Region's reports were also prepared as confidential.

Following discussion of this matter, it was:

Moved by Councillor Badawey
Seconded by Councillor Casselman

That Confidential Reports CSD 93-2008 and CSD 94-2008, dated June 25, 2008, be referred to the Director, Legal Services, to examine these reports and prepare them as open session reports for Council July 3, 2008.

Carried.

(Refer to Councillor Information Requests.)

Councillor Collins, Co-chair assumed the Chair.

OTHER BUSINESS

155. Michael H. Boggs Award of Excellence in Leadership

Councillor Collins advised that Margaret Murphy, Associate Director, Current and Capital Budgets, was awarded the Michael H. Boggs Award of Excellence in Leadership at the Annual Employee Recognition Dinner.

156. Presentation – Wayne Gates – Procurement Policy

Councillor Augustyn inquired as to the status of the request by Wayne Gates, CAW, regarding the Region's Procurement/Purchasing policy. Mr. Bergsma advised that a report is being prepared to come before the Planning and Public Works Committee with respect to local purchasing as it relates to procurement of local food. Committee also requested a further report on the Region's procurement policy as it pertains to the issues regarding the procurement of local goods in general.

157. War of 1812 Bicentennial Celebration
Councillor Puttick requested staff to provide information, for the next Corporate Services Committee meeting of July 16, 2008, on how the \$200,000 approved by Regional Council for the War of 1812 Bicentennial Celebration has been allocated to date.

CLOSED SESSION

158. Moved by Councillor Henderson
Seconded by Councillor D'Angela

That this Committee do now meet in Closed Session for purposes of receiving information of a confidential nature relating to matters concerning proposed acquisitions of land by the Municipality and legal matters.

Carried.

159. A Proposed Acquisition of Land by the Municipality
Niagara Falls to Thorold Trunk Watermain Interconnect
City of Thorold
Confidential CSD 88-2008 (PWA 67-2008)

Moved by Councillor D'Angela
Seconded by Councillor Augustyn

That Confidential Reports CSD 88-2008 (PWA 67-2008), June 25, 2008, respecting A Proposed Acquisition of Land by the Municipality Niagara Falls to Thorold Trunk Watermain Interconnect City of Thorold, be received and the recommendations therein approved.

Carried.

160. A Proposed Acquisition of Land by the Municipality
City of St. Catharines, City of Welland, City of Niagara Falls
Lease Renewals for Provincial Offences Act (POA) Facilities
Confidential CSD 90-2008

Moved by Regional Chair Partington
Seconded by Councillor Saracino

That Confidential Report CSD 90-2008, June 25, 2008, respecting Proposed Acquisition of Property by the Municipality, City of St. Catharines, City of Welland, City of Niagara Falls Lease Renewals for Provincial Offences Act (POA) Facilities, be received and the recommendations therein approved.

Carried.

Conflict of Interest

Councillor Collins declared an indirect pecuniary interest with respect to any police matters as he has a family member employed by the Niagara Regional Police Services and he therefore vacated the Committee Room and took no part in the discussion of, or voting on, these matters.

Councillor Burroughs assumed the Chair.

161. Budget Approval and Initiation of Capital Project ZPO0813
Digital Video Recording System
Confidential CSD 92-2008

Moved by Councillor Augustyn
Seconded by Councillor D'Angela

That Confidential Report CSD 92-2008, June 25, 2008, respecting Budget Approval and Initiation of Capital Project ZPO0813 Digital Video Recording System, be received and the recommendations contained therein approved.

Carried.

Please note - Confidential Reports CSD 93-2008, June 25, 2008, A Matter in Respect of Which a Board or Other Body May Hold a Closed Meeting Under Another Act (Re: PSB Confidential Board Report Number C.110/2008 dated May 15, 2008 and Report CSD 94-2008, A Proposed Acquisition of Land by the Municipality (Fort Erie) and A Matter in Respect of Which a Board or Other Body May Hold a Closed Meeting Under Another Act (Re: PSB Confidential Report Number C.101/2008 dated May 16, 2008, were referred to staff in Open Session and not dealt with in Closed Session.

162. Moved by Councillor Henderson
Seconded by Councillor Casselman

That this Committee do now rise with report.

Carried.

COUNCILLOR INFORMATION REQUESTS

That staff:

- (i) Provide a one page summary of what matters need to be dealt with in Closed Session. (Casselman) (Refer to minute 154.)

ADJOURNMENT

Committee adjourned at 11:00 a.m. to meet again on Wednesday, July 16, 2008, at 9:00 a.m. in Committee Room 4, Regional Headquarters.

Michael Collins
Co-Chair

Gail Reilly
Legislative Assistant

Janet Pilon
Acting Regional Clerk